

**PINELLAS COUNTY LICENSE BOARD  
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**REGULAR MEETING  
August 21, 2024, at 6:30 PM**

**Florida Department of Health in Pinellas  
8751 Ulmerton Road, Largo, Florida 33771**

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

**I. Call to Order**

- A. Announcements

**II. Consent Agenda**

- A. Approve minutes from Board Meeting on July 25, 2024

**III. Action Items**

- A. Review responses to RFP & select Auditor for FY 23-24
- B. Approval of the 17<sup>th</sup> Interlocal Agreement between DOH and PCLB.
- C. Review and Approve Proposed 2025 Board Meeting Dates
- D. Approve Licenses for 4 Family Child Care Homes

**IV. Executive Director's Report**

**V. Information Items**

- A. Annual Financial Report
- B. Statistical Report Regarding Licensing Activities
- C. Compliance Reports
  - 1. Children's Centers Fine Report
  - 2. Family Child Care Homes Fine Report
  - 3. 100% Compliant Inspections in Children's Centers
  - 4. 100% Compliant Inspections in Family Child Care Homes
  - 5. Closed Child Care Centers and Family Child Care Homes report

**VI. Public Comment**

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

**VII. Staff Anniversaries**

**VIII. Upcoming 2024 Meeting Dates**

**IX. Adjournment**

*Notice: This meeting is audio recorded by PCLB*

## **PUBLIC COMMENT POLICY (Revised 10/01/13)**

### **1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:**

1. If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.
2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.
3. Individual speakers have up to three minutes.
4. A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.
5. Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.
6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

### **Public Comment for Agenda Items and Items not on the Agenda**

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

#### **Note:**

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

### **2. Making a Presentation to the Board:**

To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

### **3. Process for Decreasing or Increasing Licensing**

#### **Regulations Decreases:**

- In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

#### **Increases:**

- At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear

public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.

- At the hearing, Board must give an opportunity for all affected persons to present their views. The Board will hear public comment according to the procedure above.
- The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.
- Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.
- Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

#### **4. Policy for Recording**

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting.

## II. Consent Agenda

### A. Minutes from Board Meeting on July 25, 2024

**PINELLAS COUNTY LICENSE BOARD  
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES  
SPECIAL BOARD MEETING**

Thursday, July 25, 2024, at 1:30pm

Florida Department of Health in Pinellas  
8751 Ulmerton Road, Largo, Florida

### Unapproved Minutes

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The special board meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Thursday July 25, 2024, at 8751 Ulmerton Road, Largo, FL, 33771, to begin at 1:30pm

#### i. Call to Order

Mr. Mikurak called the meeting to order at 1:31pm.

#### Board members:

Attendee Name	Title	Status
Michael Mikurak	Board Chairperson	Present
Celeste Fernandez	Board Secretary	Present
Dorothy Duvé	Board Member	Absent
Commissioner Justice	Pinellas County Commissioner	Present
Lynn Gibson	Board Member	Present
Jennifer Mekler	Board Member	Present
Dr. Susan Weber	Board Member	Present
Brandy Downing	Ex-Officio Member	Absent

#### Attorney

Attendee Name	Status
Colleen Flynn, Esq.	Present

#### Advisory Committee Members:

Attendee Name	Status
Chris Steurnagel	Absent
Dan Berman	Absent
Elizabeth Krakowski	Present
Nancy McGreevy	Absent
Pamela Hinson	Present
Rob Lovelace	Present
Shelia Haugabook	Absent

**Staff Members present:**

<b>Attendee Name</b>	<b>Attendee Title</b>
Faith Bornoff	Executive Director
Tammy Sharpe	Centers Supervisor
Julie Oliver	Homes Supervisor
Karen Kirouac	Administrative Secretary
Maggie Hall	Dept of Health PIO
Samantha Goodfellow	Dept of Health PIO in training

**A. Announcements**

**II. Consent Agenda**

**A.** Mr. Mikurak called for a motion to accept the minutes from the Board Meeting held on Wednesday June 26, 2024.

**Action:** Celeste Fernandez made a motion to accept the minutes for the board meeting; Commissioner Justice seconded the motion; The motion passed unanimously.

