

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**Regular Board Meeting
October 26, 2022 at 1:30 PM**

VIRTUAL MEETING AVAILABLE ON TEAMS FOR ADVISORY COMMITTEE

**Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, Florida**

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

- I. Call to Order**
 - A. Announcements & Welcome New Board member, Dr. Susan Weber, FLAEYC**

- II. Consent Agenda**
 - A. Minutes from Board Meeting on July 20, 2022**

- III. Action Items**
 - A. Approve Dan Berman, M.Ed., CAEL, Director of Education and Family Programming with Temple Beth-El for PCLB Advisory Committee**
 - B. Approve Licenses for 3 New Child Care Centers**
 - C. Approve Licenses for 9 New Family Child Care Homes & 2 Large Family Child Care Homes**
 - D. Approve 2023 Board Meeting Dates**

- IV. Executive Director's Report – To be Presented**

- V. Information Items**
 - A. Monthly Financial Report**
 - B. Statistical Report Regarding Licensing Activities**
 - C. Compliance Reports**
 - 1. Children's Centers Fine Report
 - 2. Family Child Care Homes Fine Report
 - 3. 100 Percent Compliant Inspections in Children's Centers
 - 4. 100 Percent Compliant Inspections in Family Child Care Homes
 - 5. Closed Centers and Homes

- VI. Public Comment**

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

- VII. Staff Anniversaries**

- VIII. Upcoming Board Meeting Date**

- IX. Adjournment**

Notice: This meeting is audio recorded by PCLB

PUBLIC COMMENT POLICY (Revised 10/01/13)

1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:

1. If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.
2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.
3. Individual speakers have up to three minutes.
4. A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.
5. Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.
6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

Public Comment for Agenda Items and Items not on the Agenda

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

Note:

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

2. Making a Presentation to the Board:

To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

3. Process for Decreasing or Increasing Licensing Regulations

Decreases:

- In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

Increases:

- At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.

- At the hearing, Board must give an opportunity for all affected persons to present their views. The Board will hear public comment according to the procedure above.
- The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.
- Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.
- Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

4. Policy for Recording

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting.

I. Call to Order

A. Announcements & Welcome new Board member, Dr. Susan Weber, FLAEYC

Susan Weber, Ph.D.
FLAEYC

This will be my third time serving as a PCLB Board member. I previously served as the Past President of Pinellas AEYC.

I am currently the Instructor in Charge at St. Petersburg College in the Early Childhood Department. I have been in the field for 30 years and graduated with a Ph.D. in Curriculum and Instruction at the University of South Florida.

I am looking forward to refamiliarizing myself with licensing processes and procedures and I am pleased to serve young children in Pinellas County.

II. Consent Agenda
A. Minutes from Board Meeting on July 20, 2022

PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES

REGULAR BOARD MEETING
July 20, 2022, at 6:30 PM

IN PERSON & VIRTUAL MEETING ON TEAMS FOR ADVISORY COMMITTEE

Florida Department of Health in Pinellas County
8751 Ulmerton Road, Largo, Florida

Unapproved Minutes

Our mission is to protect and promote the health, safety, and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The regular Board Meeting of the Pinellas County License Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday, July 20, 2022, at 8751 Ulmerton Road, Largo, Florida, to begin at 6:30 pm.

Board Members Present: Michael Mikurak; Commissioner Patricia Gerard; Lynn Gibson; Jennifer Mekler

Board Members Absent: Dorothy Duvé; Celeste Fernandez; Emily Ralston

Ex-Officio Member Attending Virtually: Brandy Downing

Advisory Committee Members Present: Lynn Bittner; Shelia Haugabook; Cynthia Sumter

Advisory Committee Members Attending Virtually: Richard French; Nancy McGreevy

Advisory Committee Members Absent: Anne Martinelli

Attorney Present: Colleen Flynn, Esq.

Staff Members Present: Faith Bornoff, Executive Director; Tammy Sharpe, Centers Supervisor; Julie Oliver, Homes Supervisor; Lisa Zacharia, Administrative Secretary; Ivy Thanh Huynh, Contract Administrator

I. Call to Order

A. Announcements

Mr. Mikurak called the Board meeting to order at 6:30 pm.

II. Consent Agenda

A. Mr. Mikurak asked for a motion to accept the minutes from the Board meeting on June 15.

Motion: Commissioner Gerard made a motion to accept the minutes from the Board meeting on June 15. Ms. Gibson seconded the motion and it passed unanimously.

