

**PINELLAS COUNTY LICENSE BOARD**  
**FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**  
**QUARTERLY BOARD MEETING**

**Wednesday, March 11, 2026, at 6:30 p.m.**  
**Florida Department of Health in Pinellas**  
**8751 Ulmerton Road, Largo, Florida**

**APPROVED Minutes**

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The regular quarterly board meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly notified for Wednesday March 11, 2026, at 8751 Ulmerton Road, Largo, FL, 33771, to begin at 6:00 p.m.

**I. Call to Order**

Jennifer Mekler called the meeting to order at 6:00 p.m.

**Board Members:**

<b>Name</b>	<b>Title</b>	<b>Status</b>
Vince Nowicki	Board Member	<b>Absent</b>
Celeste Fernandez	Board Secretary	Present
Kristen Gnage	Board Member	Absent
Jennifer Mekler	Board Chairperson	Present
Dorothy Duve`	Board Member	Absent
Dr, Susan Weber	Board Member	Present
Lynn Gibson	Board Member	Absent
Brandy Dowling	Ex-Officio	Present

**Attorney:**

<b>Attendee Name</b>	<b>Status</b>
Colleen Flynn, Esq.	Present

**Advisory Committee:**

<b>Attendee Name</b>	<b>Status</b>
Sheila Haugabook	Absent
Elizabeth Krakowski	Present
Nancy McGreevy	Absent
Rob Lovelace	Present
Chris Steurnagel	Present
Pamela Hinson	Absent

**Staff Members Present:**

Attendee Name	Title
Faith Bornoff	Executive Director
Tammy Sharpe	Centers Supervisor
Chris Grybauskas	Environmental Health Specialist
Rajiv Rambaran	Environmental Health Specialist

**I. Call To Order****A. Announcements**

Faith Bornoff made staff opening and recruitment announcements. It was also discussed that today would have been Julie's last meeting, as she is retiring April 30, 2026 after 25 years with PCLB. She was unable to attend, but she was recognized.

**II. Consent Agenda**

**A.** Approve minutes from Regular Quarterly Board Meeting on December 3, 2026

**B.** Approve minutes from Special Board Meeting on January 13, 2026

**Action:** Celeste Fernandez made a motion to accept the minutes from both the December 3, 2026 Regular Quarterly Board meeting, and the January 13, 2026 Special Board Meeting. Dr. Weber seconded the motion. The motion passed unanimously.

**III. Action Items****A. Approve and Accept FY 2024-2025 Audit**

Presented by: Moss, Krusick & Associates

The Audit was presented by Moss, Krusick & Associates. The audit was favorable with no negative findings. This was the first year this firm has prepared an audit for PCLB.

**Action:** Dr. Weber made a motion to approve and accept the FY 2024-2025 Audit. Lynn Gibson seconded the motion. The motion passed unanimously.

**B. Approve Four (4) Children's Center's Licenses**

Center Supervisor, Tammy Sharpe, recommended 4 centers for full licensure as set forth in board packet. All 4 centers have done well on their inspections. Staff feel confident in recommending these 4 centers to the Board for approval.

**Action:** Dr. Weber made a motion to approve 4 children's centers for licensure. Lynn Gibson seconded the motion. The motion passed unanimously.

**C. Approve Five (5) Family Child Care Home Licenses**

Tammy Sharpe, Center Supervisor (in the absence of the Home's Supervisor, Julie Oliver), recommended 5 family child care homes, for full licensure as

set forth in board packet. Staff feel confident in recommending these 5 Family Child Care Homes to the Board for approval.

**Action:** Lynn Gibson made a motion to approve 5 family child care homes. Dr. Weber seconded the motion. The motion passed unanimously.

**D. Approve One (1) Large Family Child Care Home License**

Tammy Sharpe, Center Supervisor (in the absence of the Home's Supervisor, Julie Oliver), recommended 1 large family child care home, for full licensure, as set forth in board packet. This provider has proven that she is able to adhere to the licensing regulations. Staff feel confident in recommending this 1 Large Family Child Care Home to the Board for approval.

**Action:** Lynn Gibson made a motion to approve 1 large family child care home. Dr. Weber seconded the motion. The motion passed unanimously.

**IV. Executive Directors Report**

Faith Bornoff reported that the search for the new staff assistant and interviews to replace Julie as for Family Child Care Homes Supervisor are on-going. The DCF proposed regulation changes have not been approved; therefore, no action is needed by PCLB to update the local regulations.

**V. Public Comments**

- a. No Public Comment

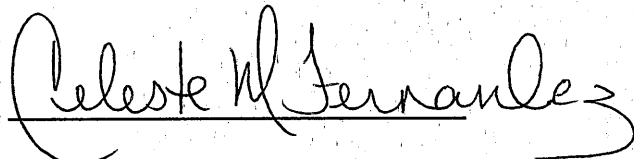
**VI. Upcoming Meeting Dates 2026**

- a. Wednesday, June 3, 2026 at 1:30 p.m.
- b. Wednesday, September 16, 2026 at 6:30 p.m.
- c. Wednesday, November 4, 2026 at 1:30 p.m.

**VII. Adjournment**

- a. Jennifer Mekler adjourned the meeting at 7:16 p.m.

Respectfully Submitted,



**Celeste M. Fernandez, Secretary**