**III. Action Items**

**A.** Review and approve amendment to contract with DCF providing for funding through June 30, 2027, at a rate of \$367,731 per fiscal year.

**Action:** Commissioner Justice made a motion to approve authority for the Department of Health to enter a three (3) year contract at a total of \$1,103,193 with three (3) inspections per year pending approval of finalized contract language by attorney for DOH; Lynn Gibson seconded the motion; The motion passed unanimously.

**IV. Upcoming 2024 meetings**

Next board meeting is Wednesday August 21st, 2024, at 6:30pm.

**V. Adjournment**

Mr. Mikurak adjourned the meeting at 1:42pm.

Respectfully Submitted,

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Celeste M. Fernandez, Secretary

**A. Review RFP's & select Auditor for FY 23-24**

**B. Approval of the 17<sup>th</sup> Interlocal Agreement between DOH and PCLB.**

**SEVENTEENTH AMENDMENT TO INTERLOCAL AGREEMENT**

This Amendment is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between THE FLORIDA DEPARTMENT of HEALTH, providing services in Pinellas County, a political subdivision of the State of Florida, hereinafter referred to as "DOH Pinellas" and the PINELLAS COUNTY LICENSE BOARD FOR CHILDREN'S CENTERS AND FAMILY DAY CARE HOMES, an independent special district, hereinafter referred to as the "BOARD."

WITNESSETH:

WHEREAS, the DOH Pinellas and the BOARD entered into an agreement August 22, 2007, pursuant to Florida Statutes, section 163.01, for the provision of administrative support by DOH Pinellas to the BOARD in furtherance of the BOARD'S responsibility for licensing, regulating, and monitoring child care in Pinellas County. The term of the original agreement was October 1, 2007, through September 30, 2008.

WHEREAS, subsequent Amendments to the Interlocal Agreement were entered into between DOH Pinellas and the BOARD which extended the agreement through September 30, 2024;

WHEREAS, Section 8 of the Agreement permits modification by mutual written agreement by the parties; and

NOW THEREFORE, the parties agree that the Agreement is amended as follows:

1. The agreement shall be extended through September 30, 2025.
2. The BOARD is authorized to negotiate a new or amended Interlocal agreement due to the COUNTY'S withholding consent in October 2008 for the County Attorney to represent the BOARD and the BOARD'S resulting and continuing obligation to retain its own counsel at its own expense.
3. Except as changed or modified herein, all provisions and conditions of the original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties herein have executed this FIFTEENTH Amendment to the

INTERLOCAL AGREEMENT this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by:

Pinellas County License Board

Florida Department of Health

\_\_\_\_\_  
Michael G. Mikurak  
PCLB Board Chairperson

\_\_\_\_\_  
Ulyee Choe, DO  
Pinellas County Health Department Director

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Colleen M. Flynn, Esq.  
Counsel for the PCLB

**C. Review and Approve Proposed 2025 Board Meeting Dates**

- Wednesday January 29<sup>th</sup>, 2025, at 6:30pm
- Wednesday June 11<sup>th</sup>, 2025, at 1:30pm
- Wednesday September 17<sup>th</sup>, 2025, at 6:30pm
- Wednesday December 3<sup>rd</sup>, 2025, at 1:30pm

**D. Approve Licenses for 4 Family Child Care Homes**

<b>Provider Name</b>	<b>Address</b>	<b>Capacity</b>
Yolanda Jenkins	St Petersburg, 33705	8
Celeste Froid	Pinellas Park, 33781	8
Misty Swanson-Sykes	St Petersburg, 33710	8
Melissa Belanger	Clearwater, 33756	6
	<b>Total:</b>	<b>30</b>

