

PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES

REGULAR MEETING

June 3, 2026, at 1:30 PM

Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, Florida 33771

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The Board Meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday June 3, 2026, at 8751 Ulmerton Road, Largo, FL, 33771, at 6:30pm.

I. Call to Order

A. Announcements

II. Consent Agenda

A. Approve minutes from Board Meeting on March 11, 2026 (Pg. 6)

III. Action Items

A. Board Sitting as Auditor Selection Committee per F.S. 218.391- Approval of Factors for Evaluation for Audit Services Request for Proposal (RFP) and authorize Public Announcement for RFP for Audit FY 2025-2026 (pg. 9)

B. Approval of 19th Amendment to the Interlocal Agreement between DOH and PCLB (pg. 13)

C. Approve Fiscal Year 2026-2027 Proposed Budget (pg. 15)

D. Approve Johnson Pope, Boker, Ruppel & Burns, LLP representation agreement for FY 2026-2027 (pg. 16)

E. Approve Ten (10) Children's Center Licenses (pg. 30)

F. Approve Two (2) Family Child Care Home Licenses (pg. 30)

IV. Executive Director's Report (pg. 30)

V. Information Items

- A.** Annual Financial Report (pg. 31)
- B.** Statistical Report Regarding Licensing Activities (pg. 32)
- C.** Compliance Reports
 - 1.** Children’s Centers Fine Report (pg. 33)
 - 2.** Family Child Care Homes Fine Report (pg. 34)
 - 3.** 100% Compliant Inspections in Children’s Centers (pg. 35)
 - 4.** 100% Compliant Inspections in Family Child Care Homes (pg. 37)
 - 5.** Closed Child Care Centers and Family Child Care Homes (pg. 38)

VI. Public Comment (pg. 39)

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

VII. Staff Anniversaries (pg. 39)

VIII. Upcoming 2026 Meeting Dates (pg. 39)

IX. Adjournment (pg. 39)

Notice: This meeting is audio recorded by PCLB

PUBLIC COMMENT POLICY (Revised 10/01/13)

1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:

- 1.** If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a

proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.

2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.

3. Individual speakers have up to three minutes.

4. A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.

5. Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.

6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

Public Comment for Agenda Items and Items not on the agenda

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

Note:

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

2. Making a Presentation to the Board: To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

3. Process for Decreasing or Increasing Licensing Regulations Decreases:

o In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

Increases:

o At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.

o At the hearing, Board must give an opportunity for all affected people to present their views. The Board will hear public comment according to the procedure above. 4

o The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.

o Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.

o Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

4. Policy for Recording

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting

II.A. – Consent Agenda

PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES
QUARTERLY BOARD MEETING

Wednesday, March 11, 2026, at 6:30 p.m.
Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, Florida

UNAPPROVED Minutes

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The regular quarterly board meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly notified for Wednesday March 11, 2026, at 8751 Ulmerton Road, Largo, FL, 33771, to begin at 6:00 p.m.

I. Call to Order

Jennifer Mekler called the meeting to order at 6:00 p.m.

Board Members:

Name	Title	Status
Vince Nowicki	Board Member	Absent
Celeste Fernandez	Board Secretary	Present
Kristen Gnage	Board Member	Absent
Jennifer Mekler	Board Chairperson	Present
Dorothy Duve`	Board Member	Absent
Dr, Susan Weber	Board Member	Present
Lynn Gibson	Board Member	Present
Brandy Dowling	Ex-Officio	Present

Attorney:

Attendee Name	Status
Colleen Flynn, Esq.	Present

Advisory Committee:

Attendee Name	Status
Sheila Haugabook	Absent
Elizabeth Krakowski	Present
Nancy McGreevy	Absent
Rob Lovelace	Present
Chris Steurnagel	Present
Pamela Hinson	Absent

Staff Members Present:

Attendee Name	Title
Faith Bornoff	Executive Director
Tammy Sharpe	Centers Supervisor
Chris Grybauskas	Environmental Health Specialist
Rajiv Rambaran	Environmental Health Specialist

I. Call To Order

A. Announcements

Faith Bornoff made staff opening and recruitment announcements. It was also discussed that today would have been Julie's last meeting, as she is retiring April 30, 2026 after 25 years with PCLB. She was unable to attend, but she was recognized.

II. Consent Agenda

A. Approve minutes from Regular Quarterly Board Meeting on December 3, 2026

B. Approve minutes from Special Board Meeting on January 13, 2026

Action: Celeste Fernandez made a motion to accept the minutes from both the December 3, 2026 Regular Quarterly Board meeting, and the January 13, 2026 Special Board Meeting. Dr. Weber seconded the motion. The motion passed unanimously.

III. Action Items

A. Approve and Accept FY 2024-2025 Audit

Presented by: Moss, Krusick & Associates

The Audit was presented by Moss, Krusick & Associates. The audit was favorable with no negative findings. This was the first year this firm has prepared an audit for PCLB.

Action: Dr. Weber made a motion to approve and accept the FY 2024-2025 Audit. Lynn Gibson seconded the motion. The motion passed unanimously.

B. Approve Four (4) Children's Center's Licenses

Center Supervisor, Tammy Sharpe, recommended 4 centers for full licensure as set forth in board packet. All 4 centers have done well on their inspections. Staff feel confident in recommending these 4 centers to the Board for approval.

Action: Dr. Weber made a motion to approve 4 children's centers for licensure. Lynn Gibson seconded the motion. The motion passed unanimously.

C. Approve Five (5) Family Child Care Home Licenses

Tammy Sharpe, Center Supervisor (in the absence of the Home's Supervisor,

Julie Oliver), recommended 5 family child care homes, for full licensure as set forth in board packet. Staff feel confident in recommending these 5 Family Child Care Homes to the Board for approval.

Action: Lynn Gibson made a motion to approve 5 family child care homes. Dr. Weber seconded the motion. The motion passed unanimously.

D. Approve One (1) Large Family Child Care Home License

Tammy Sharpe, Center Supervisor (in the absence of the Home's Supervisor, Julie Oliver), recommended 1 large family child care home, for full licensure, as set forth in board packet. This provider has proven that she is able to adhere to the licensing regulations. Staff feel confident in recommending this 1 Large Family Child Care Home to the Board for approval.

Action: Lynn Gibson made a motion to approve 1 large family child care home. Dr. Weber seconded the motion. The motion passed unanimously.

IV. Executive Directors Report

Faith Bornoff reported that the search for the new staff assistant, and interviews to replace Julie as for Family Child Care Homes Supervisor are on-going. The DCF proposed regulation changes have not been approved; therefore, no action is needed by PCLB to update the local regulations.

V. Public Comments

- a. No Public Comment

VI. Upcoming Meeting Dates 2026

- a. Wednesday, June 3, 2026 at 1:30 p.m.
- b. Wednesday, September 16, 2026 at 6:30 p.m.
- c. Wednesday, November 4, 2026 at 1:30 p.m.

VII. Adjournment

- a. Jennifer Mekler adjourned the meeting at 7:16 p.m.

Respectfully Submitted,

Celeste M. Fernandez, Secretary

III- Action Items

A. Board Sitting as Auditor Selection Committee per F.S. 218.391- Approval for Factors for Evaluation for Audit Services Request for Proposal (RFP) and authorize Public Announcement for RFP for Audit FY 2025-2026

BUDGET AMOUNT: \$21,000

1. PURPOSE:

This scope of work is for an annual financial audit for Pinellas County Licensing Board (PCLB) for the fiscal year beginning Oct 1, 2025, to Sept 30, 2026. Contractor will provide these services to the Florida Department of Health (Department).

2. TERM:

This scope of work will begin on 10/1/2026 or the date on which the purchase order is issued, whichever is later. It will end at midnight, Eastern Time on 6/30/2027. The State of Florida’s performance and obligation to pay under this purchase order and any subsequent renewal is contingent upon annual appropriation by the Legislature and satisfactory performance of the Contractor.

3. LOCATION OF WORK:

The worksite for this scope of work is the following location(s):

Pinellas County Licensing Board	8751 Ulmerton Rd, Ste 2000 Largo, FL 33771
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4. CRIMINAL BACKGROUND SCREENING:

The Department will conduct a criminal history record check, including fingerprinting, on the consultant assigned by the Contractor prior to the consultant commencing work for the Department. The Department retains sole discretion as to whether the results of the criminal history record check will result in the Contractor’s employee being disqualified from performing services pursuant to this agreement.

5. CONTRACTOR QUALIFICATIONS AND EXPERIENCE:

The Contractor must possess the following minimum qualifications and experience:

- 1.1. Member of the American Institute of Certified Public Accountants (AICPA)
- 1.2. Member of the Government Audit Quality Center (GAQC)

6. CONTRACTOR RESPONSIBILITIES:

6.1. Contractor will perform the following tasks in the time and manner specified, by 1/30/2027:

6.1.1. Conduct the annual fiscal audit for the PCLB for fiscal year 2025 through 2026 in accordance with the Generally Accepted Auditing Standards (GAAS) and the Government Auditing Standards (GAS).

6.1.2. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for opinion.

