

PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES

REGULAR MEETING
September 16, 2026, at 6:30 PM

Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, Florida 33771

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The Board Meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday September 16, 2026, at 8751 Ulmerton Road, Largo, FL, 33771, at 6:30pm.

I. Call to Order

A. Announcements

II. Consent Agenda

A. Approve minutes from Board Meeting on June 3, 2026 (pg. 5)

III. Action Items

- A. Election of Chairman/Appointment of Secretary for FY27(pg.10)**
- B. Review responses to RFP and select Auditor for FY 25-26 (pg. 10)**
- C. Approve Amendment to FY26 Budget (pg. 11)**
- D. Approve Amendment to FY27 Budget (pg. 12)**
- E. Approve changes to PCLB regulations to comply with DCF changes to state regulations (pg.13)**
- F. Approve Five (5) Children's Center Licenses (pg. 14)**
- G. Approve One (1) Family Child Care Home License (pg.14)**

IV. Executive Director's Report (pg. 14)

V. Information Items

A. Annual Financial Report (pg. 15)

B. Statistical Report Regarding Licensing Activities (pg. 16)

C. Compliance Reports

1. Children's Centers Fine Report (pg. 17)
2. Family Child Care Homes Fine Report (pg. 18)
3. 100% Compliant Inspections in Children's Centers (pg. 18)
4. 100% Compliant Inspections in Family Child Care Homes (pg. 20)
5. Closed Child Care Centers and Family Child Care Homes (pg. 22)

VI. Public Comment (pg. 22)

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

VII. Staff Anniversaries (pg. 22)

VIII. Upcoming 2026 Meeting Dates (pg. 22)

IX. Adjournment (pg. 22)

Notice: This meeting is audio recorded by PCLB

PUBLIC COMMENT POLICY (Revised 10/01/13)

1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:

1. If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or

neutrality on a proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.

2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.

3. Individual speakers have up to three minutes.

4. A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.

5. Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.

6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

Public Comment for Agenda Items and Items not on the agenda

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

Note:

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

2. Making a Presentation to the Board: To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

3. Process for Decreasing or Increasing Licensing Regulations Decreases:

o In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state

regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

Increases:

- o At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.

- o At the hearing, Board must give an opportunity for all affected people to present their views. The Board will hear public comment according to the procedure above. 4

- o The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.

- o Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.

- o Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

4. Policy for Recording

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting.

II.A. – Consent Agenda

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES
QUARTERLY BOARD MEETING**

Wednesday, June 3, 2026, at 1:30 p.m.

**Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, Florida**

UNAPPROVED Minutes

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The regular quarterly board meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly notified for Wednesday June 3, 2026 at 8751 Ulmerton Road, Largo, FL, 33771, to begin at 1:30 p.m.

I. Call to Order

Jennifer Mekler called the meeting to order at 1:30 p.m.

Board Members:

Name	Title	Status
Vince Nowicki	Board Member	Present
Celeste Fernandez	Board Secretary	Present
Kristen Gnage	Board Member	Absent
Jennifer Mekler	Board Chairperson	Present
Dorothy Duve'	Board Member	Present
Dr, Susan Weber	Board Member	Present
Lynn Gibson	Board Member	Present
Brandy Dowling	Ex-Officio	Present

Attorney:

Attendee Name	Status
Colleen Flynn, Esq.	Present

Advisory Committee:

Attendee Name	Status
Sheila Haugabook	Absent
Elizabeth Krakowski	Absent
Nancy McGreevy	Absent
Rob Lovelace	Present
Chris Steurnagel	Present
Pamela Hinson	Absent

Staff Members Present:

Attendee Name	Title
Faith Bornoff	Executive Director
Tammy Sharpe	Centers Supervisor
Ilise Bishop	Homes Supervisor
Madeline Canning	Staff Assistant

II. Consent Agenda**A. Approve minutes from Board Meeting on March 11, 2026**

Action: Commissioner Vince Nowicki made a motion to accept the minutes from the March 11, 2026 Board Meeting. Celeste Fernandez seconded the motion. The motion passed unanimously.

III. Action Items**A. Board Sitting as Audit Committee per F.S. 218.391- Approval of Factors for Evaluation for Audit Services Request for Proposal (RFP) and authorize Public Announcement for RFP for Audit FY 2025-2026**

Faith Bornoff said that PCLB is required to have an annual audit. Colleen Flynn explained that the Board is required to approve the factors for evaluation for the auditor and authorize the Request for Proposal to be released publicly. Once released, the Board will select the auditor. This is the same process as prior years with the only differences in the audit being the dollar amounts.

Action: Dr. Susan Weber made a motion to approve the factors for evaluation for the auditor and authorize public release of the RFP for Audit FY 2025-2026. Dorothy Duve seconded the motion. The motion passed unanimously.

B. Approval of 19th Amendment to the Interlocal Agreement between DOH and PCLB

Faith Bornoff informed the Board that the Interlocal Agreement between the DOH and PCLB is ready for its annual renewal. The Agreement has been amended to extend through September 30, 2027. Vince Nowicki offered a suggestion for the Board to provide direction in researching options for new county attorney representation. Lynn Gibson expressed confidence in the current representation, Colleen Flynn, due to her years of experience representing PCLB. Faith Bornoff stated that new opportunities to utilize county resources could be researched, but staff are happy with the current legal representation.

