

II. Consent Agenda

A. Minutes from Board Meeting on June 15, 2022

PINELLAS COUNTY LICENSE BOARD FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES

REGULAR BOARD MEETING June 15, 2022, at 6:30 PM

IN PERSON & VIRTUAL MEETING ON TEAMS FOR ADVISORY COMMITTEE

**Florida Department of Health in Pinellas County
8751 Ulmerton Road, Largo, Florida**

Approved Minutes

Our mission is to protect and promote the health, safety, and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The regular Board Meeting of the Pinellas County License Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday, June 15, 2022, at 8751 Ulmerton Road, Largo, Florida, to begin at 6:30 pm.

Board Members Present: Michael Mikurak; Commissioner Patricia Gerard; Lynn Gibson; Jennifer Mekler; Emily Ralston

Board Members Absent: Dorothy Duvé; Celeste Fernandez

Ex-Officio Member Attending Virtually: Brandy Downing

Advisory Committee Members Present: Lynn Bittner; Elizabeth Krakowski

Advisory Committee Members Attending Virtually: Richard French; Nancy McGreevy; Anne Martinelli

Advisory Committee Members Absent: Shelia Haugabook; Cynthia Sumter

Attorney Present: Colleen Flynn, Esq.

Staff Members Present: Faith Bornoff, Executive Director; Tammy Sharpe, Supervisor, Centers; Homes; Lisa Zacharia, Administrative Secretary

I. Call to Order

A. Announcements

Mr. Mikurak called the Board meeting to order at 6:30 pm.

II. Consent Agenda

A. Mr. Mikurak asked for a motion to accept the minutes from the Board meeting on April 27.

Motion: Commissioner Gerard made a motion to accept the minutes from the Board meeting on April 27.
Ms. Gibson seconded the motion and it passed unanimously.

III. Action Items

A. Approve FY 2022-2023 Proposed Budget

Ms. Bornoff stated that in the proposed budget, more will be paid out of fines and fees. Most of the JWB funds would pay for salaries and DCF would pay for the audit and a portion of legal. There will be a lot of flexibility with lapse funds. We still have openings for a Licensing Specialist and an OPS Senior Clerk. The Department of Health will pay a \$15.00 per hour minimum wage beginning July 1. We have not been charged for postage and freight but will be this coming year. 5 staff members attended the DCF conference in Orlando which was paid for by DCF. There is money in the upcoming budget for staff to attend trainings.

Motion: Commissioner Gerard made a motion to approve the FY 2022-2023 Proposed Budget. Ms. Ralston seconded the motion and it passed unanimously.

B. Approve 15th Interlocal Agreement

Ms. Bornoff stated that the Interlocal Agreement should continue under the Department of Health as it is voted on annually by the Board.

Motion: Commissioner Gerard made a motion to approve the 15th Interlocal Agreement. Ms. Gibson seconded the motion and it passed unanimously.

C. Approve Renewal Agreement for Continued Representation of PCLB by Johnson Pope Bokor Ruppel & Burnes for FY 2022-2023

Ms. Bornoff stated we would like to have Ms. Flynn as our attorney for another year and we very much value her expertise in the area of child care.

Motion: Ms. Gibson made a motion to approve the renewal agreement. Commissioner Gerard seconded the motion and it passed unanimously.

IV. Upcoming 2022 Meeting Dates

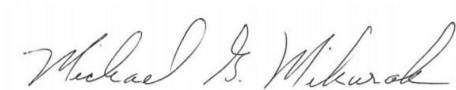
Mr. Mikurak reviewed the upcoming Board dates for 2022:

- October 26, 1:30 pm

V. Adjournment

Mr. Mikurak adjourned the meeting at 6:37 pm.

Respectfully submitted,



Michael G. Mikurak
Chairperson