6.1.3. Obtain an understanding of internal controls relevant to the audit to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Board’s internal controls. Provide electronic and 30 hard copies of the audit to Pinellas County Licensing Board. They will communicate in writing concerning any significant deficiencies or material weakness in internal controls relevant to the audit of the financial statements that are identified during the audit.

6.1.4. Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

6.1.5. Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board’s ability to continue as a going concern for a reasonable period.

6.2. DATA SECURITY AND CONFIDENTIALITY TASK:

The Contractor, its employees, subcontractors, and agents must always comply with all Department data security procedures and policies in the performance of this scope of work as specified in the Data Security and Confidentiality document attached to the purchase order.

6.3. DELIVERABLES:

Contractor will complete and submit the following deliverables to the Department in the time and manner specified:

6.3.1. Complete financial audit in the time and manner as specified in Task 6.1.1 – 6.1.5.

- 6.3.2. The financial audit, to include a complete and final digital copy and 30 hard copies, shall be delivered by an auditor at the first quarter board meeting (either virtually or in-person).
- 6.3.3. The auditor shall, provide a verbal presentation of the financial audit findings at the first quarter board meeting on January 29, 2026.

7. METHOD OF PAYMENT:

- 7.1. Onetime payment of \$21,000 for all services performed.
- 7.2. A purchase order will be issued to the Contractor.
- 7.3. The Contractor shall submit an invoice that provides a detailed accounting of the deliverable(s) performed during the invoice period for which payment is being requested.
- 7.4. The Contractor is responsible for the performance of all tasks and deliverables contained in this scope of work.
- 7.5. The Contractor is responsible for the performance of all tasks and deliverables contained in this scope of work.

8. PERFORMANCE MEASURES AND FINANCIAL CONSEQUENCES:

All deliverables and related tasks must be completed 100% as specified. Failure to satisfactorily complete or submit a deliverable in the time and manner specified will result in a financial consequence as indicated below:

- 8.1. Failure to comply with task 6.2. DATA SECURITY AND CONFIDENTIALITY will result in a payment reduction equal to 50% of the total invoiced amount.
- 8.2 Failure to complete and submit Deliverable 6.3.1. in the time and manner specified, will result in a payment reduction equal to 50% of the total invoiced amount.
- 8.3 Failure to complete and submit Deliverable 6.3.2. in the time and manner specified will result in a payment reduction equal to 50% of the total invoice amount.
- 8.4 Failure to complete and submit Deliverable 6.3.3. in the time and manner specified will result in a payment reduction equal to 50% of the total invoice amount.

9. CONTRACTOR TRAVEL REIMBURSEMENT:

The Contractor will not be reimbursed for any travel expenses under this agreement.

10. DEPARTMENT CONTRACT MANAGER:

The Department Contract Manager for this scope of work is:

Faith Bornoff Executive Director Faith.bornoff@flhealth.gov	8751 Ulmerton Road Suite 2000 Largo, FL 33771
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727-507-4857	
Contract Manager Training Database	

11. CONTROLLING TERMS AND CONDITIONS:

- 11.1. Department Request for Quote;
- 11.2. Data Security and Confidentiality Document;
- 11.3. State Term Contract (84111600-20-1);
- 11.4. Department Purchase Order Terms and Conditions;
- 11.5. Contractor's Response to the Department's Request for Quote

B. Approval of 19th Amendment to the Interlocal Agreement between DOH and PCLB

NINETEENTH AMENDMENT TO INTERLOCAL AGREEMENT

This Amendment is made and entered into this 3rd day of June, 2026, by and between THE FLORIDA DEPARTMENT of HEALTH, providing services in Pinellas County, a political subdivision of the State of Florida, hereinafter referred to as “DOH Pinellas” and the PINELLAS COUNTY LICENSE BOARD FOR CHILDREN CENTERS AND FAMILY DAYCARE HOMES, an independent special district, hereinafter referred to as the “BOARD”.

WITNESSETH:

WHEREAS the DOH Pinellas and the Board entered into an agreement August 22, 2007, pursuant to Florida Statutes, section 163.01, for the provision of administrative support by DOH Pinellas to the BOARD in furtherance of the BOARD’S responsibility for licensing, regulating, and monitoring childcare in Pinellas County. The term of the original agreement was October 1, 2007, through September 30, 2008.

WHEREAS subsequent Amendments to the Interlocal Agreement were entered into between DOH Pinellas and the Board which extended the agreement through September 30, 2026.

WHEREAS Section 8 of the Agreement permits modification by mutual written agreement by the parties; and

NOW THEREFORE, the parties agree that the Agreement is amended as follows:

1. The Agreement shall be extended through September 30, 2027.
2. The BOARD is authorized to negotiate a new or amended Interlocal agreement due to the COUNTY’S withholding consent in October 2008 for the County Attorney to represent the BOARD and the BOARD’S resulting and continuing obligation to retain its own counsel at its own expense.
3. Except as changed or modified herein, all provisions and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties herein have executed the NINETEENTH Amendment to the INTERLOCAL Amendment to the INTERLOCAL AGREEMENT this 11th day of June 2026, by:

Pinellas County License Board

Florida Department of Health

Celeste Fernandez
PCLB Secretary

Ulyee Choe, DO
Pinellas County Health Department Director

Dated:_____

Dated:_____

Approve as to form:

Colleen M, Flynn, Esq.
Counsel for the PCLB

C. Approve Fiscal Year 2026-2027 Proposed Budget

**Pinellas County Health Department
Pinellas County Licensing Board
JWB October 1, 2026- September 30, 2027**

Expenditure Line Item and Explanation			JWB	DCF	DOH-Pin	DOH-In Kind	Fines & Fees	Fund Bal.	Revised Total	% Budget
a. Personnel Salaries										
Classification		Budget								
FICA		7.65%	\$35,469	\$12,552	\$6,497	\$0	\$3,615	\$0	\$58,133	
RETIREMENT		14.03%	\$65,050	\$23,020	\$11,915	\$0	\$6,631	\$0	\$106,615	
INSURANCE (HEALTH, LIFE, DISABILITY) 24 pay periods		VAR	\$198,411	\$83,815	\$38,433		\$31,188	\$0	\$351,846	
b. Total Fringe Benefits			\$298,930	\$119,386	\$56,844	\$0	\$41,434	\$0	\$516,594	33.31%
Total Salary & Fringe			\$762,577	\$283,464	\$141,766	\$0	\$88,695	\$0	\$1,276,502	82.31%
c. Direct Costs	Notes	Obj. Code								
CONTRACTUAL- AUDIT		C 131100		\$21,000			\$1,000		\$22,000	
CONTRACTUAL- LEGAL FEES		C 131600		\$24,826			\$20,000		\$44,826	
JANITORIAL		132100	****	\$16,422					\$16,422	
LEGAL ADVERTISING		C 133500					\$1,000		\$1,000	
INFO. TECH Records Mgmt		C 134216					\$225		\$225	
FINGER-PRINT EXPENSE		C 290000		\$114			\$110		\$224	
POSTAGE & FREIGHT	Postage 21000 & Freight 21001	E 210000					\$2,100		\$2,100	
TELEPHONE	Tele 221017 Info Tech 222300 Data 2223012	****	\$1,971	\$1,459			\$1,428		\$4,858	
CELLULAR PHONES		E 221100					\$6,294		\$6,294	
PRINTING		E 230006					\$1,000		\$1,000	
TRAVEL	mileage, parking & meals	E 261300					\$14,400		\$14,400	
CONFERENCES/TRAINING	reg fees only	E 461601		\$715					\$715	
UTILITIES	Water 273000 Elec 271000 Garbage 274000	****		\$19,224					\$19,224	
OFFICE SUPPLIES	Aud Vis 341029 & Inf Tech 341023	E 341018		\$3,204			\$3,581		\$6,785	
EDUCATIONAL MATERIALS		E 341039		\$200					\$200	
SUBSCRIPTIONS/DUES	DEO	E 492000		\$175					\$0	
RENT- EQUIPMENT	Copier	D 442000							\$0	
HR ASSESSMENT FEE	Per FTE	****	\$2,217.33	\$1,222			\$733		\$4,172	
c. Total Direct Cost			\$8,482	\$84,267		\$0	\$51,871	\$0	\$144,445	9.31%
d. Indirect Cost										
Indirect cost will offset purchasing, finance, information										
Indirect Cost (For JWB is 17% of Salaries and Fringe Benefits)			\$129,638						\$129,638	
Indirect Cost - In Kind						\$250,759			\$250,759	
d. Total Indirect Cost - 29.80%			\$129,638	\$0	\$0	\$250,759	\$0	\$0	\$380,398	24.53%
Proposed Expenditure Budget			\$900,698	\$367,731	\$141,766		\$140,566	\$0	\$1,550,760	116.16%
Revenue Budget			\$900,698	\$367,731	\$141,766		\$140,566	\$0	\$1,550,761	
Notes:			PREVIOUS YEAR	\$900,698	\$367,731	\$133,123	\$ 135,055	Pam %		

D. Approve Johnson Pope, Boker, Ruppel & Burns, LLP representation agreement for FY 2026-2027

COLLEEN M. FLYNN, ESQUIRE

311 PARK PLACE BOULEVARD, SUITE 300

CLEARWATER, FLORIDA 33759

TELEPHONE: (727) 461-1818

COLLEENF@JPFIRM.COM



**JOHNSON
POPE**
BOKOR
RUPPEL &
BURNS, LLP

COUNSELORS AT LAW

TAMPA ■ CLEARWATER ■ ST. PETERSBURG

May 8, 2026

PERSONAL AND CONFIDENTIAL

Faith Bornoff, Executive Director
Pinellas County License Board
PC Health Department
8751 Ulmerton Road, Suite 2000
Largo, FL 33771-3832

Re: Renewal Agreement for Continued Representation | 050234.123191

Dear Ms. Bornoff:

Thank you for selecting Johnson Pope LLP (“Johnson Pope”) to represent Pinellas County License Board for representation described below. This letter provides the terms and scope of the engagement (“Agreement”). A copy of our standard terms and conditions of engagement is enclosed for your review and is incorporated by reference and made a part of this Agreement. In the event of any inconsistencies between this engagement letter and those of the standard terms and conditions of engagement, the provisions of the engagement letter will control. If there are questions concerning this Agreement, including our standard terms and conditions of engagement, please give us a call.