Action: Celeste Fernandez made a motion to approve the 19th Amendment to the Interlocal Agreement between DOH and PCLB. Dr. Weber seconded the motion. The motion passed unanimously.

C. Approve Fiscal Year 2026-2027 Proposed Budget

Faith Bornoff presented the Fiscal Year 2026 – 2027 proposed budget. Per survey feedback, staff requested more training opportunities and funds have been added to training budget. Faith Bornoff informed the Board that proposed salary increases for state personnel are currently pending signature from the Governor.

Action: Dr. Susan Weber made a motion to approve the Fiscal Year 2026 – 2027 Proposed budget. Celeste Fernandez seconded the motion. The motion passed unanimously.

D. Approve Johnson Pope, Boker, Ruppel & Burns, LLP representation agreement for FY 2026-2027

Faith Bornoff explained that the Johnson Pope, Boker, Ruppel & Burns, LLP representation agreement is ready for its annual renewal. The agreement details the scope and terms for Johnson Pope, Boker, Ruppel & Burns, LLP to continue their legal representation of PCLB.

Jennifer Mekler called for a motion to approve the Johnson Pope, Boker, Ruppel & Burns, LLP representation agreement for FY 2026-2027.

Action: Commissioner Vince Nowicki made a motion to approve the Johnson Pope, Boker, Ruppel & Burns, LLP representation agreement for FY 2026-2027. Celeste Fernandez seconded the motion. The motion passed unanimously.

E. Approve Ten (10) Children's Center Licenses

Centers Supervisor Tammy Sharpe recommended nine (9) children's centers for full licensure. Boys and Girls Clubs of Greater Tampa Bay locations were already licensed. Due to the name change to Greater Tampa Bay, full licensure requires approval again. Family Center on Deafness, Inc. was already licensed and moved facilities, requiring approval again. The two (2) new centers, KCE Champions LLC at Holy Family and St. Jude Catholic Schools did well on all 3 inspections. Little Ones Preschool of Clearwater was licensed previously and has moved facilities. As of the morning of June 3, 2026, they have not provided complete paperwork for full licensure. Tammy Sharpe recommended to keep Little Ones Preschool of Clearwater on a Temporary Permit and discuss again at the next meeting.

Action: Dr. Susan Weber made a motion to approve nine (9) children's centers for full licensure. Dorothy Duve seconded the motion. The motion passed unanimously.

F. Approve Two (2) Family Child Care Home Licenses

Homes Supervisor Ilise Bishop recommended two (2) family child care homes for full licensure. Both providers did well on inspections and staff feel confident in their recommendation for approval.

Action: Lynn Gibson made a motion to approve two (2) family child care homes for full licensure. Dorothy Duve seconded the motion. The motion passed unanimously.

IV. Executive Director's Report

Faith Bornoff announced that Ilise Bishop was promoted to Homes Supervisor for CCLP and introduced the new staff assistant Madeline Canning. CCLP is in the process of hiring 3 new licensing specialists to following the departure of 2 specialists and Ilise Bishop's promotion. Two of the openings have been filled and not yet started. The third opening is beginning the interview process. Faith Bornoff reminded the Board that Form 1 – Statement of Financial Interests is due on July 1st 2026. The Board is required to complete the form annually. It must be completed and submitted electronically through the floridaethics.gov website.

Faith Bornoff informed the Board that a staff member at a Pinellas County child care center was arrested for child pornography. Faith Bornoff informed the Board that they will be provided with full details once the case has concluded and all appeal windows have closed. The investigation is currently ongoing by law enforcement.

V. Information Items

A. Annual Financial Report (pg. 31)

B. Statistical Report Regarding Licensing Activities (pg. 32)

C. Compliance Reports

1. Children's Centers Fine Report (pg. 33)

2. Family Child Care Homes Fine Report (pg. 34)

3. 100% Compliant Inspections in Children's Centers (pg. 35)

4. 100% Compliant Inspections in Family Child Care Homes (pg.37)

5. Closed Child Care Centers and Family Child Care Homes (pg. 38)

VI. Public Comments

A. No Public Comment

VII. Staff Anniversaries

July Chris Grybauskas- 17 years
August Hope Williams- 20 years Maria Villarreal- 21 years

VIII. Upcoming Meeting Dates 2026

A. Wednesday, September 16, 2026 at 6:30 p.m.

B. Wednesday, November 4, 2026 at 1:30 p.m.

Faith Bornoff advised that the Board should be prepared to discuss the 2027 Board meeting dates at the next meeting.

IX. Adjournment

A. Jennifer Mekler adjourned the meeting at 2:01 p.m.

Respectfully Submitted,

Celeste M. Fernandez, Secretary

III. Action Items

A. Election of Chairman/Appointment of Secretary for fiscal year 2027

Currently Jennifer Meckler is the Chairman of the Board and Celeste Fernandez is the Secretary. Ms. Meckler was appointed and has served one term. There is no limit on the number of terms a Chairman may serve. They bylaws provide that *“at the next to last meeting of the fiscal year, a nominating committee shall be formed ... The nominating committee shall present a recommendation for Chairman to the Board at the last meeting or the first meeting of the subsequent fiscal year. The election of the Chairman shall occur at one of these meetings. The newly elected Chairman shall preside over the next meeting after his or her election.”* Thus, the Board must determine if it wishes to constitute a nominating committee for the selection of the Chair for FY27 or opt to waive the bylaws, and re-appoint Ms. Meckler for another term without a nominating committee should she be willing to continue to serve.

