

**PINELLAS COUNTY LICENSE BOARD  
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**SPECIAL MEETING**

**January 13, 2026, at 1:00 PM**

**Florida Department of Health in Pinellas  
8751 Ulmerton Road, Largo, Florida 33771**

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The Board Meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Tuesday, January 13, 2026, at 8751 Ulmerton Road, Largo, FL, 33771, at 1:00pm.

**I. Call to Order**

**II. Action Items**

- A. To Increase the Cardio-Pulmonary Resuscitation (CPR) regulation for Licensing Regulations Governing Pinellas County Children's Centers.

**III. Executive Director's Report**

**IV. Public Comment**

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings.

**V. Upcoming 2026 Meeting Dates**

**VI. Adjournment**

*Notice: This meeting is audio recorded by PCLB*

## **PUBLIC COMMENT POLICY (Revised 10/01/13)**

### **1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:**

- 1.** If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.
- 2.** When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.
- 3.** Individual speakers have up to three minutes.
- 4.** A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.
- 5.** Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.
- 6.** Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

### **Public Comment for Agenda Items and Items not on the agenda**

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

### **Note:**

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

- 2. Making a Presentation to the Board:** To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior

to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

### **3. Process for Decreasing or Increasing Licensing Regulations Decreases:**

o In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

#### **Increases:**

o At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.

o At the hearing, Board must give an opportunity for all affected people to present their views. The Board will hear public comment according to the procedure above. 4

o The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.

o Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.

o Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

### **4. Policy for Recording**

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting

## **II. Action Items**

### **A. To Increase the Cardio-Pulmonary Resuscitation (CPR) regulation for Licensing Regulations Governing Pinellas County.**

PCLB has the ability to increase regulations above the state guidelines provided that PCLB follows the requirements set forth in the regulations. Thus, following the process, the Board first must find there is a finding of necessity, not that it merely prefers to increase a standard or impose a new standard. Second and assuming the Board finds necessity, then all impacted providers will receive via mail, a notice of the finding of necessity, the old standard, the proposed new standard and the reason for the change and a hearing date so that impacted providers may be given an opportunity to express their views. Thereafter the proposed new standard may not be considered by the Board until a meeting at least ninety days after the hearing at which time, if approved by 5/7 of the Board it can be adopted. There must be an effective date of the new standard. Within thirty days of approval by the Board, it will be mailed to the impacted providers.

Should the Board find necessity for the increase the proposed schedule would be as follows:

**January 13, 2026:** Finding of Necessity by Board.

Thereafter Notice of Finding of Necessity, old and proposed standards and reason for change and hearing date mailed to impacted licenses

**February 24, 2026:** Hearing on increase.

**June 3, 2026** Consideration by Board for passage of increase and implementation date.

Requires 5/7 vote of Board.

Immediately thereafter mail notice of new standard and effective date to all licensees

**Implementation Date: July 1, 2026.**

## **Current Regulation:**

## **VII. SAFETY, HEATH AND SANITATION**

### **B. First Aid, Cardio-Pulmonary Resuscitation**

1. One child care personnel with current and valid certificate(s) of course completion for first aid training and one child care personnel with current and valid certification of course completion for pediatric cardiopulmonary resuscitation (CPR) procedures must be present at all times that children are in care. The same child care personnel may satisfy both requirements.
2. By December 31, 2021, the children's center shall maintain the

following number of child care personnel with the first aid training that are on site at the children's center at all times children are in care. For child care personnel to count to meet requirement in the chart below, they shall be child care personnel assigned to provide direct supervision of children in care:

Total number of child care personnel in direct supervision of children to meet staff to child operating ratios:	Total minimum number of child care personnel with first aid training on site when children are present:
0-25	3
25-50	4
51-75	5
76-100	6
101+	7

Director, on site when children are present, with pediatric CPR certification and first aid training may qualify as one of the child care personnel for purposes of meeting the above requirements. Documentation of pediatric cardiopulmonary resuscitation (CPR) certification and first aid training must be kept on file and available for licensing to review. Child care personnel satisfying the certification and training requirements shall be present at all times that children are in care at the children's center, and at least one child care personnel with the CPR certification and first aid training on field trips which includes all activities away from the program, and during all transportation activities.

**Proposed Regulation:**

**VII. SAFETY, HEATH AND SANITATION**

**B. First Aid, Cardio-Pulmonary Resuscitation**

1. One child care personnel with current and valid certificate(s) of course completion for first aid training and one child care personnel with current and valid certification of course completion for pediatric cardiopulmonary resuscitation (CPR) procedures must be present at all times that children are in care. The same child care personnel may satisfy both requirements.
2. By July 1, 2026, the children's center shall maintain the following number of child care personnel with the **CPR certification** and first aid training that are on site at the children's center at all times children are in care. For child care personnel to count to meet requirement in the chart below, they shall be child care personnel assigned to provide direct supervision of children in care:

Total number of child care personnel in direct supervision of children to meet staff to child operating ratios:	<b>Total minimum number of child care personnel with Pediatric CPR certification on site when children are present:</b>	Total minimum number of child care personnel with first aid training on site when children are present:
0-25	<b>3</b>	3
25-50	<b>4</b>	4
51-75	<b>5</b>	5
76-100	<b>6</b>	6
101+	<b>7</b>	7

Director, on site when children are present, with pediatric CPR certification and first aid training may qualify as one of the child care personnel for purposes of meeting the above requirements. Documentation of pediatric cardiopulmonary resuscitation (CPR) certification and first aid training must be kept on file and available for licensing to review. Child care personnel satisfying the certification and training requirements shall be present at all times that children are in care at the children's center, and at least one child care personnel with the CPR certification and first aid training on field trips which includes all activities away from the program, and during all transportation activities.

**FINDING OF NECESSITY:** *PCLB finds it necessary, not merely desirable, to increase the number of child care personnel with CPR certification on site in direct supervision of children at all times for the safety of the children in Licensed Children's Centers. CPR is difficult and tiring to perform. One staff should be performing CPR while another is monitoring the person needing CPR while another staff person is on the phone with 9-1-1. It is often needed that the person performing CPR switch off with another certified person in order to avoid exhaustion. Other times, a person has "frozen" in a situation requiring CPR. Best practices require multiple individuals certified in CPR on site at all times while children are in care. The proposed ratio of child care personnel with CPR certification is necessary to ensure the safety of children in care.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section VII.B. First Aid, Cardio-Pulmonary Resuscitation.

**Implementation Date:** July 1, 2026

**BOARD ACTION: FIND NECESSITY TO INCREASE THE REGULATION REGARDING THE NUMBER OF CHILDCARE PERSONNEL REQUIRED TO HAVE CPR CERTIFICATION ON SITE.**

### **III. Executive Director's Report**

### **IV. Public Comment**

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

### **V. Upcoming 2026 Meeting Dates**

Wednesday, March 11, 2026 at 6:30 p.m.

Wednesday, June 3, 2026 at 1:30 p.m.

Wednesday, September 16, 2026 at 6:30 p.m.

Wednesday, November 4, 2026 at 1:30 p.m.

### **VI. Adjournment**