1. **Nature of Engagement.** This letter will confirm Johnson Pope Bokor Ruppel & Burns LLP’s agreement to continue representing the Pinellas County License Board (“PCLB”), with respect to all legal matters including representing the Board of Directors and providing representation at the Board of Directors meetings as well as license/fine prosecutions, legal advice to staff and all other legal matters for PCLB. PCLB specifically authorizes the law firm of Johnson Pope Bokor Ruppel & Burns, LLP and all of its attorneys to complete all legal services on PCLB’s behalf without the necessity of any further written agreement. It is our understanding that a Purchase Order will be issued to Johnson Pope to provide legal services to PCLB. This Agreement may be terminated at any time by either party in writing.
2. **Fees.** Colleen Flynn’s current hourly rate is \$450/hour, however, our fees for all

attorney time will be based upon the discounted hourly rate of \$300 per hour effective July 1, 2026. Paralegals' and legal assistants' time is now billed at the hourly rate of \$100 to \$250, depending upon the assistant involved.

Payments on all statements shall be made in U.S. dollars by draft drawn on any United States bank payable to "Johnson Pope, LLP" or by wire to the following account:

Bank: Truist Bank

Address: Clearwater, FL

ABA #: 263191387

Account Name: Johnson Pope Bokor Ruppel & Burns, LLP

Account Number: 0000-14804-XXXX (Please call for last 4 digits)

Swift Code: BRBTUS33

In the event payment is made by wire, please email a copy of the transfer notice to accounting@jpfirm.com.

3. **Costs.** In addition to our fees, our bills will include allocable charges for costs and expenses incurred in performing our services, such as printing and reproduction services, mail, messenger and delivery services, computerized research, use of electronic document and data management systems (currently, Johnson Pope uses Everlaw – a third party vendor), travel (including mileage, parking, air or rail fare, lodging, meals, taxi or car rental), telephone, secretarial and support staff overtime (when necessitated by the client's work), court costs and filing fees. Unless other arrangements are made, certain expenses (such as expert witnesses' fees and court reporters' charges) will be billed directly to you and will not be our responsibility.
4. **Billing Arrangements.** We generally render on-account bills monthly. Our statements generally will be prepared and e-mailed to you, and anyone you designate to process payment, during the month following the month in which services are rendered.
5. **Client Documents.** We will maintain any necessary documents (including any electronic copies) relating to this matter in our client files. At the conclusion of the matter (or earlier, if appropriate), it is your obligation to advise us as to which, if any, of the documents in our files you wish us to make available to you. Documents we will provide include original documents you provided to us or our copies of court filings. These documents will be delivered to you within a reasonable time after receipt of payment for outstanding fees and costs, subject to applicable rules of attorney conduct. We will retain any remaining documents in our files for a reasonable time not to exceed five years as required by attorney conduct rules or our record retention policy, after which we will destroy them in accordance with our record retention policy.
6. **Termination of Representation.** A client has the right at any time to terminate our services and representation upon written notice to Johnson Pope. Such termination shall not, however, relieve each of the clients of the obligation to pay for all services already rendered, including work in progress and remaining incomplete at the time of

termination, and to pay for all expenses incurred on behalf of the clients through the date of termination. Johnson Pope also has the right at any time to terminate our services and representation provided that the termination is consistent with the applicable ethical rules of the Florida Bar.

7. **Arbitration.** For fee disputes only, you agree that any controversy, dispute, or claim between us regarding our fees shall be resolved exclusively through binding arbitration before a panel of arbitrators. The arbitration panel shall consist of three arbitrators: one arbitrator appointed by Johnson Pope; one arbitrator appointed by you; and one arbitrator selected by the two arbitrators each of us appoint. The arbitrators shall be lawyers who are members of the St. Petersburg Bar Association, the Clearwater Bar Association, or the Hillsborough County Bar Association. The arbitration shall be otherwise governed by Florida law as provided in Chapter 682, Florida Statutes. The arbitration and all matters related to the arbitration shall remain confidential. All parties to this agreement waive any right to a trial by jury for any claim regarding our fees, any claim arising from or related to the business or professional relationship between you and Johnson Pope or its employees or contractors, or any claim rising from or relating to the Agreement. By signing this letter, you acknowledge and agree that, prior to entering this Agreement, you have been advised of your right to, and have had the opportunity to consult with, an independent counsel (not Johnson Pope) about the terms and conditions of this Agreement.

If after consideration, you consent and agree to be represented by Johnson Pope in accordance with the above terms and conditions of this Agreement, please sign the enclosed copy of this letter in the space provided below and return it to me. Should you have any questions, please call me.

We appreciate the chance to be of service and look forward to working with you.

Very truly yours,

JOHNSON, POPE, BOKOR,
RUPPEL & BURNS, LLP

By: _____
Colleen M. Flynn, Esquire

CMF:klu

NOTICE: This agreement contains provisions requiring arbitration of fee disputes. Before you sign this agreement, you should consider consulting with another lawyer about the advisability of making an agreement with mandatory arbitration requirements. Arbitration proceedings are ways to resolve disputes without use of the court system. By entering into agreements that require arbitration as the way to resolve fee disputes, you give up (waive) your right to go to court to resolve those disputes by a judge or jury. These are important rights that should not be given up without careful consideration.

AGREED TO AND ACCEPTED:

PINELLAS COUNTY LICENSE BOARD

Date: _____

By: _____

Its: _____

11630963

JOHNSON POPE LLP STANDARD TERMS AND CONDITIONS OF ENGAGEMENT

The following standard terms and conditions of engagement are incorporated in and made a part of the Agreement for each matter for which Johnson Pope LLP ("Johnson Pope") is engaged to represent "Client," as defined in the engagement letter. In the event of any inconsistencies between the terms of the engagement letter and those of these standard terms and conditions of engagement, the terms of the engagement letter will control.

A. Additional Terms and Conditions Regarding Scope of Engagement. The scope of Johnson Pope's engagement is set forth in the attached engagement letter, including these standard terms and conditions of engagement, and is limited to such description. Any changes or additions to the scope of Johnson Pope's engagement, which we would be pleased to consider, must be agreed to and memorialized in writing prior to such change or addition taking effect. An attorney-client relationship between Johnson Pope and the Client exists during the times when Johnson Pope is actually performing work for the Client on a particular matter. This engagement letter creates a structure for establishing future engagements and attorney-client relationships on an as-requested basis by the Client and subject to written confirmation of acceptance by Johnson Pope. It does not create an attorney-client relationship absent an actual request by Client for representation in a particular matter and Johnson Pope's written acceptance of representation in a particular matter. Johnson Pope reserves the right to decline representation in a particular matter. Unless the description of the scope of Johnson Pope's engagement in the engagement letter states otherwise, Johnson Pope's engagement does not include responsibility for (1) review of Client's insurance policies to determine the possibility of coverage for either the matter Johnson Pope is handling or our fees and costs; (2) notification to Client's insurance carriers about the matter; (3) advice to Client about Client's disclosure obligations concerning the matter under state or federal securities or tax laws; (4) advice about tax issues that relate to the matter; or (5) other specialized areas of law unrelated to the specific representation which Johnson Pope has undertaken. (Johnson Pope has very capable attorneys in these areas who would be happy to discuss the terms under which they would undertake such representation). Johnson Pope will not provide any valuation regarding the Client's potential damages in any litigation matters. Johnson Pope will not determine the value of any assets or liabilities in any transaction matter. You may wish to consult with a qualified accountant on these issues. Johnson Pope will not provide business, investment, or accounting advice regarding the matter and we will consider that you have independently obtained such advice or do not consider it necessary or relevant to the representation which we have undertaken. Legal services provided are solely for the benefit of Client unless Johnson Pope and Client otherwise expressly agree in writing. In addition, Client may not assign its claims handled by Johnson Pope without the express prior written agreement of Johnson Pope.