B. Review responses to RFP and select Auditor for FY 25-26

The responses to the RFP for the auditor will be provided at the Board meeting for the Board to select an auditor for FY 25-26 and approve the Executive Director to negotiate and enter into a written agreement with the selected auditor.

C. Approve Amendment of FY26 Budget

PINELLAS COUNTY LICENSE BOARD
REVENUE & EXPENSE BUDGET REPORT
10/01/25 - 09/30/26 (FY2526)
ALL FUND SUMMARY

ACCOUNT	ANNUAL BUDGET	Amendment 1	Amendment 2	Amended BUDGET
TOTAL SALARIES	746,643	(5,864)	11,129	751,908
FICA/MEDICARE	57,118	(449)	(851)	55,818
RETIREMENT	104,754	(823)	(1,561)	102,370
HEALTH/LIFE/DIS	339,330	(318)	(8,716)	330,296
TOTAL FRINGE BENEFITS	501,202	(1,589)	(11,129)	488,484
TOTAL SALARY AND BENEFITS	1,247,845	(7,453)	0	1,240,392
TELEPHONE	3,311	0	0	3,311
CELLULAR PHONES	5,787	0	0	5,787
AIR CARDS	0	0	0	0
POSTAGE	2,184	0	0	2,184
PRINTING	1,000	0	0	1,000
TRAVEL	15,000	0	0	15,000
EDUCATIONAL MATERIALS	200	0	0	200
OFFICE SUPPLIES	24,502	7,453	0	31,955
INFO. TECHNOLOGY	300	0	0	300
RENT-EQUIPMENT (COPIER)	1,680	0	0	1,680
SUBSCRIPTIONS/DUES	175	0	0	175
EQUIPMENT - COMPUTERS	0	0	0	0
CONTRACTUAL- Audit	21,000	0	0	21,000
CONTRACTUAL- Legal Fees	40,000	0	0	40,000
CONTRACTUAL- Advertising	1,000	0	0	1,000
CONTRACTUAL-Janitorial	15,700	0	0	15,700
UTILITIES	19,271	0	0	19,271
FINGERPRINT	114	0	0	114
HR ASSESSMENT FEE	5,634	0	0	5,634
Misc/Conference	2,425	0	300	2,725
TOTAL OPERATING	159,283	7,453	300	167,036
ADMIN. COST/ FDOH In-Kind	296,035	0	0	296,035
ADMIN. COST JWB 17%	129,480	0	(300)	129,180
TOTAL ADMIN. COST 34.10%	425,515	0	0	425,215
ALL FUND TOTAL EXPENSES	1,832,643	0	0	1,832,643
REVENUE SOURCES (projected Received)				
JWB	900,699	0	0	900,699
DCF	367,731	0	0	367,731
FDOH	133,123	0	0	133,123
FDOH In-Kind	296,035	0	0	296,035
LB FEES & FINES	135,055	0	0	135,055
FUND BALANCE	0	0	0	0
ALL FUND TOTAL REVENUE	1,832,643	0	0	1,832,643

D. Approve amendment of FY27 Budget

Pinellas County Health Department
Pinellas County Licensing Board
JWB October 1, 2026- September 30, 2027