**IV. Executive Director's Report – to be presented verbally.**

# V. Information Items

## A. Financial Report

PINELLAS COUNTY LICENSE BOARD  
 REVENUE & EXPENSE BUDGET REPORT  
 10/01/23 - 09/30/24 (FY2324)

JWB Approved  
 08/04/2024

ACCOUNT	ANNUAL BUDGET	Amendment 1	Amended BUDGET	3 Pay periods			3 Pay periods			3 Pay periods			AUGUST PROJECTED	SEPTEMBER PROJECTED	SEPTEMBER Acual	ALL FUNDS SPENT 9/30/2024	
				OCTOBER ACTUAL	NOVEMBER ACTUAL	DECEMBER ACTUAL	JANUARY ACTUAL	FEBRUARY ACTUAL	MARCH ACTUAL	APRIL ACTUAL	MAY ACTUAL	JUNE ACTUAL					JULY ACTUAL
<b>TOTAL SALARIES</b>	<b>712,847</b>	<b>1,019</b>	<b>713,866</b>	<b>48,283.55</b>	<b>51,355.56</b>	<b>53,702.69</b>	<b>54,823.61</b>	<b>54,047.03</b>	<b>54,410.85</b>	<b>75,969.08</b>	<b>58,828.31</b>	<b>54,880.56</b>	<b>52,419.55</b>	<b>56,079.06</b>	<b>56,092.08</b>	<b>33,655.25</b>	<b>704,547.18</b>
FICA/MEDICARE	54,533	78	54,611	3,693.69	3,928.70	4,108.26	4,194.01	4,134.60	4,046.76	5,811.63	4,500.37	4,198.36	4,010.10	4,290.05	4,291.04	2,574.63	53,782.19
RETIREMENT	96,733	77	96,810	6,552.08	6,968.95	7,287.46	7,439.56	7,334.18	7,383.55	10,309.00	7,983.00	7,392.40	7,113.33	7,630.97	7,632.74	4,579.64	95,606.86
HEALTH/LIFE/DIS	327,544	(12,525)	315,019	22,548.05	23,829.58	11,839.85	27,203.72	25,263.76	25,514.87	35,772.64	15,074.22	25,456.82	23,328.00	24,559.54	23,985.96	11,139.69	295,516.70
<b>TOTAL FRINGE BENEFITS</b>	<b>478,810</b>	<b>(12,370)</b>	<b>466,440</b>	<b>32,793.82</b>	<b>34,727.23</b>	<b>23,235.56</b>	<b>38,837.29</b>	<b>36,732.54</b>	<b>36,945.18</b>	<b>51,893.28</b>	<b>27,557.59</b>	<b>37,047.58</b>	<b>34,451.43</b>	<b>36,480.55</b>	<b>35,909.74</b>	<b>18,293.95</b>	<b>444,905.75</b>
<b>TOTAL SALARY AND BENEFITS</b>	<b>1,191,657</b>	<b>(11,351)</b>	<b>1,180,306</b>	<b>81,077.37</b>	<b>86,082.79</b>	<b>76,938.25</b>	<b>93,660.90</b>	<b>90,779.57</b>	<b>91,356.03</b>	<b>127,862.36</b>	<b>86,385.90</b>	<b>91,928.14</b>	<b>86,870.98</b>	<b>92,559.61</b>	<b>92,001.82</b>	<b>51,949.20</b>	<b>1,149,452.93</b>
TELEPHONE	3,593	2,313	5,906	346.40	340.90	412.32	412.32	412.32	1,002.55	412.21	412.21	820.44	12.48	0.00	0.00	0.00	4,584.15
CELLULAR PHONES	11,370	0	11,370	630.46	630.46	630.46	639.95	635.60	45.40	635.50	635.50	635.50	635.78	0.00	0.00	0.00	5,754.61
AIR CARDS	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
POSTAGE	1,000	0	1,000	12.50	208.57	161.95	163.45	0.00	285.75	0.00	20.97	6.99	306.64	0.00	0.00	0.00	1,166.82
PRINTING	1,000	0	1,000	28.00	0.00	28.00	0.00	0.00	575.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	631.00
TRAVEL	13,000	3,483	16,483	0.00	963.42	1,080.89	1,213.92	1,302.04	1,211.25	1,281.34	971.62	1,364.33	1,052.61	0.00	0.00	0.00	10,441.42
EDUCATIONAL MATERIALS	200	0	200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	178.41	0.00	0.00	0.00	0.00	0.00	178.41
OFFICE SUPPLIES	6,000	1,396	7,396	1,261.14	1.47	691.98	184.31	453.38	24.96	467.35	831.03	637.48	244.98	0.00	0.00	0.00	4,798.08
INFO. TECHNOLOGY	300	0	300	0.00	25.00	25.00	25.00	0.00	25.00	0.00	0.00	25.00	25.00	0.00	0.00	0.00	150.00
RENT- EQUIPMENT (COPIER)	2,140	0	2,140	0.00	0.00	96.33	109.93	118.77	104.06	201.86	0.00	108.82	123.50	0.00	0.00	0.00	863.27
SUBSCRIPTIONS/DUES	175	0	175	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00
EQUIPMENT - COMPUTERS	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL- Audit	22,000	0	22,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,250.00	0.00	0.00	0.00	0.00	0.00	23,250.00