B. Exclusion of Owners, Subsidiaries, Officers, Directors, Employees and Other Affiliates. Johnson Pope's client for purposes of Johnson Pope's representation is the

Client as identified in the engagement letter for the matter, and will not include, unless expressly named in the engagement letter, any "Affiliates" of Client. Unless otherwise agreed in writing by Client and Johnson Pope, Client agrees that Johnson Pope's representation of Client in this matter does not give rise to a lawyer-client relationship between Johnson Pope and any Affiliates of Client. Accordingly, unless otherwise agreed in writing by Client and Johnson Pope, Johnson Pope's representation of Client in this matter will not give rise to a conflict of interest in the event Johnson Pope represents other clients adverse to a Client Affiliate in other matters. "Affiliates" of Client that are excluded from the meaning of Client include, but are not limited to (1) shareholders or constituent partners, members, or other equity stakeholders, (2) parent, sister, brother and subsidiary companies, (3) joint ventures, limited partnerships, general partnerships, limited liability companies, or other unincorporated entities in which Client may have an ownership interest, (4) officers, (5) directors, (6) employees, or (7) any other party related by family relationship, management position or capacity, contractual, cross-ownership or otherwise. Should you feel it necessary and appropriate to change the identified client or to include any of the foregoing within the definition of "Client" for a particular matter, please do not hesitate to discuss the matter with us before signing the engagement letter. Johnson Pope's objective in this policy is to avoid situations where (1) true clients or parties in interest being represented by Johnson Pope find themselves being sued or in an adverse position to another client of Johnson Pope because our records did not properly identify the client, or (2) after undertaking our representation of you (or another client), and investing considerable time and dollars on your behalf, Johnson Pope is forced to withdraw from a representation because of a conflict which could have been identified earlier with accurate client identification at the inception of our attorney-client relationship.

C. Information/Client Responsibilities. Johnson Pope will seek to keep Client informed of the status of the matters within the scope of the representation. However, it is the Client's obligation to read the communications from Johnson Pope and to otherwise communicate (by phone, email or otherwise) with Johnson Pope, including providing timely responses to communications and questions from Johnson Pope. Client should feel free to contact us at any time with questions and comments.

Client agrees to provide Johnson Pope with all information that Johnson Pope requires or is necessary or appropriate to fulfill our professional responsibilities, and cooperate with us in matters such as fact investigation, preparation of pleadings, discovery responses, and required court or decisional-body appearances. Client's responsibilities include the following: Providing Johnson Pope the name and complete contact information of the person(s) with whom Johnson Pope shall communicate with regarding this engagement, and keeping Johnson Pope advised of any changes to the address, telephone number, email address(es) and whereabouts of any person so designated by the Client, abiding by the Agreement, paying bills on time. Client further agrees that without Johnson Pope's express prior written consent, Client will not use Johnson Pope's name or the fact of its engagement in any form of advertising or solicitation of business. Client acknowledges that Johnson Pope has informed Client

and Client understands that failing to provide timely responses may hinder or delay our ability to represent Client efficiently and effectively.

D. Preservation of Information. This is to inform you that you have a legal obligation to preserve communications, information, documents, and other materials related to or relevant to any litigation matter which is the subject of our engagement or any aspect of that matter. That includes any communication, information, documents, and other materials whose content might be favorable or adverse to any party or witness. You agree that by signing the Agreement that you will preserve and not delete, supplement, modify, conceal, replace, overwrite, destroy, or render undiscoverable any such communication, information, document, or other material. This duty and agreement include preserving current and future information, communications, documents, and other materials relevant to or related to the matter that is the subject of our engagement. The duty and agreement to preserve information, communications, documents, and other materials includes any that are electronically stored in any medium or device, including but not limited to computers, servers, phones, laptops, tablets and accounts that store electronic information, audio recordings, cassette recordings, DVD's, CD's, text messages, Instant messages, photographs, or videos.

E. Delegation of Services. Our attorneys, law clerks, paralegals, planners, document and information assistants have varying areas of expertise and amounts of experience and different billing rates. Our goal is to render our legal services effectively and in a cost-effective manner. Therefore, the attorney in charge of your matter may assign different members of Johnson Pope to perform various services in connection with your matter.

F. Client Responsible Costs. Fees and reimbursable costs, along with applicable sales or other taxes, will be calculated and assessed for the representation of Client as follows:

G. Fees. Johnson Pope will bill Client on a monthly basis unless otherwise specified in the engagement letter for a specific matter. Each bill will provide a detailed description and accounting of services rendered during the immediately preceding month. The "services rendered" will be broken down into two separate components: (1) legal services provided by our attorneys, paralegals, legal assistants and other professionals, and (2) reimbursable costs and expenses incurred by Johnson Pope in connection with its representation of Client. With respect to legal services, Client will be billed on an hourly basis (unless otherwise specified in the engagement letter) at rates which will vary with the nature of the matter, as well as with the experience and skill of the attorney, paralegal or professional rendering the services. Please note that our regular hourly rates are typically adjusted annually and may be adjusted at other times during each year.

Johnson Pope's fee invoices may list the time devoted by attorneys, paralegals and legal assistants working on your matter. These time entries are primarily for the purpose of advising you of the persons working on your matter and to provide you a

general description of the work being performed by those persons. You should not view the time entries as mathematical absolutes. Each month, before bills are submitted, a review is performed to assess the nature of the services performed for the client. In charging for our services, Johnson Pope will consider all the factors outlined in the applicable ethical rules. These include the time and labor required, the novelty and difficulty of the legal issues, the skill required to properly perform the services, the experience, reputation, and ability of those performing the services, any time limitations imposed, the circumstances, the amount involved and the results obtained. Please always feel free to speak with Johnson Pope if you have any questions or concerns about time entries.

In the event that a court or other decisional body (such as an arbitrator) awards attorney's fees in excess of our actual billings, or such is agreed in any settlement or related transaction, it is agreed that, in addition to the amount Client is obligated to pay Johnson Pope under this Agreement, Client will be entitled to recover the amount of such excess from the opposing party. Additionally, Johnson Pope retains the right to recover its fees from any recovery resulting from its services, and You agree that Johnson Pope may deduct its outstanding fees and costs from any recovery from its services before disbursing the balance of the recovery to You. Under certain circumstances, the Client may be entitled to recover its attorney's fees and costs from an adverse party. Because fees and costs awards are totally unpredictable, the Client expressly agrees that it is the Client's obligation under this Agreement to pay all attorney's fees and costs due Johnson Pope, without giving any effect to the possible recovery of any costs and attorney's fees from any adverse party. In the event Client has paid costs and attorney's fees which are subsequently recovered from an adverse party, those amounts will be used first to pay all costs and fees due Johnson Pope hereunder, with the balance then being paid to the Client. The amount of the court award of costs and attorney's fees, if any, does not set or limit the attorney's fees due Johnson Pope in any way. The collection of fees from the adverse party is an additional Johnson Pope service, and the Client is expected to pay Johnson Pope a further fee on the same basis as set forth in the Agreement for performing the legal work necessary to obtain the collection of fees from an adverse party. In regard to any amounts which may be recovered for the Client, whether through litigation or otherwise, those amounts will be paid to the trust account of Johnson Pope and will be used to pay all costs and attorney's fees due Johnson Pope hereunder, with the balance then being paid to the Client.

Additionally, if in response to Client's request or by requirement of lawful process Johnson Pope testifies; gathers and/or produces documents; responds to document hold or production requests; or responds to any other requests in connection with possible, threatened or actual proceedings commenced by third parties that relate to Johnson Pope's representation of Client, Client agrees to pay Johnson Pope its reasonable fees and costs incurred.

Although Johnson Pope will use its best efforts to represent Client effectively, Johnson Pope cannot guarantee success and payment of our bills is not contingent upon the

outcome of the matter or the results obtained. Please let Johnson Pope know if there are ever any questions concerning our billing or the basis of our charges.

H. **Reimbursable Costs and Expenses.** The second component of "services rendered" shown on the bill will be a summary of costs and expenses by category which includes, but is not limited to, expenses such as filing fees, court reporter fees, witness fees, deposition transcripts, court costs, expert charges, audit response letters, long distance telephone, postage, photocopy/scan/print charges, facsimile charges, document storage and management fees, secretarial and word processing overtime, video conferencing, overnight or special delivery services, research services (such as Westlaw and LEXIS), travel, lodging, meals, and costs related to the collection and imaging of records. Such expenses will be itemized on Johnson Pope's statements. Certain cost bills may be forwarded to Client for payment directly to the vendor. Due to delays in Johnson Pope's receipt of bills for costs and expenses from third party vendors, Johnson Pope's billing of Client may be delayed. In addition, if substantial costs are to be advanced in connection with the matter, it is Johnson Pope's practice to obtain a retainer to cover such costs or to have them billed directly to Client for payment. Billing for certain cost items may include a surcharge. Others are billed at the amounts actually charged to Johnson Pope.

I. **Employment of Additional Professionals.** If Johnson Pope deems it necessary to employ additional professionals with specialized skills and, after consultation with the Client, the Client deems it appropriate to do so, additional professionals may be employed by Johnson Pope. In such event, where appropriate and subject to Client approval, Johnson Pope will employ such professionals in the name of the Client. Notwithstanding the form of employment of the professional and regardless of whether the professional's invoice is addressed to Johnson Pope or to the Client, Client is obligated to pay the fees of the professional in full, upon the rendering of a statement. Johnson Pope reserves the right to request and obtain an additional retainer to defray the fees and expenses of professionals employed in connection with Client's matter. All fees and expenses of professionals shall be subject to the security provisions, interest provisions and other applicable provisions of this engagement letter.