				OCA = PLB27	DCF27	LOGOV	LOGOV	ENVLF	ENVLF		
Expenditure Line Item and Explanation				JWB	DCF	DOH-Pin	DOH-In Kind	Fines & Fees	Fund Bal.	Revised Total	% Budget
a. Personnel Salaries											
Classification		Budget									
FICA			7.65%	\$35,469	\$12,552	\$6,497	\$0	\$3,615	\$0	\$58,133	
RETIREMENT			13.59%	\$63,010	\$22,298	\$11,541	\$0	\$6,423	\$0	\$103,271	
INSURANCE (HEALTH, LIFE, DISABILITY) 24 pay periods			VAR	\$202,462	\$84,537	\$38,433		\$31,188	\$0	\$356,619	
b. Total Fringe Benefits				\$300,940	\$119,386	\$56,470	\$0	\$41,226	\$0	\$518,023	33.17%
Total Salary & Fringe				\$764,588	\$283,464	\$141,392	\$0	\$88,487	\$0	\$1,277,931	81.83%
c. Direct Costs	Notes	Obj. Code									
CONTRACTUAL- AUDIT		C 131100			\$21,000			\$1,000		\$22,000	
CONTRACTUAL- LEGAL FEES		C 131600			\$24,826			\$20,000		\$44,826	
JANITORIAL		132100	****		\$16,422					\$16,422	
LEGAL ADVERTISING		C 133500						\$1,000		\$1,000	
INFO. TECH Records Mgmt		C 134216						\$225		\$225	
FINGER-PRINT EXPENSE		C 290000			\$114			\$110		\$224	
POSTAGE & FREIGHT	Postage 21000 & Freight 21001	E 210000						\$2,100		\$2,100	
TELEPHONE	Tele 221017 Info Tech 222300	Data 2223012	****	\$1,971	\$1,459			\$1,428		\$4,858	
CELLULAR PHONES		E 221100						\$6,294		\$6,294	
PRINTING		E 230006						\$1,000		\$1,000	
TRAVEL	mileage, parking & meals	E 261300		\$9,072				\$14,400		\$23,472	
CONFERENCES/TRAINING	reg fees only	E 461601		\$715						\$715	
UTILITIES	Water 273000 Elec 271000 Garbage 274000		****		\$19,224					\$19,224	
OFFICE SUPPLIES	Aud Vis 341029 & Inf Tech 341023	E 341018		\$3,204				\$3,581		\$6,785	
EDUCATIONAL MATERIALS		E 341039		\$200						\$200	
SUBSCRIPTIONS/DUES	DEO	E 492000		\$175						\$175	0.00%
RENT- EQUIPMENT	Copier	O 442000								\$0	
HR ASSESSMENT FEE	Per FTE		****	\$2,217.33	\$1,222			\$733		\$4,172	
c. Total Direct Cost				\$17,554	\$84,267		\$0	\$51,871	\$0	\$153,692	9.84%
d. Indirect Cost											
Indirect cost will offset purchasing, finance, information											
Indirect Cost (For JWB is 17% of Salaries and Fringe Benefits)				\$129,980						\$129,980	
Indirect Cost - In Kind							\$290,459			\$290,459	
d. Total Indirect Cost - 32.90%				\$129,980	\$0	\$0	\$290,459	\$0	\$0	\$420,439	26.92%
Proposed Expenditure Budget				\$912,123	\$367,731	\$141,392		\$140,358	\$0	\$1,561,603	118.60%
Revenue Budget				\$912,123	\$367,731	\$141,392		\$140,358	\$0	\$1,561,604	
Notes:				PREVIOUS YEAR	\$900,698	\$367,731	\$133,123	\$135,055	Pgm %		
				W/O admin	\$782,143						
				\$0	\$0			\$0			
				58%	24%	9%	0%	9%	0%		

E. Approve changes to PCLB Regulations to comply with DCF changes to state regulations

The Pinellas regulations for children's centers and homes must meet the minimum state standards set forth by DCF through the administrative rule making process. Pinellas may exceed the state standards only after following the process set forth in the Special Act. DCF promulgated an updated rule which modified the state regulations. In certain instances, there are additions to the state regulations and in others there were modifications to existing regulations and in others a deletion of a regulation. The DCF updated regulations went into effect as of September 1, 2026 although the redlined DCF handbook outlining the proposed rule changes was dated December 2025. Now that the updated DCF regulations have been implemented PCLB must update its regulations to comply with DCF regulations as those are the minimum requirements for Pinellas County child care providers.

Attached are the redlined DCF handbooks outlining the changes. It is legally required that PCLB modify the Licensing Regulations Governing Children's Centers and Family Child Care Homes in order to comply. Staff will revise the regulations accordingly and advise child care providers of the changes.

F. Approve Five (5) Children's Center Licenses

Center Name	License Type	Capacity	Age Groups
Alegria Montessori School		90	90 including 10 infants
Bliss Learning Center Inc.		139	139 including 15 infants
Pilgrim Child Development Center Inc.		53	53 including 19 infants
Saint Petersburg Christian Preschool		177	177 including 18 infants
Tampa Bay International School		15	School Age

G. Approve One (1) Family Child Care Home Licenses

Provider Name	Address	Capacity
Diana Luna	1961 Allard Drive, Clearwater FL 33763	12