CONTRACTUAL- Legal Fees	20,000	0	20,000	0.00	200.00	1,100.00	1,450.00	250.00	2,450.00	2,775.00	1,000.00	3,600.00	3,025.00	0.00	0.00	0.00	15,850.00
CONTRACTUAL- Advertising	800	0	800	0.00	0.00	156.00	0.00	133.75	0.00	0.00	133.75	0.00	271.75	0.00	0.00	0.00	695.25
CONTRACTUAL-Janitorial	7,988	4,610	12,598	0.00	396.99	0.00	0.00	3,252.06	1,084.02	1,084.02	1,084.02	1,084.02	535.32	0.00	0.00	0.00	8,520.45
UTILITIES	14,005	2,314	16,319	549.87	589.77	1,389.10	1,112.44	1,298.56	1,196.79	2,081.91	1,545.08	1,587.99	1,267.92	0.00	0.00	0.00	12,619.43
FINGERPRINT	190	0	190	0.00	0.00	74.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.50
HR ASSESSMENT FEE	4,499	0	4,499	0.00	0.00	0.00	0.00	2,242.02	0.00	1,120.96	0.00	0.00	0.00	647.22	0.00	0.00	4,010.20
Misc/Conference	900	(825)	75	0.00	0.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
<b>TOTAL OPERATING</b>	<b>109,160</b>	<b>13,291</b>	<b>122,451</b>	<b>3,003.37</b>	<b>3,356.58</b>	<b>5,921.53</b>	<b>5,311.32</b>	<b>10,098.50</b>	<b>8,004.78</b>	<b>10,060.15</b>	<b>30,062.59</b>	<b>9,870.57</b>	<b>7,500.98</b>	<b>647.22</b>	<b>0.00</b>	<b>0.00</b>	<b>93,837.59</b>
ADMIN. COST/ FDOH In-Kind	234,105	(1,940)	232,165	10,176.45	10,963.28	9,486.33	11,548.11	11,233.54	11,325.52	14,933.53	11,357.17	11,414.31	10,006.40	11,231.46	11,105.40	5,928.31	140,709.81
ADMIN. COST JWB 17%	121,008	(1,940)	119,068	8,147.03	8,491.43	7,901.72	9,619.25	9,282.64	9,320.94	13,963.37	8,166.04	9,361.45	9,626.44	9,687.02	9,687.02	5,812.21	119,066.55
<b>TOTAL ADMIN. COST</b>	<b>355,113</b>	<b>(3,880)</b>	<b>351,233</b>	<b>18,323.49</b>	<b>19,454.71</b>	<b>17,388.04</b>	<b>21,167.36</b>	<b>20,516.18</b>	<b>20,646.46</b>	<b>28,896.89</b>	<b>19,523.21</b>	<b>20,775.76</b>	<b>19,632.84</b>	<b>20,918.47</b>	<b>20,792.41</b>	<b>11,740.52</b>	<b>259,776.36</b>
<b>ALL FUND TOTAL EXPENSES</b>	<b>1,655,931</b>	<b>(1,940)</b>	<b>1,653,991</b>	<b>102,404.23</b>	<b>108,894.08</b>	<b>100,247.82</b>	<b>120,139.58</b>	<b>121,394.25</b>	<b>120,007.27</b>	<b>166,819.40</b>	<b>135,971.70</b>	<b>122,574.47</b>	<b>114,004.80</b>	<b>114,125.31</b>	<b>112,794.24</b>	<b>63,689.72</b>	<b>1,503,066.88</b>
<b>REVENUE SOURCES ( projected Received)</b>																	
JWB	874,464	0	874,464	57,935.30	60,070.41	57,976.61	69,172.41	70,649.24	67,635.61	100,889.46	61,625.51	69,183.24	69,005.13	67,316.69	66,669.47	40,001.68	858,130.75
DCF	282,122	0	282,122	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	0.00	282,121.92
FDOH	139,693	0	139,693	10,247.48	10,343.01	8,688.34	9,899.19	9,899.16	9,899.20	9,899.19	13,637.92	9,899.21	10,060.00	10,754.86	10,818.76	4,486.50	128,532.82
FDOH In-Kind	234,105	0	234,105	10,176.45	10,963.28	9,486.33	11,548.11	11,233.54	11,325.52	14,933.53	11,357.17	11,414.31	10,006.40	11,231.46	11,105.40	5,928.31	140,709.81
LB FEES & FINES	125,546	0	125,546	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FUND BALANCE	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>ALL FUND TOTAL REVENUE</b>	<b>1,655,930</b>	<b>0</b>	<b>1,655,930</b>	<b>101,869.40</b>	<b>104,886.86</b>	<b>99,661.43</b>	<b>114,129.87</b>	<b>115,292.10</b>	<b>112,370.49</b>	<b>149,232.33</b>	<b>110,130.76</b>	<b>114,006.92</b>	<b>112,581.69</b>	<b>112,813.16</b>	<b>112,103.78</b>	<b>50,416.49</b>	<b>1,409,495.30</b>