J. **Advice about Possible Outcomes.** From time to time, either at the outset or during the course of our representation, we may express opinions or beliefs concerning the matter or various courses of action and the results that might be anticipated. Any such statement made by any lawyer of Johnson Pope is an expression of opinion only, based on information available to us at the time, and should not be construed as a promise or guarantee.

K. **Right to Separate Counsel.** Client acknowledges having had the opportunity to seek the advice of separate counsel with respect to this Agreement and that Johnson Pope has not provided any legal advice to client regarding whether to enter to this Agreement.

L. Electronic Communications. The use of electronic communications ("EC") (such as email) can be an efficient means of communication, and Johnson Pope often uses it to communicate with clients. Some clients also use instant messaging as a means of communication. However, these electronic communications can be delayed or blocked (such as by anti-spam software) or otherwise not transmitted. Client must not assume that an email or instant message sent to Johnson Pope was actually opened and read unless Client receives a non-automated reply message indicating that Johnson Pope has read Client's message. Johnson Pope may send documents or other information that is covered by the attorney-client or work product privileges using external EC. Client understands that EC is not an absolutely secure method of communication. Client's execution of the engagement letter will serve to acknowledge and accept the risk and authorize Johnson Pope to use EC means to communicate with Client or others necessary to effectively represent the Client. If there are certain documents with respect to which the Client wishes to maintain absolute confidentiality, the Client must advise Johnson Pope in writing not to send them via EC, and Johnson Pope will comply with Client's request.

M. Generative Artificial Intelligence (GenAI) Use. During the course of our representation, we may use GenAI to enhance and streamline certain aspects of our services. Specifically, we may use this technology to assist with legal research, document drafting, case analysis, project management, and client communications. GenAI products can reduce the time needed for document preparation and automate routine tasks enhancing the quality and efficiency of Johnson Pope's legal representation. This helps to ensure that Johnson Pope clients receive the best possible service. Johnson Pope's policy is to not input, upload, or reference client-specific, privileged, or non-public information in any open or publicly accessible GenAI environment.

All approved GenAI systems used by Johnson Pope operate within closed, enterprise-grade networks that do not use client data for model training and that comply with strict confidentiality and cybersecurity standards. However, like any technology, GenAI carries some degree of risk, which may include the risk of errors in GenAI-generated content, data security vulnerabilities, and system malfunctions. There is also a risk that sensitive client data could be inadvertently disclosed if proper security measures are not in place. Unauthorized access or improper access controls for GenAI tools could lead to the misuse of client information and breaches in confidentiality.

We have implemented reasonable industry standard measures to safeguard against these risks, and our lawyers maintain oversight of GenAI products and the generated outputs. Accordingly, we believe that the benefits of using this technology outweigh the related risks, and we have your consent to the use of this technology during our representation of you.

N. Trust Account. Under applicable law, interest on attorneys' trust accounts for clients may be payable to a state fund for legal services to the indigent, unless clients

specifically elect separate trust accounts. If Client desires Client's deposit to be placed in a trust account with interest payable to Client, please so advise. Client will reimburse Johnson Pope for the costs of such account, and Johnson Pope will provide Client with an Advance Deposit Form where Johnson Pope will need Client's taxpayer identification number on the signed W-9 Form. Johnson Pope's trust accounts are held in approved financial institutions, and bear interest at the bank's rates for this type of account. The bank, however, is subject to change at Johnson Pope's discretion.

O. Payment; Security for Payment. Unless otherwise specifically agreed in the engagement letter, Johnson Pope expects payment from Client upon receipt of the bill. Prompt and full payment for Johnson Pope's services is vital to Johnson Pope's ability to efficiently provide legal services to all clients. By executing this Agreement, Client agrees to pay Johnson Pope's invoice upon receipt of the bill, unless otherwise specified in the letter. A failure to question or object to any charges within fifteen (15) days after receipt of a statement will constitute Client's agreement to the statement as presented. Johnson Pope reserves the right, in appropriate cases, to request security, including a retainer deposit, for fees and expenses. Security for fees and expenses and the determination of what will constitute acceptable collateral or who will personally guaranty payment, will be made by Johnson Pope after consultation with the Client. In addition, applicable law may provide attorneys with liens upon materials coming into their possession to secure the payment of their fees. This retaining lien, as well as appropriate charging liens, may be asserted by Johnson Pope in appropriate circumstances.

P. Interest on Overdue Accounts. Client understands and agrees that if payment is not made within fifteen (15) days of the bill date, an interest charge may be added to the outstanding balance in accordance with the laws of the state that governs this agreement. Johnson Pope also reserves the right to discontinue services if Johnson Pope's bills are not paid in a timely manner, and to seek payment for all past services rendered.

Q. Terms of Engagement. The effective date of Johnson Pope's agreement to provide services is the date on which we first performed services after you execute and return the signed letter and requested retainer, if any, to us. The date at the beginning of the engagement letter is for reference only. Either Johnson Pope or Client may terminate the engagement at any time for any reason by written notice, subject, on Johnson Pope's part, to applicable rules of professional conduct. If Client so requests, Johnson Pope will suggest possible successor counsel, but without any representation or warranty regarding the service of suggested counsel. If permission for withdrawal is required or allowed by a court, we will promptly apply for such permission, in accordance with local court rules, and Client agrees to take all reasonable measures to protect its interests, including but not limited to, engaging successor counsel to represent Client.

R. Termination. Absent express notice of termination, Johnson Pope's representation of Client will conclude with respect to any particular matter for which

Johnson Pope has been engaged upon completion of Johnson Pope's work on such matter. Johnson Pope's attorney-client relationship for such matter will terminate at such time. Johnson Pope will endeavor to provide a termination of engagement letter to Client at the conclusion or completion of the engagement, but the engagement will be terminated whether or not Client receives the termination letter. Such termination or withdrawal will not relieve Client of its obligation to pay for services rendered through the termination or withdrawal date, including work in progress and incomplete at the time of termination or withdrawal, and for all expenses incurred on behalf of Client through the termination or withdrawal date.

S. Post-Engagement Matters. Client has engaged Johnson Pope to provide legal services in connection with a specific matter as described in the engagement letter. After completion of the matter, changes may occur in the applicable laws or regulations that could have an impact on the Client's future rights and liabilities. Unless Client engages Johnson Pope to provide additional advice on issues arising from the matter, Johnson Pope has no continuing obligation to advise Client with respect to future developments.

T. Conflict Questions. We observe the ethical rules governing the legal profession, including the requirements to maintain our clients' confidences and to avoid improper conflicts of interest. Our representation of clients on a particular matter does not commence until we have reviewed our records to verify the absence of any improper conflict of interest (although we may have received some information about the proposed representation). In seeking our representation on a matter, you agree that (i) if we accept the representation, we are under no obligation to disclose to you information provided by an adverse party who may also have sought our representation, and (ii) if we decline the representation, we may nonetheless represent another client with interests adverse to yours.

In the course of our representation, issues arise relating to legal ethics or our duties under the professional conduct rules that apply to lawyers. These might include, e.g., conflict of interest issues, and could even include issues raised because of a dispute between us and clients over the handling of a matter. Normally, when such issues arise, we may seek the advice of appropriate internal counsel or when appropriate, outside ethics counsel, who is an expert in such matters. We consider such consultations to be attorney-client privileged communications between Johnson Pope personnel and the ethics counsel for Johnson Pope. A few courts, however, have held that under some circumstances such communications involve a conflict of interest between the clients and Johnson Pope and that our consultation with Johnson Pope's counsel may not be privileged, unless we either withdraw from the representation of the clients or obtain the clients' consent to consult with Johnson Pope's counsel. We believe that it is in our clients' interest, as well as Johnson Pope's best interest, that when legal ethics or related issues arise during a representation, we have your consent to obtain expert analysis of our obligations. Accordingly, you agree that if we determine in our own discretion during the course of the representation that it is either necessary or appropriate to consult with our internal or outside counsel, we

have your consent to do so and that our representation of you shall not, thereby, waive any attorney-client privilege that Johnson Pope may have to protect the confidentiality of our communications with counsel and any conflict regarding such consultation.

U. Responses to Audit Letters. If Client engages an accountant to audit Client's financial statements, it is likely the accountant and Client will request, during the audit, that Johnson Pope provide a written description of all pending or threatened claims for lawsuits to which Johnson Pope has given substantive attention on Client's behalf. This request is typically a standardized letter provided by the accountant which Client is requested to send to Johnson Pope. Johnson Pope will typically charge Client for providing the response to the audit letter. Client agrees to pay such costs related to the response to the audit letter. While Johnson Pope will endeavor to maintain the confidentiality of matters related to the engagement in responding to the audit letter request, the Client acknowledges that a request that Johnson Pope provide confidential information to a non-party (the accountant), may result in a waiver of Client's confidentiality with Johnson Pope.