IV. Executive Director's Report

V. Information Items
A. Annual Financial Report

PINELAS COUNTY LICENSE BOARD REVENUE & EXPENSE BUDGET REPORT 10/01/25 - 09/30/26 (FY2526) ALL FUND SUMMARY																						
3 Pay periods																3 Pay periods		ALL FUNDS		PROJECTED		
	ANNUAL			Amended	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	SEPTEMBER	SPENT	AVAILABLE	%		Lapse Factor
ACCOUNT	BUDGET	Amendment 1	Amendment 2	BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	9/30/2026	BALANCE	SPENT	and SPENT	as of 9/30/26
TOTAL SALARIES	746,643	(5,864)	11,129	751,908	55,016.28	58,113.60	58,146.37	56,778.15	55,181.52	82,699.15	54,720.18	46,692.90	53,509.47	49,324.91	54,715.19	0.00	0.00	624,897.72	127,010.11	83.11%	624,897.72	127,010.11
FICA/MEDICARE	57,118	(449)	(851)	55,818	3,796.96	4,445.69	4,448.20	4,343.53	4,221.39	6,326.48	4,186.09	3,572.01	4,093.47	3,773.36	4,185.71	0.00	0.00	47,392.89	8,425.32	84.91%	47,392.89	8,425.32
RETIREMENT	104,754	(823)	(1,561)	102,370	6,765.04	7,920.88	7,925.35	7,738.86	7,521.24	11,222.33	7,425.32	6,364.24	7,293.34	6,920.28	7,676.54	0.00	0.00	84,773.43	17,596.44	82.81%	84,773.43	17,596.44
HEALTH/LIFE/DIS	339,330	(318)	(8,716)	330,296	10,010.88	26,550.95	29,416.07	29,476.19	27,384.11	41,098.28	26,432.95	12,487.86	23,059.82	22,495.25	24,537.18	0.00	0.00	272,949.54	57,346.46	82.64%	272,949.54	57,346.46
TOTAL FRINGE BENEFITS	501,202	(1,589)	(11,129)	488,484	20,572.88	38,917.52	41,789.62	41,558.58	39,126.74	58,647.09	38,044.36	22,424.11	34,446.64	33,188.89	36,399.43	0.00	0.00	405,115.86	83,368.22	82.93%	405,115.86	83,368.22
TOTAL SALARY AND BENEFITS	1,247,845	(7,453)	0	1,240,392	75,589.16	97,031.12	99,935.99	98,336.73	94,308.26	141,346.24	92,764.54	69,117.01	87,956.11	82,513.80	91,114.62	0.00	0.00	1,030,013.58	210,378.33	83.04%	1,030,013.58	210,378.33
TELEPHONE	3,311	0	0	3,311	0.00	10.00	435.49	23.00	10.00	1,534.49	36.92	2,052.11	32.60	33.34	36.89	0.00	0.00	4,204.84	(893.84)	127.00%	4,204.84	(893.84)
CELLULAR PHONES	5,787	0	0	5,787	37.68	0.00	37.68	1,498.23	524.53	524.53	524.25	524.39	0.00	524.59	524.53	0.00	0.00	4,720.41	1,066.59	81.57%	4,720.41	1,066.59
AIR CARDS	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00
POSTAGE	2,184	0	0	2,184	0.00	186.09	0.00	529.01	0.00	0.00	102.10	239.58	0.00	0.00	165.32	0.00	0.00	1,222.10	961.90	55.96%	1,222.10	961.90
PRINTING	1,000	0	0	1,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00%	0.00	1,000.00
TRAVEL	15,000	0	0	15,000	114.81	1,213.03	925.57	1,262.42	1,167.43	1,409.72	1,196.36	1,097.12	0.00	1,162.53	898.99	0.00	0.00	10,447.98	4,552.02	69.65%	10,447.98	4,552.02
EDUCATIONAL MATERIALS	200	0	0	200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00%	0.00	200.00
OFFICE SUPPLIES	24,502	7,453	0	31,955	1,120.83	240.87	7.34	22,512.13	0.00	0.00	389.25	466.56	0.00	20,829.60	3,504.22	0.00	0.00	49,070.80	(17,115.80)	153.56%	49,070.80	(17,115.80)
INFO. TECHNOLOGY	300	0	0	300	0.00	0.00	0.00	0.00	25.00	0.00	25.00	25.00	6.74	0.00	0.00	0.00	0.00	81.74	218.26	27.25%	81.74	218.26
RENT- EQUIPMENT (COPIER)	1,680	0	0	1,680	0.00	125.73	106.43	222.37	0.00	103.18	165.27	0.00	125.66	0.00	0.00	0.00	0.00	848.64	831.36	50.51%	848.64	831.36
SUBSCRIPTIONS/DUES	175	0	0	175	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00	0.00	100.00%	175.00	0.00
EQUIPMENT - COMPUTERS	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00
CONTRACTUAL- Audit	21,000	0	0	21,000	0.00	0.00	0.00	1,030.00	10,500.00	8,470.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	1,000.00	95.24%	20,000.00	1,000.00
CONTRACTUAL- Legal Fees	40,000	0	0	40,000	11,265.83	1,711.00	3,687.50	2,714.00	2,182.00	1,544.00	1,829.00	1,250.75	5,015.00	2,183.00	3,750.00	0.00	0.00	37,132.08	2,867.92	92.83%	37,132.08	2,867.92
CONTRACTUAL- Advertising	1,000	0	0	1,000	0.00	167.75	249.50	0.00	(648.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(230.75)	1,230.75	-23.08%	(230.75)	1,230.75
CONTRACTUAL-Janitorial	15,700	0	0	15,700	1,231.01	1,231.01	1,231.01	1,231.01	1,231.01	0.00	1,231.01	1,231.01	0.00	1,231.01	0.00	0.00	0.00	9,848.08	5,851.92	62.73%	9,848.08	5,851.92
UTILITIES	19,271	0	0	19,271	2,581.03	139.59	1,898.67	1,315.59	1,859.75	1,028.15	1,534.47	1,061.00	3,010.52	851.13	333.05	0.00	0.00	15,612.95	3,658.05	81.02%	15,612.95	3,658.05
FINGERPRINT	114	0	0	114	36.00	0.00	0.00	36.00	0.00	0.00	0.00	0.00	0.00	48.00	0.00	0.00	0.00	120.00	(6.00)	105.26%	120.00	(6.00)
HR ASSESSMENT FEE	5,634	0	0	5,634	0.00	1,433.92	0.00	0.00	0.00	0.00	1,015.69	1,015.69	0.00	0.00	1,100.62	0.00	0.00	4,565.92	1,068.08	81.04%	4,565.92	1,068.08
Misc/Conference	2,425	0	300	2,725	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,725.00	0.00%	0.00	2,725.00
TOTAL OPERATING	159,283	7,453	300	167,036	16,562.19	6,458.99	8,579.19	32,373.76	16,851.72	14,614.07	8,049.32	8,963.21	8,190.52	26,863.20	10,313.62	0.00	0.00	157,819.79	9,216.21	94.48%	157,819.79	9,216.21
ADMIN. COST/ FDOH In-Kind	296,035	0	0	296,035	18,513.54	23,066.85	23,818.43	23,537.92	22,849.06	34,253.76	22,302.87	16,955.16	18,184.26	19,160.96	20,691.68	0.00	0.00	243,334.48	52,700.52	82.20%	243,334.48	52,700.52
ADMIN. COST JWB 17%	129,480	0	(300)	129,180	7,262.36	10,020.77	10,259.74	9,994.91	9,310.06	13,945.31	9,329.84	6,613.74	11,808.77	8,976.25	10,378.41	0.00	0.00	107,900.15	21,279.99	83.53%	107,900.15	21,279.99
TOTAL ADMIN. COST 34.10%	425,515	0	0	425,215	25,775.90	33,087.61	34,078.17	33,532.82	32,159.12	48,199.07	31,632.71	23,568.90	29,993.03	28,137.21	31,070.09	0.00	0.00	351,234.63	73,980.51	82.60%	351,234.63	73,980.51
ALL FUND TOTAL EXPENSES	1,832,643	0	0	1,832,643	117,927.25	136,577.72	142,593.35	164,243.31	143,319.10	204,159.38	132,446.57	101,649.12	126,139.66	137,514.21	132,498.33	0.00	0.00	1,539,068.00	293,575.05	83.98%	1,539,068.00	293,575.05
REVENUE SOURCES (projected Received)																						
JWB	900,699	0	0	900,699	49,982.12	69,738.91	71,036.65	68,801.48	64,075.11	95,989.53	65,224.89	47,203.88	81,298.01	61,797.51	75,104.74	0.00	0.00	750,252.82	150,446.22	83.30%	750,252.82	150,446.22
DCF	367,731	0	0	367,731	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	0.00	367,731.00	(0.29)	100.00%	367,731.00	(0.29)
FDOH	133,123	0	0	133,123	7,670.66	10,604.40	11,172.08	11,120.97	11,120.97	16,681.75	11,120.96	9,614.75	11,153.59	11,109.64	11,109.63	0.00	0.00	122,479.40	10,643.88	92.00%	122,479.40	10,643.88
FDOH In-Kind	296,035	0	0	296,035	18,513.54	23,066.85	23,818.43	23,537.92	22,849.06	34,253.76	22,302.87	16,955.16	18,184.26	19,160.96	20,691.68	0.00	0.00	243,334.48	52,700.52	82.20%	243,334.48	52,700.52
LB FEES & FINES	135,055	0	0	135,055	4948.85	7823.46	7290.99	30113.28	7865.92	12905.65	6515.84	5519.14	10095.09	7218.28	9408.55	0.00	0.00	109,705.05	25,350.05	81.23%	109,705.05	25,350.05
FUND BALANCE	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00
ALL FUND TOTAL REVENUE	1,832,643	0	0	1,832,643	111,759.42	141,877.86	143,962.40	164,217.89	136,555.31	190,474.94	135,808.81	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	-	1,177,877.89	239,140.39	64.27%	1,593,502.75	239,140.39