## B. Statistical Report Regarding Licensing Activities

Statistical Report for July 2024

	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
<b>Previous Months Totals</b>												
<b>Monthly Activity</b>	216	1910	27	324	243	21716	124	19439	4	242	8	291
<b>1. Temporary Permits</b> 1st Time TP	0	0	1	12	5	336						
<b>2. Capacity Change - current licenses</b> New capacity began						26						
<b>3. Closed - # with capacity</b>	-3	-19			-2	-157					-1	-20
<b>4. Corrections - from previous reports</b> Explain below*												
<b>Total Capacity</b>	213	1891	28	336	246	21921	124	19439	4	242	7	271

Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Infant Centers
<b>Total Number</b>	241	213	28	381	139
<b>Total Capacity</b>	2227	1891	336	41873	2759

<b>Total # of activities</b>	263
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<b>1. Licensing</b>					
a. Pre-licensing inspections	2			4	
b. - e. Inspections/ Re-checks	56			104	including 0 MS
f. TA/Consultation	1			13	
g. Unlicensed care investigations	3			0	
h. Children's Records (only)				0	
i. Renewal licenses issued	13			31	
<b>2. Enforcement</b>					
a. Complaints	0			14	
b. Fines administered	3			10	
c. Conferences	0			1	
d. Intent to deny/suspend/revoke	0			0	
e. - f. Hearings	0			0	
<b>3. Training Presented</b>					
a. Number of trainings	1			1	
b. Number of hours	4			3	
<b>4. Training Taken</b>					
a. Number of trainings	6			0	
b. Number of hours	6			0	
<b>5. Health Inspections</b>					
a. Food				36	