V. Corporate Transparency Act Disclaimer. Beginning on January 1, 2024, the Corporate Transparency Act (CTA) requires many entities formed or registered in the United States to report information to the U.S. Department of Treasury's Financial Crimes Enforcement Network (FinCEN). For each reporting company, this includes detailed information about the company, certain beneficial owners, and for newly formed entities, individuals involved in the formation of the company. Any changes to much of this information must be reported to FinCEN within a very short (30-day) time frame, and there may be both civil and criminal penalties for failing to comply with the CTA. Compliance with the CTA is the responsibility of the reporting company. Our engagement does not include legal advice relating to any potential future CTA reporting obligations, beneficial ownership analysis, or other assistance relating to the CTA absent a further express written agreement.

To the extent this engagement involves entity formation, combination, mergers, acquisitions, financing, dissolution, restructuring or similar transactions involving the filing of a document with the Secretary of State or any similar office under the law of a State or Indian tribe – whether a corporation, limited liability company, limited partnership or other entity – regardless of whether the company formation is done (a) domestically or (b) under the laws of a foreign country and involves the registration of the company to do business in said State or tribal jurisdiction, the entity is solely responsible for submitting “beneficial ownership interest” filings and all other related reports and information to FinCEN, and Johnson Pope's services in this regard will be limited to acting as a “Company Applicant,” as defined in the CTA, providing relevant advice based on information you share with Johnson Pope, and (if requested by you for future filings) facilitating the usage of a third-party filing service to provide such assistance upon your request.

For the avoidance of doubt, even if our engagement includes assistance in connection with (i) forming, registering, licensing, or otherwise qualifying a new legal entity, or (ii)

a transaction that may trigger a reporting obligation, we will counsel you about CTA requirements upon formation of a new entity, but we will not advise you of any subsequent reporting obligations under the CTA or any other similar state or local law absent an express written agreement to the contrary that sets forth the specific parameters of our assistance. We will rely on the accuracy of the beneficial ownership information you provide to us. In no event shall we have any obligation to notify you of, or monitor for, changes that may require updates or amendments to the entity's CTA or similar reports even if we become aware of them.

W. Conclusion of Representation and Disposition of Client Files. Johnson Pope is not obligated to keep files/records related to a matter after that matter is finished unless required to do so by operation of law. Upon conclusion of Client's representation, subject to the payment provisions of applicable rules of professional conduct, Johnson Pope may return to Client the Client's original papers, hard copy/electronic documents and/or other property that Client provided to Johnson Pope during the engagement. Client agrees to accept the return of such documents and/or property. If Client so requests, Johnson Pope will also provide to Client, at Client's expense, copies or originals of Client's file. Johnson Pope and Client agree that lawyer work product (for example, drafts, notes, internal memoranda, work files, internal communications, etc.) are the property of Johnson Pope and not Client. Johnson Pope reserves the right to make, at Client's expense, copies of all other documents generated or received by Johnson Pope in the course of Johnson Pope's representation of Client. All such documents retained by Johnson Pope, including client files (including any original documents and/or property that we attempted unsuccessfully to return to you) and Johnson Pope files, will be transferred to the person responsible for administering our records retention program.

X. Modification in Writing Only; Severability. No change to this Agreement shall be effective unless and until confirmed in writing and signed by Johnson Pope and Client making express reference to the Agreement. The Agreement, including these terms and conditions of engagement, embodies the whole agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein, and the engagement letter shall supersede all previous communications, representations, or other agreements, either oral or written, between Johnson Pope and Client for the engagement. If any provision of the engagement letter is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

E. Approve Ten (10) Children’s Center Licenses

Center Name	License Type	Capacity	Age Groups
Boys and Girls Clubs of Greater Tams Bay-Northside	School Age	117	School Age
Boys and Girls Clubs of Greater Tams Bay-Pinellas Park	School Age	150	School Age
Boys and Girls Clubs of Greater Tams Bay-Ridgecrest	School Age	68	School Age
Boys and Girls Clubs of Greater Tams Bay-Royal Theater	School Age	54	School Age
Boys and Girls Clubs of Greater Tams Bay-Tarpon Springs	School Age	70	School Age
Boys and Girls Clubs of Greater Tams Bay-Wood Valley	School Age	65	School Age
Family Center on Deafness, Inc.	School Age	30	School Age
KCE Champions LLC @ Holy Family Catholic School	School Age	75	School Age
KCE Champions LLC @ St. Jude Catholic School	School Age	50	School Age
Little Ones Preschool of Clearwater	School Age	56	56 including 6 infants 2 mo-6yrs & School Age

F. Approve Two (2) Family Child Care Home Licenses

Provider Name	Address	Capacity
Courtney Gwin	1751 Yale St. South, St. Petersburg 33712	8

Sonya Anderson	2208 Orangeside Rd., Palm Harbor 34683	8
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IV. Executive Director’s Report

V. Information Items

A. Annual Financial Report

PINELLAS COUNTY LICENSE BOARD REVENUE & EXPENSE BUDGET REPORT 10/01/25 - 09/30/26 (FY2526) ALL FUND SUMMARY															3 Pag periods			ALL FUNDS		PROJECTED		Lapse Factor
ACCOUNT	ANNUAL BUDGET	Amendment	Amended BUDGET	OCTOBER ACTUAL	NOVEMBER ACTUAL	DECEMBER ACTUAL	JANUARY ACTUAL	FEBRUARY ACTUAL	MARCH ACTUAL	APRIL ACTUAL	SPENT 9/30/2026	AVAILABLE BALANCE	% SPENT	and SPENT BALANCE	Lapse Factor as of 9/30/26							
TOTAL SALARIES	746,643	(5,864)	740,779	55,016.28	58,113.60	58,146.37	56,778.15	55,181.52	82,699.15	54,720.18	420,655.25	320,123.58	56.79%	420,655.25	320,123.58							
FICA/MEDICARE	57,118	(449)	56,670	3,796.96	4,445.69	4,448.20	4,343.53	4,221.39	6,326.48	4,186.09	33,076.65	23,592.93	58.37%	33,076.65	23,592.93							
RETIREMENT	104,754	(823)	103,931	6,765.04	7,920.88	7,925.35	7,738.86	7,521.24	11,222.33	7,425.32	58,894.23	45,037.04	56.67%	58,894.23	45,037.04							
HEALTH/LIFE/DIS	339,330	(318)	339,012	10,010.88	26,550.95	29,416.07	29,476.19	27,384.11	41,098.28	26,432.95	190,369.43	148,642.57	56.15%	190,369.43	148,642.57							
TOTAL FRINGE BENEFITS	501,202	(1,589)	499,613	20,572.88	38,917.52	41,789.62	41,558.58	39,126.74	58,647.09	38,044.36	282,340.31	217,272.54	56.51%	282,340.31	217,272.54							
TOTAL SALARY AND BENEFITS	1,247,845	(7,453)	1,240,166	75,589.16	97,031.12	99,935.99	98,336.73	94,308.26	141,346.24	92,764.54	702,995.56	537,396.12	56.68%	702,995.56	537,396.12							
TELEPHONE	3,311	0	3,311	0.00	10.00	435.49	23.00	10.00	1,534.49	36.92	2,049.90	1,261.10	61.91%	2,049.90	1,261.10							
CELLULAR PHONES	5,787	0	5,787	37.68	0.00	37.68	1,498.23	524.53	524.53	524.25	3,146.90	2,640.10	54.38%	3,146.90	2,640.10							
AIR CARDS	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00							
POSTAGE	2,184	0	2,184	0.00	186.09	0.00	529.01	0.00	0.00	102.10	817.20	1,366.80	37.42%	817.20	1,366.80							
PRINTING	1,000	0	1,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00%	0.00	1,000.00							
TRAVEL	15,000	0	15,000	114.81	1,213.03	925.57	1,262.42	1,167.43	1,409.72	1,196.36	7,289.34	7,710.66	48.60%	7,289.34	7,710.66							
EDUCATIONAL MATERIALS	200	0	200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00%	0.00	200.00							
OFFICE SUPPLIES	24,502	7,453	31,955	1,120.83	240.87	7.34	22,512.13	0.00	0.00	369.25	24,270.42	7,684.58	75.95%	24,270.42	7,684.58							
INFO. TECHNOLOGY	300	0	300	0.00	0.00	0.00	0.00	25.00	0.00	0.00	50.00	250.00	16.67%	50.00	250.00							
RENT- EQUIPMENT (COPIER)	1,680	0	1,680	0.00	125.73	106.43	222.37	0.00	103.18	165.27	722.98	957.02	43.03%	722.98	957.02							
SUBSCRIPTIONS/DUES	175	0	175	175.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00	0.00	0.00%	175.00	0.00							
EQUIPMENT - COMPUTERS	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00							
CONTRACTUAL- Audit	21,000	0	21,000	0.00	0.00	0.00	1,030.00	10,500.00	8,470.00	0.00	20,000.00	1,000.00	95.24%	20,000.00	1,000.00							
CONTRACTUAL- Legal Fees	40,000	0	40,000	11,265.83	1,711.00	3,687.50	2,714.00	2,182.00	1,544.00	1,829.00	24,933.33	15,066.67	62.33%	24,933.33	15,066.67							
CONTRACTUAL- Advertising	1,000	0	1,000	0.00	167.75	249.50	0.00	(648.00)	0.00	0.00	(230.75)	1,230.75	0.00%	(230.75)	1,230.75							
CONTRACTUAL- Janitorial	15,700	0	15,700	1,231.01	1,231.01	1,231.01	1,231.01	1,231.01	0.00	1,231.01	7,386.06	8,313.94	47.04%	7,386.06	8,313.94							
UTILITIES	19,271	0	19,271	2,581.03	139.59	1,898.67	1,315.59	1,859.75	1,028.15	1,534.47	10,357.25	8,913.75	53.75%	10,357.25	8,913.75							
FINGERPRINT	114	0	114	36.00	0.00	0.00	36.00	0.00	0.00	0.00	72.00	42.00	63.16%	72.00	42.00							
HR ASSESSMENT FEE	5,634	0	5,634	0.00	1,433.92	0.00	0.00	0.00	0.00	1,015.69	2,449.61	3,184.39	43.48%	2,449.61	3,184.39							
Misc/Conference	2,425	0	2,425	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,425.00	0.00%	0.00	2,425.00							
TOTAL OPERATING	159,283	7,453	166,736	16,562.19	6,458.99	8,579.19	32,373.76	16,851.72	14,614.07	8,049.32	103,489.24	63,246.76	62.07%	103,489.24	63,246.76							
ADMIN. COST/ FDOH In-Kind	296,035	0	296,035	18,513.54	23,066.85	23,818.43	23,537.92	22,849.06	34,253.76	22,302.87	168,342.43	127,692.57	56.87%	168,342.43	127,692.57							
ADMIN. COST JWB 17%	129,480	0	129,480	7,262.36	10,020.77	10,259.74	9,994.91	9,310.06	13,945.31	9,329.84	70,122.98	59,357.16	54.16%	70,122.98	59,357.16							
TOTAL ADMIN. COST 34.10%	425,515	0	425,515	25,775.90	33,087.61	34,078.17	33,532.82	32,159.12	48,199.07	31,632.71	238,465.41	187,049.74	56.04%	238,465.41	187,049.74							
ALL FUND TOTAL EXPENSES	1,673,360	0	1,673,360	117,927.25	136,577.72	134,014.16	164,243.31	143,319.10	199,545.31	132,446.57	941,454.65	787,692.62	57.02%	941,454.65	787,692.62							
REVENUE SOURCES (projected Received)																						
JWB	900,699	0	900,699	49,982.12	69,738.91	71,036.65	68,801.48	64,075.11	95,989.53	65,224.89	484,848.68	415,850.37	53.83%	484,848.68	415,850.37							
DCF	367,731	0	367,731	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	367,731.00	(0.29)	0.00%	367,731.00	(0.29)							
FDOH	133,123	0	133,123	7,670.66	10,604.40	11,172.08	11,201.97	11,201.97	16,681.75	11,201.96	79,491.79	53,631.49	59.71%	79,491.79	53,631.49							
FDOH In-Kind	296,035	0	296,035	18,513.54	23,066.85	23,818.43	23,537.92	22,849.06	34,253.76	22,302.87	168,342.43	127,692.57	56.87%	168,342.43	127,692.57							
LB FEES & FINES	135,055	0	135,055	4,948.85	7,823.46	7,290.99	30,113.28	7,865.92	12,905.65	6,515.84	77,463.99	57,591.11	57.36%	77,463.99	57,591.11							
FUND BALANCE	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00							
ALL FUND TOTAL REVENUE	1,832,623	0	1,832,623	111,759.42	141,877.86	143,848.17	163,897.93	143,319.10	199,545.31	135,808.81	941,454.65	654,765.25	64.27%	941,454.65	654,765.25							