B. Statistical Report Regarding Licensing Activities

Statistical Report for August 2026												
	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
Previous Months Totals	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Monthly Activity	183	1302	30	360	226	20315	125	18585	6	632	6	257
1. Temporary Permits 1st Time TP	3	20			2	112						
2. Capacity Change - current licenses New capacity began						130						
3. Closed - # with capacity					-5	-343	-2	-144				
4. Corrections - from previous reports Explain below* DID NOT UPDATE Homes for July	1	4										
Total Capacity	187	1326	30	360	223	20214	123	18441	6	632	6	257

Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Infant Spaces
Total Number	217	187	30	358	139
Total Capacity	1686	1326	360	39544	2785

Service Tasks/Licensing Activities	CENTERS	HOMES	OTHER/FOOD	MS inspections
Prelim inspections	0	0	0	0
Initial inspections	1	2	0	0
Routine/Renewal inspections	124	35	73	0
Complaint Investigations Only	16	0	0	0
Reinspection/Recheck Inspections	20	2	3	0
Technical Assistance or Consultation	11	4	0	0
Inspections/Visits for Change	9	0	0	0
Unlicensed Care Visits/Communications	1	1	0	0
Complaint/Intake Reports Taken/Written	5	0	0	0
Fines Given	9	1	0	0
CLASS I FINES GIVEN (all Class 1's for this month)	0	0	0	0
Trainings Given	13	1	0	0
Trainings Attended	7	1	5	0
Fine Hearings/Conferences/Staffing's	1	0	0	0
Checklists Completed (turned into Supervisor)	0	0	0	0
DCF Website Lookups	100	25	0	0
Other Activities	12	0	0	0
Number of Regular Licenses Issued (CARES)	28	17		
Temporary Licenses Issued (NEW) (CARES)	2	3		
Provisional Licenses Issued (CARES)	5	0		
Board Licenses Issued (CARES)	0	0		
Probational Licenses Issued (CARES)	0	0		
Licenses Closed (doors closed) (CARES)	7	2		
Number of Regular Inspections and Re-Inspections approved into CARES	143	25		
Number of Complaints Processed and Assigned	16	0		
Number of Complaint Inspections approved into CARES	14	0		
Number of Files Requiring Extra Time and/or Paperwork (Other Category)	0	0		
Number of Complaints Requiring Extra Time and/or Paperwork (Other Category)	3	0		
Ride Along's	1	1		