## C. Compliance Reports

### 1. Children's Centers Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine Amount	Amt Paid	Date Paid
Lealman YMCA	2	General/Direct Supervision	4/29/2024	\$50.00	\$50.00	5/9/2024
KinderCare 216	3	Diapering Area - Infants	5/1/2024	\$25.00	\$25.00	5/2/2024
KinderCare 216	2	Safety Health & Sanitation	5/1/2024	\$50.00	\$50.00	5/2/2024
St. Cecelia School	2	Closing Log	5/7/2024	\$50.00	\$50.00	5/14/2024
First Lutheran School	3	Records/Attestation of Good Moral	5/16/2024	\$25.00	\$25.00	6/10/2024
First Lutheran School	3	Personnel Emp. His. Check	5/16/2024	\$25.00	\$25.00	6/10/2024
The Learning Center	2	Hazardous Materials	5/22/2024	\$50.00	\$50.00	5/22/2024
Trinity Presbyterian Church Preschool	3	Record/Attestation of Good Moral	5/22/2024	\$25.00	\$25.00	5/23/2024
Fundamentals E.L LLC	2	Supervision	5/24/2024	\$50.00	\$50.00	5/28/2024
Fundamentals E.L LLC	2	Records-Transitions	5/24/2024	\$60.00	\$60.00	5/28/2024
YMCA - Azalea	2	Records-Transitions	5/28/2024	\$50.00	\$50.00	5/29/2024
Little Ones P.S	3	Records-Emergency Medical Release Form	6/12/2024	\$25.00	\$25.00	6/13/2024
Little Ones P.S	3	Records-Personnel Records	6/12/2024	\$25.00	\$25.00	6/13/2024
Largo Country School	3	Safety Health & Sanitation	6/13/2024	\$25.00	\$25.00	6/13/2024
KinderCare 531	3	Facility Records Enrollment Information	6/14/2024	\$25.00	\$25.00	6/21/2024
Genesis Christian Academy and Preschool	2	Physical Environment (outdoor play space)	6/18/2024	\$50.00	\$50.00	6/27/2024
Emergent Kids P.S LLC	3	Personnel- Employment History check	6/20/2024	\$25.00	\$25.00	6/25/2024
LSF Connie Marmaro	1	Child Discipline	6/17/2024	\$500.00	\$500.00	7/9/2024
Emergent Kids P.S LLC	3	Personnel- Training Documentation	6/20/2024	\$25.00	\$25.00	6/25/2024
KinderCare 1037	3	Record-Immunization	6/26/2024	\$25.00	\$25.00	7/8/2024
KinderCare 1037	3	Personnel-Employment History Check	6/26/2024	\$25.00	\$25.00	7/8/2024
KinderCare 1037	3	Records-Enrollment Information	6/26/2024	\$25.00	\$25.00	7/8/2024
KinderCare 1037	3	Records - Personnel Records	6/26/2024	\$35.00	\$35.00	7/8/2024
KinderCare 1037	3	Records - Facility	6/26/2024	\$25.00	\$25.00	7/8/2024
First Steps Education St. Pete LLC	1	Fire inspection	7/9/2024	\$50.00	\$50.00	7/16/2024
Bay Vista LC Inc	1	Released child to Unauthorized pers	7/10/2024	\$500.00	\$500.00	7/10/2024
KC 531	2	Supervision	7/11/2024	\$50.00	\$50.00	7/17/2024
Powell Childcare & LC	3	Personnel/Early Literacy	7/12/2024	\$25.00	\$25.00	7/15/2024
Retmus Academy of Learning LLC	3	Daily Written Report	7/18/2024	\$25.00	\$25.00	7/23/2025
Retmus Academy of Learning LLC	2	attendance - transition	7/18/2024	\$50.00	\$50.00	7/23/2024
First Steps Education St. Pete LLC	2	attendance - transition	7/19/2024	\$50.00	\$50.00	8/1/2024
Magnolia Dayschool Dunedin	3	Records- Emergency Medical Release Form	7/24/2024	\$25.00	\$25.00	7/31/2024

