

MONTH \_\_\_\_\_

**Daily Check-List**

Year \_\_\_\_\_

**INDOOR & OUTDOOR AREAS**

Indoor and outdoor play areas must be inspected daily for basic health and safety and documented on a daily inspection log. Any problems noted must be corrected before the play area is used by children. Documentation must be maintained for 12 months.

Indoor: **Heat/AC Vents, Filters, Exhaust Fans, Ceiling Fans, Dryer Vents, Smoke Detectors, Hazards and Sharp Objects, Toxics.**  
 Outdoor: **Connectors, Moving Parts, Fall Zones/Resilient Surface, Supports, Plastic Equipment, Fence is Secure & Continuous, Hazards & Sharp Objects, Toxics.** Check for insects' hives/nests or animal droppings, and water that must be dumped after rain.

<u>Date</u>	<u>Indoor checked</u>	<u>Outdoor checked</u>	<u>Inspected by</u>	<u>Problems noted / <b>Corrected</b></u>
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