Total Number of Licensed Child Care Entities (facilities & homes) in the County as of the Last Day of each Month
575

Number of Licensed Child Care Entities with Class 1 Violations
0

Number of Licenses Issued
55

Number of Licenses Issued within Statutory Time Frames
55

Number of Provisional Licenses Issued
5

Number of Inspections and Re-Inspections Performed
184

Number of Complaints processed
16

Number of Other Licensing Activities
570

Number of Food Licensing Activities
81

Total Activities 906

C. Compliance Reports

1. Children's Center Fine Report

Center	Fine Class	Reason	Date of Fine	Fine Amount	Due Date of Fine	Amount Paid	Date Paid
Blessed Sacrament	3	Training	5/5/2026	\$25.00	5/20/2026	\$25.00	5/21/2026
Seasons of Care, Inc	2	Records/Closing Log	5/6/2026	\$50.00	5/21/2026	\$50.00	5/27/2026
Sunshine Preschool	2	Fire drills	5/7/2026	\$50.00	5/22/2026	\$50.00	5/27/2026
Lealman YMCA Preschool	2	Records/Attendance	5/13/2026	\$50.00	5/27/2026	\$50.00	7/6/2026
KinderCare #885	1	Discipline	5/20/2026	\$500.00	6/4/2026	\$500.00	5/20/2026
Highland ELC	2	Diapering/hot water	5/22/2026	\$50.00	6/6/2026	\$50.00	7/1/2026
YMCA Belcher	3	Records/Immunization	5/26/2026	\$25.00	6/10/2026	\$25.00	6/10/2026
Temple Beth-El of St. Petersburg Florida, Inc.	2	Supervision	5/28/2026	\$50.00	6/12/2026	\$50.00	6/12/2026
Temple Beth-El of St. Petersburg Florida, Inc.	2	Daily attendance	5/28/2026	\$60.00	6/12/2026	\$60.00	6/12/2026
Romper Room	3	Outdoor equipment	5/29/2026	\$25.00	6/13/2026	\$25.00	6/9/2026

Romper Room	2	Outdoor equipment	5/29/2026	\$50.00	6/13/2026	\$50.00	6/9/2026
YMCA – Starkey	1	Child Discipline	6/4/2026	\$500.00	6/19/2026	\$500.00	6/19/2026
St. Petersburg Primary Prep	3	Training	6/12/2026	\$25.00	6/27/2026	\$25.00	6/30/2026
Montessori By the Sea	2	Closing Log	6/29/2026	\$50.00	7/14/2026	\$50.00	7/7/2026
A Child's Place	2	Outlet Cover	6/30/2026	\$50.00	7/15/2026	\$50.00	7/23/2026
Bliss Learning Center Inc.	2	Daily Attendance	7/8/2026	\$50.00	7/23/2026	\$50.00	7/14/2026
Highland Early Learning	3	No hot water in infant room handwashing sink	7/13/2026	\$25.00	7/28/2026	\$25.00	8/4/2026
Delores Smith Academy	2	Transitions	7/17/2026	\$50.00	8/1/2026	\$50.00	7/27/2026

2. Family Child Care Home Fine Report

None

3. 100% Compliant Inspections in Children's Centers

May	June	July
Learning Empowered Children of World	YMCA Azaela	Operation Par. Ince Child Development
YMCA Sawgrass	Gingerbread School Carillon	Tot Tenders
YMCA Lynch	Oakcrest Preschool	R'Club ELA @ Lemon Street
Campbell Park Recreation Center	The Learning Experience	Alpha & Omega Learning Center
Willis S. Johns Recreation Center	Safety Harbor Little School	St. Luke ECC
Lealman & Asian NFC	Kids Corner	The Growing Tree