Retmus Academy of Learning LLC	2	attendance - transition	7/18/2024	\$50.00	\$50.00	8/1/2024
Retmus Academy of Learning LLC	3	Daily Written Report	7/18/2024	\$25.00	\$25.00	8/1/2024
Primary Play Preschool LLC	3	Personnel/Annual In-Service Training	8/1/2024	\$25.00	\$25.00	8/2/2024

## 2. Family Child Care Homes Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine Amount	Amt Paid	Date Paid
Asha Parmar	2	Locks	5/3/2024	\$50	\$50	5/16/2024
Andi-McLaren-Bell	1	Unscreened Individual	5/24/2024	\$500	\$500	5/24/2024
Dorothy Jenkins	3	Expired Physical	7/10/2024	\$25	\$25	7/10/2024
Kay Chinkan	3	Immunizations	7/12/2024	\$25	\$25	7/22/2024
Tiffany Bell	3	Immunizations	7/15/2024	\$25	\$25	7/30/2024

## 3. 100% Compliant Inspections in Children's Centers

May		June		July	
Blossom Montessori School for the Deaf	Academy for Love & Learning	Angels at Play Learning Center, INC	Paul R Hortin Child Development Center, INC		
City of Dunedin - Dunedin	YMCA Sawgrass	Starling School #1 & Star Camp	Imagination Station		
City of Dunedin -San Jose	Blessed Sacrament Catholic School	Gates and Bridges Learning Academy	Happy Workers, An R'Club Early Learning Academy		
City of Gulfport Recreation Center	The Growing Tree	Christ the King Christian School	Four Seasons Preschool		
Clearwater Neighborhood Family Center	Suncoast Waldorf School	Seminole United Methodist Academy	Little Lambs Christian Preschool		
Cornerstone Christian School	YMCA of the Suncoast – Bauder	R'Club Early Learning Academy @ ASI	Oakhurst Learning Center		
Pasadena Community Church School	Safety Harbor Montessori Academy	R'Club Nina Harris	Tot Tenders Learning Center, INC		
Plato Academy Preschool Clearwater	Plato Academy North	Promiseland Preschool @ First Baptist Church of STP	FUNDamentals Early Learning LLC		
Prince of Peace Preschool	Faith Community Preschool	Early Explorations Preschool @ Great Explorations	O2B Kids Palm Harbor		
R'Club Bardmoor	The French American School of TB	Truth & Life Christian Academy	Brighter Beginnings Preschool		
R'Club Blanton	R'Club Shore Acres	Bardmoor YMCA Preschool Academy	Bright Beginnings Early Learning Center – Michigan Blvd.		

R'Club Fairmount Park	North Bay Christian Academy	The Sprout Academy Seminole	LaPetite Academy
R'Club Gulfport	R'Club Pasadena	Skycrest Christian Preschool	R'Club McMullen Booth
R'Club Kings Highway	YMCA Sunset Hills	Discovery Learning Center	Aldersgate Christian Learning Center
Safety Harbor Little School LLC	YMCA Ozona	Temple Beth El – of St. Pete Childhood Center	Family Center On Deafness
St. Patrick Catholic School	Country Day School	Lealman YMCA Preschool Academy	R'Club New Heights
St. Pete Prep	Alegria Montessori School	Childs Park YMCA	YMCA Starkey
The Experiential School of TB	YMCA Gulf Beaches		The Sprout Academy-Montessori
YMCA Leila Davis	R'Club Midtown Academy		YMCA Belcher
YMCA Northwest	Tomorrow's Child of Pinellas, LLC		YMCA Frontier
YMCA Pinellas Central	YMCA Tarpon Springs Fundamental		YMCA Oldsmar
			R'Club Community Pride @ Breeden
			R'Club Community Pride @ Gateway
			Little Learning Preschool
			LSF Gulley
			Higher Learning Christian Academy of St. Pete LLC
			Lew Williams Center for Early Learning

