

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES
SPECIAL BOARD MEETING**

Thursday, July 25, 2024, at 1:30pm

**Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, Florida**

Approved Minutes

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The special board meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Thursday July 25, 2024, at 8751 Ulmerton Road, Largo, FL, 33771, to begin at 1:30pm

I. Call to Order

Mr. Mikurak called the meeting to order at 1:31pm.

Board members:

Attendee Name	Title	Status
Michael Mikurak	Board Chairperson	Present
Celeste Fernandez	Board Secretary	Present
Dorothy Duvé	Board Member	Absent
Commissioner Justice	Pinellas County Commissioner	Present
Lynn Gibson	Board Member	Present
Jennifer Mekler	Board Member	Present
Dr. Susan Weber	Board Member	Present
Brandy Downing	Ex-Officio Member	Absent

Attorney

Attendee Name	Status
Colleen Flynn, Esq.	Present

Advisory Committee Members:

Attendee Name	Status
Chris Steurnagel	Absent
Dan Berman	Absent
Elizabeth Krakowski	Present
Nancy McGreevy	Absent
Pamela Hinson	Present
Rob Lovelace	Present
Shelia Haugabook	Absent

Staff Members present:

Attendee Name	Attendee Title
Faith Bornoff	Executive Director
Tammy Sharpe	Centers Supervisor
Julie Oliver	Homes Supervisor
Karen Kirouac	Administrative Secretary
Maggie Hall	Dept of Health PIO
Samantha Goodfellow	Dept of Health PIO in training

A. Announcements

II. Consent Agenda

A. Mr. Mikurak called for a motion to accept the minutes from the Board Meeting held on Wednesday June 26, 2024.

Action: Celeste Fernandez made a motion to accept the minutes for the board meeting; Commissioner Justice seconded the motion; The motion passed unanimously.

III. Action Items

A. Review and approve amendment to contract with DCF providing for funding through June 30, 2027, at a rate of \$367,731 per fiscal year.

Action: Commissioner Justice made a motion to approve authority for the Department of Health to enter a three (3) year contract at a total of \$1,103,193 with three (3) inspections per year pending approval of finalized contract language by attorney for DOH; Lynn Gibson seconded the motion; The motion passed unanimously.

IV. Upcoming 2024 meetings

Next board meeting is Wednesday August 21st, 2024, at 6:30pm.

V. Adjournment

Mr. Mikurak adjourned the meeting at 1:42pm.

Respectfully Submitted,



Celeste M. Fernandez, Secretary