YMCA Oldsmar	Fundamentals Early Learning II	Union Academy Family Center
R'Club Highpoint	R'Club Eisenhower	Little Ones Preschool of Clearwater
The Growing Place Preschool	Christian Way Academy	O2B Kids Palm Harbor
The Robin's Nest A Christian Preschool	Lake Tarpon Learning Center-West	YMCA Dunedin
YMCA Tarpon Springs Fundamental	Genesis Christian Academy & PS	City of Largo SW Rec Complex
Olympians Preschool	Delphi Academy of Florida	Write Start
Palm Harbor Creative Learning Center	R'Club US 19	YMCA Anona
R'Club Sutherland	R'Club Paul B Stephens	YMCA Oakhurst
Skycrest Christian School	Chiquita Hamilton Center	Boys & Girls Club Ridgecrest
YMCA Brooker Creek	First Lutheran School	R'Club Walsingham
Elisa Nelson El. R'Club	My Little Sunshines	R'Club James B. Sanderlin
Oldsmar Christian School	Indian Rocks Toddler Montessori	Tampa Bay Turners Gym. & Swimming
Palm Harbor Montessori	Anona CDC	YMCA Baypoint
Excel Learning Center	The Sprout Acadmey Seminole	YMCA Maximo
Boys & Girls Club Tarpon Springs	Academy of Learning	Boys & Girls Royal
YMCA Ozona	Orlando Health CDC	Kids Zone Academy 2
Ross Norton Recreation Center	iDiscover Christian Academy	Calvary Kids Care
Safety Harbor Little School Magnolia	Foundation of Learning Preschool	The Sprout Academy Pinellas Park
Our Lady of Lourdes ECP	Temple Beth – El	Fundamentals Early Learning
Boys & Girls Wood Valley	SPPF Gibbs	All Children's Christian Academy
Clearwater Academy International	All Children's Academy	A Child's Choice
St. Cecelia Catholic School	Victory Child Development Center	Faithful Beginnings
R'Club Kings Highway		
Bardmoor YMCA Preschool Ac.		
Indian Rocks Christian School		
YMCA Bauder		
R'Club Bardmoor		
YMCA Orange Grove		
R'Club Ridgecrest		
St. Jerome ECC		
Gingerbread School Seminole		
Thomas Jet Jackson		

YMCA Melrose		
St. Petersburg Primary School		
St. Paul Catholic School		
YMCA Perkins		
The Canterbury School		
St. Raphael Catholic School		
Starling School #1 & Start Camp		
PCC Christian Playgroup		
R'Club Blanton		
R'Club Faitmount		
R'Club Pasadena		
YMCA Gulf Beaches		
YMCA Westgate		
R'Club 74 th St. N.		
JW Cate Recreation Center		
Madeira Beach Recreation Center		
Sonrise Christian Preschool		
Learn Play Grow Academy		
Acres of Fun Child Care Inc.		
Happy Days Academy		
NGK		
LSF Highpoint		
R'Club Cross Bayou		
R'Club 94 th		
KCE Champions @ St. Patrick's		
R'Club Rawlings		

4. 100% Compliant Inspections in Family Child Care Homes

May	June	July
Carrie Gonzalez	Jeanie Runkle	Talisha Ghansiam
Patricia Jones	LiSheilia Ware	Yvonne Martin

Katrina Jenkins	Laurie Murphy	Valarie Jiles
Lisa Marie Christoph	Cheryl Hall	Carrie Rountree Sanders
Susan Daniels	Melissa Belanger	Maxine Williams-Salter
Melissa Collie	Neshia Cohen	Veronica Ross
Kathleen Buckins	Monica Pittman	Christine Lawson
Mary Kelly	Dolores Givens	Yolanda Jenkins
Nathalie Moise	Lucille Jerger	Lakesha Royal
Filma Wallace	Judy Drayton	Marie Phelon
Dawn Porcelli	Cynthia Stevens	Tiffany Bell
Alvern Brown	Odalys Vilar	Kimberly Boykins
Margaret Pearce	Karen Cuatt	Barbara Edwards
Christine Perkins	Misty Swanson-Sykes	Dolores Smith
Shanoah Washington	Dorinda Tucker	Jeanette Mann
LaQuetta Roberts	Diane Pinta	Stephanie Martin
Emilia Del Valle	Lori Wells	Lori Gavitt
Tamara Beard-Ball	Betty Butler	Staci Colbern
	Diamond Harris	Claudia Patricia Cuervo
	Celeste Froid	Shirley Williams
	Candy Merrell	Sheronica Stubbs
	Anna Denise Precourt	Beatriz Reyes
	Kimberly Ryder	Andrea Gast
	Dijana Jerkic	Diana Luna
	Mimoza Naci	Susan Fernandez
		Maria Isabel Leon
		Maria LeGare
		Teresa Piper

5. Closed Child Care Centers and Family Child Care Homes Report

Name	Date Closed	Reason
Guardian Angels Catholic School	5/28/26	Operator Decision
KCE Champions LLC @ Guardian Angels Catholic School	5/28/26	Operator Decision
R'Club – Cross Bayou	5/29/26	Operator Decision
The Ohana Preschool	6/5/26	Revocation
KinderCare L.C. 1037	6/5/26	Operator Decision
KinderCare L.C. 531	6/19/26	Operator Decision
Garrison Jones YMCA	6/30/26	Operator Decision
YMCA of the Suncoast – Dunedin Elementary	7/31/26	Operator Decision
New Horizons Preschool and Learning Center	7/31/26	Change of Ownership
ARTZ 4 Life 2.0	7/31/26	Operator Decision
FCCH – Francis, Juleana	6/1/26	Operator Decision
FCCH – Marchica, Linda	7/31/26	Operator Decision

VI. Public Comment

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

VII. Staff Anniversaries- Third Quarter

September Maranielly Vazquez – 3 years
October Mary Jane Elder – 20 years Deija Nevins – 4 years
November Faith Bornoff – 9 years Tammy Sharpe – 6 years

VIII. Upcoming 2026 Meeting Dates

- Wednesday, November 4 at 1:30 p.m.

IX. Adjournment