#### 4. 100% Compliant Inspections in Family Child Care Homes

<b>May</b>	<b>June</b>	<b>July</b>
LaQuetta Roberts	Kimberlay Jackson	Christine Phillips
Nicole Boyd	Lori Wells	Maria Le Gare
Carrie Gonzalez	Betty Butler	Christine Lawson
Patricia Jones	Diane Pinta	Maria Phelan
Veronica Mack	Jeanie Runkle	Maria Isabel Leon
Kathleen Schmidt	Dijana Jerkic	Penny Naples
Irma Maxwell	Candy Merrell	Katelyn Kubisiak
Susan Miller	Kimberly Ryder	Melissa Belanger
Tamara Beard-Ball	Dorinda Tucker	Jackie Hilton
Terri Brown*	Imaani Bilal	Laurae Evans
Lana Lillie	Odalis Ciintra	Lori Gavitt
Bonnie Adams	Deborah Hamilton	Aida Diaz
Merlita Jones	Lishelia Ware	Isabel Vera
Lynda Johnson	Deborah Fleck	Yadmilsy Hurtado
Filma Wallace	Mimoza Naci	Luisa Collins
Dawn Porcelli	Laurie Murphy	Zoraya Pacheco
Donna Owens	Barbara Underwood	Sheronica Stubbs
Alvern Brown		Claudia Cuervo
Shanoah Washington		Josette Matos
DaVee Henderlong		Carrie Roundtree-Sanders
Susan Daniels		Maxine Williams-Salter
Lisa Marie Cristoph		Staci Colborn
Monica Pittman		Shoneka Byrd
Mary Kelley		Beverly Grant
		Yolanda Jenkins
		Susan Fernandez
		Linda Marchica
		Andrea Gast
		Kimberly Boykins
		Alexis Dunbar
		Jeanette Mann
		Stephanie Martin

5. Closed Child Care Centers and Family Child Care Homes report

**Center Closures**

Center Name	Date Closed	Reason	Capacity
First Baptist Preschool Center	5/8/24	Change of Ownership	
Southwest Preschool	5/24/24	Operator Decision	15
Creative Play Learning Center	6/7/24	Operator Decision	65
Largo Country School	6/26/24	Change of Ownership	
De La Fontaine Trilingual Montessori	7/19/24	Change of Ownership	
St Raphel Catholic School Early Childhood Center	7/30/24	Operator Decision	20
		<b>Total:</b>	<b>100</b>

**Closed Homes**

Home Provider Name	Date Closed	Reason	Capacity
Danielle Hall	5/30/24	Personal	8
Carmen Figueroa	6/3/24	Moving	6
Katrina Jenkins	6/13/24	Increase to Large	8
Diana Luna	6/14/24	Moving – will reopen	8
Dorothy Harry	6/18/24	Retired	2
DaVee Henderlong	7/2/24	Reduced to Regular	12
Jacqueline Hunter	7/12/24	Personal	5
Shendoria Middlebrooks	7/26/24	Increase to Large	8
Myriam Christianson	7/26/24	Personal	6
		<b>Total:</b>	<b>63</b>

**VI. Public Comment**

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

## VII. Staff Anniversaries

### 2024 Staff Anniversaries (3rd Quarter)

#### July

Chris Grybauskas – 15 years  
Michelle Leland – 9 years

#### August

Maria Villarreal – 19 years  
Hope Williams – 18 years

#### September

Maranielly Vazquez – 1 year

## VIII. Upcoming 2024 Meeting Dates

- Wednesday, November 13<sup>th</sup> at 1:30pm

## IX. Adjournment