A. Statistical Report Regarding Licensing Activities

Statistical Report for April 2026

	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		BIA School		Exempt		Nonpublic	
	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Previous Months Totals												
Monthly Activity	183	1304	30	360	222	20116	127	18601	6	632	7	281
1. Temporary Permits 1st Time TP	2	16			4	346						
2. Capacity Change - current licenses New capacity began						36						
3. Closed - # with capacity					-2	-160						
4. Corrections - from previous reports Explain below												
Total Capacity	185	1320	30	360	224	20338	127	18601	6	632	7	281

Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Infant Spaces
Total Number	215	185	30	364	137
Total Capacity	1680	1320	360	39852	2876

Service Tasks/Licensing Activities	CENTERS	HOMES	OTHER/FOOD	MS inspections
Prelim inspections	1	1	0	0
Initial inspections	2	2	3	0
Routine/Renewal inspections	107	33	0	0
Complaint Investigations Only	11	1	66	0
Reinspection/Recheck Inspections	30	7	1	0
Technical Assistance or Consultation	15	2	0	0
Inspections/Visits for Change	4	3	0	0
Unlicensed Care Visits/Communications	0	1	0	0
Complaint/Intake Reports Taken/Written	16	3	0	0
Fines Given	7	1	0	0
CLASS I FINES GIVEN (all Class 1's for this month)	2	0	0	0
Trainings Given	2	0	0	0
Trainings Attended	9	0	1	0
Fine Hearings/Conferences/Staffing's	4	0	0	0
Checklists Completed (turned into Supervisor)	0	0	0	7
DCF Website Lookups	493	50	0	0
Other Activities	10	0	0	0
Number of Regular Licenses Issued (CARES)	23	7		
Temporary Licenses Issued (NEW) (CARES)	4	0		
Provisional Licenses Issued (CARES)	0	0		
Board Licenses Issued (CARES)	0	0		
Probational Licenses Issued (CARES)	0	0		
Licenses Closed (doors closed) (CARES)	2	0		
Number of Regular Inspections and Re-Inspections approved into CARES	137	40		
Number of Complaints Processed and Assigned	11	1		
Number of Complaint Inspections approved into CARES	11	1		
Number of Files Requiring Extra Time and/or Paperwork (Other Category)	0	0		
Number of Complaints Requiring Extra Time and/or Paperwork (Other Category)	0	0		
Ride Along's	0	0		
Number of Renewal Packets Created and Mailed/Sent out	24	12	0	
Number of Incoming Renewal Packets and Payments Received and Processed	42	12	0	
Number of Licenses/Exemption Letters Sent/Mailed out	29	0	0	
Number of Training Attendees Signed Up/Processed	7	0	0	
Number of Training Attendees Prepared (Materials) for	10	0	0	
Number of Trainings Schedules Prepared (and rooms booked)	1	0	0	
Number of Trainings Attended	0	0	0	
Other Activities (board mtgs, field ride along's)	0	0	0	
TOTALS	1014	177	71	7

Total Number of Licensed Child Care Entities (facilities & homes) in the County as of the Last Day of each Month

579

Total licensed capacity of Licensed Child Care Entities (facilities & homes) in the County as of the Last Day of each Month

41532

Number of Licensed Child Care Entities with Class 1

2

Number of Licenses Issued

34

Number of Licenses Issued within Statutory Time Frames

34

Number of Provisional Licenses Issued

0

Number of Inspections and Re-Inspections Performed

183

Number of Complaints processed

12

Number of Other Licensing Activities

960

Number of Food Licensing Activities

71

Total Activities 1260

Totals Check 1262

C. Compliance Reports

1. Children's Center Fine Report

Center	Fine Class	Reason	Date of Fine	Fine Amount	Due Date of Fine	Amount Paid	Date Paid
R'Club US 19 & Ulmerton	2	Discipline	2/25/2026	\$50.00	3/12/2026	\$50.00	3/5/2026
R'Club US 19 & Ulmerton	2	Inappropriate interaction	2/25/2026	\$50.00	3/12/2026	\$50.00	3/5/2026
Temple Beth - EL of St. Petersburg ECC	2	Daily Attendance	3/9/2026	\$50.00	3/24/2026	\$50.00	3/16/2026
Operation Par Child Dev	2	Supervision	3/11/2026	\$50.00	3/26/2026	\$50.00	3/23/2026
R'Club US 19 & Ulmerton	3	Employment History Check	3/13/2026	\$30.00	3/28/2026	\$30.00	4/3/2026
Happy Corner	3	Enrollment Information	3/16/2026	\$25.00	3/31/2026		
First Steps	1	Restraints	3/31/2026	\$500.00	4/15/26		
First Steps	2	Emergency Person	3/31/2026	\$60.00	4/15/2026		
Operation Par Child Dev	2	Supervision	4/17/2026	\$75.00	5/2/2026	\$75.00	5/5/2026

Sprout Academy Largo	3	Incomplete Emergency Medical Release Form	4/2/2026	\$25.00	4/17/2026	\$25.00	4/6/2026
Kidz World	2	Daily Attendance/Closing Log	4/6/2026	\$50.00	4/21/2026	\$50.00	4/13/2026
Kairos Preschool	3	Records/Enrollment Information	4/10/2026	\$30.00	4/25/2026	\$30.00	4/21/2026
Rosie's Playschool III	2	Physical Environment/Fire Inspection	4/13/2026	\$50.00	4/28/2026	\$50.00	5/5/2026
Operation Par Child Dev	2	Supervision	4/17/2026	\$75.00	5/2/2026	\$75.00	4/30/2026
Country Day School	3	Personnel Training/Early Literacy	4/21/2026	\$25.00	5/4/2026	\$25.00	4/28/2026
Infinite Potential	1	Background Screening	4/23/2026	\$500.00	5/6/2026	\$500.00	5/5/2026
Infinite Potential	2	Daily Attendance/Transition Log	4/23/2026	\$60.00	5/6/2026	\$60.00	5/5/2026
First Lutheran	1	Supervision	4/30/2026	\$500.00	5/14/2026	\$500.00	5/1/2026

2. Family Child Care Home Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine Amount	Due Date of Fine	Amount Paid	Date Paid
Dario Barcenas	3	Student Health Exam - a child did not have a student health form on file within 30 days of enrollment	2/4/2026	\$30	2/19/2026	\$30	3/6/2026

Dario Barcenas	3	Staff Training - Annual Inservice training - 24-25, third violation	3/10/2026	\$25	3/25/2026	\$25	4/13/2026
Cheryl Phillip	1	Supervision - Provider outside the home and children were inside the home.	3/26/2026	\$250	4/10/2026	\$250	5/11/2026

3. 100% Compliant Inspections in Children's Centers

February	March	April
J.W. Cate Recreation Center	Pasadena Community Church SCH	YMCA Jamerson
Temple Beth-El of STP ECC	Cathedral School of St. Jude	Keswick Kids Inc.
All Children's Academy	Pilgrim Child Development Center	R'Club Gulfport
De La Fontaine Trilingual Montessori School ST. Pete	Young Days Christian Academy	KCE St. Jude Catholic School
Oak Crest Preschool	St. Luke Early Childhood Center	YMCA Bear Creek
Fundamentals Early Learning II	YMCA Highland Lake	YMCA Northwest
YMCA Tarpon Springs Fundamental	Union Academy Family Center	YMCA Maderia Beach
R'Club Sutherland	Brighter Beginnings Preschool	YMCA Sunset Hills
Delphi Academy of Florida Inc.	Cops 'N' Kids Youth Center	Stars & Comets B/A SCH Care
R'Club Kings Hwy.	O2B Kids Palm Harbor	Tomorrow's Child of Pinellas, LLC
Hope Academy International	The Ohana Preschool	Suncoast Waldorf School
Faith Academy International	R'Club Lemon Street	City of Dunedin – Dunedin Elementary
YMCA Belleair	Ponce de Leon R'Club	Leap Forward Academy
First Lutheran School	Powell Child Care & Learning Center	YMCA Cypress Woods
R'Club Paul B. Stephens	Little Learning Preschool	LSF Heidi Greenslade
My Little Sunshines	Artz 4 Life	YMCA Leila Davis
R'Club Nina Harris	Trinity Presbyterian Church Preschool	R'Club Sandy Lane
Brilliant Little Minds Early Childhood LC	Primrose School of Oldsmar	Skycrest Christian Preschool
The French American SCH of TB	YMCA Safety Harbor	YMCA Skycrest
PCS Employee Childcare @ Bette Ra Ivy Discovery Center	All Children Christian Academy Inc.	Ivy Prep Learning Center

St. Jerome Early Childhood Center	R'Club Eisenhower	Alpha & Omega Learning Center
Anona Child Development Center	KCE @ St. Patrick Catholic School	Safety Harbor Community Center
R'Club Ridgecrest	Sacred Heart Catholic School	The Sprout Academy – Montessori
Imagination Station	R'Club Walsingham Oaks	Espiritu Santo Catholic School
R'Club Lakewood	Country Day School	KCE Champions @ Espiritu Santo
Alegria Montessori School	Bay Pines Evangelical Lutheran School	Dunedin Montessori Academy
Orlando Health Child Development Center	Little Lambs Christian Preschool	City of Dunedin – San Jose
Green Acres Child Care LLC	B & G Ridgecrest	Dunedin Academy & Day School
R'Club Cross Bayou	YMCA Maximo	Bright Beginnings Early LC
R'Club New Heights	YMCA Baypoint	A Child's Choice
R'Club 94 th Ave.	Infinite Potential Learning Center	Sprout's Academy Pinellas Park
The Sprout Academy Seminole	Happy Workers An R'Club ELA	Promiseland Preschool
Pinellas County Sheriff's PAL Landings	R'Club Bay Vista	Faithful Beginnings Preschool
Montessori By the Sea	Frank Pierce Recreation Center	R'Club Pinellas Park
R'Club Blanton	YMCA Starkey	Holy Family Early Childhood Center
Early Explorations PS @ Great Expl.	Northside Christian Preschool	KCE Champions @ Holy Family Catholic School
Sweet Peas Preschool & Elementary	Family Center on Deafness	LSF Rainbow Village
St. Raphael Catholic School ECC	Tweety B's	Christ the King Christian School
St. Paul's Catholic School	Lutheran Church of the Cross	Write Start Learning Center
	YMCA Mt. Vernon	YMCA Oakhurst
	Truth & Life Christian Academy	YMCA Anona
	Kids Zone Academy 2 LLC	R'Club McMullen Booth
	Grace Children's Center	First United Methodist Church
		YMCA Campbell Park
		LSF Jordan Park
		Canguros
		B & G Club Northside
		R'Club Lakeview
		Speer YMCA Preschool Academy

		B & G Club Royal
		SPPF JHOP
		R'Club Lealman
		R'Club Skyview
		LSF Isay Gulley
		The Sprout Academy St. Petersburg
		Blossom Montessori SCH for the Deaf
		Young Achievers
		Teenage Parenting Program – PTEC
		YMCA Woodlawn Elementary
		Kids R Us Academy
		The Learning Center
		Little Pals Preschool
		Family Resources Youth Enrichment @ Meadowlawn
		Highland Recreation Center

4. 100% Compliant Inspections in Family Child Care Homes

February	March	April
Maria Isabel Leon	Kristen Baust	Terri Williams
Darlene Mosley	Hania Lux	Irene Wilson-Giroir
Cristy O'Donnell	Stephanie Singletary	Gwen Watson
Beverly Grant	Catherine Bishop	Cheryl Smith
Tammy Desaulniers	Christine Sciandra	Rosa Levy
Barbara McNeil	Carol Ann Fowler	Charlene Thomas
Pamela Hinsen	Karen Holloway	Michelle Amons
Angelita Troupe	Althalia Pennington	Cynthia Sumter-Scott
Tatum Anderson	Dario Barcenias	LaFonte Hunter Davis
Velma Moody	Lisa Taddeo	Corneathea Chance
Irish Smith	Gwendolyn Roberts	Janice Huntley

Sheila Haugabook	Diane DeLaCruz	Sonya Anderson
Kimberly Boykins	Sandy Garcia	Katelyn Kubisiak
Brittney Patillo	Barbara Johnson	Geraldine Parker
Cynthia Stephens	Colleen Heffern	Julia Bernal
Jannie Small-Hampton	Delores Smith	Carmelita Tio
Barbara Smith	Kendra Alexander	Jody Stover
Kristi Harris	Olga Gaymore	Susan Livi
Isabel Vera	Victoria Talbot	Leah Robinson
Luisa Collins	Deborah Mimault	Theresa Falzone
Rema Issa	Zoraya Pacheco	Barbara Grigsby
Staci Colburn	Yadamilsy Hurtado	Courtney Gwin
Mary Carrillo	Barbara Underwood	Ronda Shults
Kristina Bokker-Deveny	Kathleen Pero	Kathleen Schmitt
Esther Santana	Deboraa Kawa	Veronica Mack
	Kinberly Kinnecom	
	Ellen Myers	
	Molly Whitfield	
	Diana Luna	
	Diana Duke	
	Patricia Frisch	
	Patty Gavornik	
	Carolyn Costello	
	Andrea Bloomfield	
	Elysia Huff	
	Tamsen Baker	

5. Closed Child Care Centers and Family Child Care Homes Report

Name	Date Closed	Reason
Gingerbread Azalea	2/19/26	Change of Ownership
Gingerbread Carillon	2/19/26	Change of Ownership
Gingerbread Bardmoor	2/19/26	Change of Ownership

Harbor View Creative Learning Center	3/23/26	Operator Decision
Discovery Learning Center	4/24/26	Moved to New Building
First Steps Education St. Petersburg, LLC	4/17/26	Operator Decision
Child's Park YMCA	4/29/26	Operator Decision
FCCH-Brown, LaWanda (DBA) Wanda Bear's Home Day Care LLC	2/4/26	Operator Decision
FCCH- Arnold, Shatara (DBA) Humble Impressions	2/5/26	Operator Decision
LFCCH0 Pacheco, Zoraya	2/13/26	Change from Large to Regular
FCCH- Byrd, Shoneka	2/25/26	Operator Decision
FCCH- Cheesebrew, Jeanette	3/23/26	Operator Decision
FCCH- Watson, Samiya	4/1/26	Operator Decision
FCCH- Asima, Katrina	4/6/26	Operator Decision

VI. Public Comment

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

VII. Staff Anniversaries- Second Quarter

<p>June None</p> <p>July Chris Grybauskas</p> <p>August Maria Villarreal Hope Williams</p>

VIII. Upcoming 2026 Meeting Dates

Wednesday, September 16 at 6:30 p.m.
 Wednesday, November 4 at 1:30 p.m.

IX. Adjournment