III. Action Items

A. Approve FY 22 Budget Amendment

Ms. Bornoff explained the gap period from July-September and the additional funds to be spent during that period of time. Some adjustments were made for travel and salaries. We asked for some extra items for educational materials such as dolls, diapers, binders and binder dividers. We also asked for microphones for Board meetings because it's so difficult to hear in the conference center; lockboxes for keys; money bags with locks; computer monitors; flash drives; and some more desk chairs.

Motion: Commissioner Gerard made a motion to accept the FY 22 Budget Amendment. Ms. Mekler seconded the motion and it passed unanimously.

B. Review RFP's & Selection of Auditor for FY 21-22 *Sitting as Audit Selection Committee*

Mr. Mikurak expressed the Board had reviewed the proposal prior to the meeting and explained that we had one bid for the audit of FY 21-22, Thomas Howell Ferguson, who have performed audits for us in the past.

Motion: Ms. Gibson made a motion to approve Thomas Howell Ferguson as the auditor for FY 21-22. Ms. Mekler seconded the motion and it passed unanimously.

C. Approve Licenses for 4 New Child Care Centers

Ms. Sharpe reviewed the 4 new Centers with the Board and recommended them all for full licensure.

Motion: Ms. Gibson made a motion to approve the 4 new Centers. Commissioner Gerard seconded the motion and it passed unanimously.

D. Approve Licenses for 4 New Family Child Care Homes

Ms. Oliver explained the first 3 Homes on the list had very good inspections and the last made enough improvement to be approved by the Board this time.

Motion: Commissioner Gerard made a motion to approve the 4 new Family Child Care Homes. Ms. Gibson seconded the motion and it passed unanimously.

IV. Executive Director's Report

Ms. Bornoff reported we still have a Licensing Specialist position and an OPS Clerk position to assist with unlicensed care open. Child care is still having difficulties with staffing. Due to the start of a new school year, we anticipate an uptick in unlicensed care and we hope we can reach all of them. Ms. Bornoff explained some entities can be exempt from licensing like gymnastics classes that offer educational support for approximately two hours. Ms. Bornoff thanked the Board members on behalf of PCLB for their support and gratitude for having attended an extra meeting so we can meet our obligations ahead of deadlines.

V. Information Items

A. Monthly Financial Report

B. Statistical Report Regarding Licensing Activities

C. Compliance Reports

1. Children's Centers Fine Report

Commissioner Gerard asked for additional information regarding fines to Centers which was explained by Ms. Sharpe as being problems with paperwork.

2. Family Child Care Homes Fine Report

Ms. Gibson commented that there were Home providers that thought they had 100% compliant inspections but did not. Ms. Oliver explained they could have had corrective action at the visit.

3. 100 Percent Compliant Inspections in Children’s Centers

4. 100 Percent Compliant Inspections in Family Child Care Homes

5. Closed Centers and Homes

VI. Public Comment

Lori Gavitt, Home Provider, made a public comment regarding capacity. She said that maybe more seasoned providers could have a higher ratio and that Licensing has not been helping. She asked to have 4 under 18 months and stated that even Centers are short staffed.

Stephanie Mehl, Center employee, made a public comment. She stated that she has been in child care for 22 years and feels that Centers are not doing their due diligence regarding hiring staff. She knew the individual that was arrested, which is what made her come forward to speak to the Board. She asked what questions can be asked regarding hiring employees and what guidance there is to stop them from going from school to school. Ms. Mehl said she wants to advocate and she feels cameras should be mandatory. Ms. Bornoff explained that Centers have their own legal advice but they can do a file review at Licensing and suggested that Ms. Mehl mention to Centers that are hiring that they can do a public records request or a file review.

VII. Staff Anniversaries

Ms. Bornoff shared PCLB’s 3rd quarter anniversaries.

VIII. Upcoming 2022 Meeting Dates

Mr. Mikurak reviewed the upcoming Board dates for 2022:

- October 26, 1:30 pm

IX. Adjournment

Mr. Mikurak adjourned the meeting at 7:08 pm.

Respectfully submitted,

Michael G. Mikurak
Chairperson

III. Action Items

A. Approve Dan Berman, M.Ed., CAEL, Director of Education and Family Programming with Temple Beth-El for PCLB Advisory Committee

I value the opportunity to serve my community here in Pinellas and would warmly welcome the chance to serve on the PCLB Advisory Committee. As a former board member and President of Pinellas' chapter of NAEYC and Training Specialist with ELC Pinellas, I recognize the important role played by the Licensing Board. I also value Pinellas' historical emphasis and leadership in Child Care Center and Family Child Care Home safety and ratios.

I am currently supporting an ECC in St. Petersburg going through a new director change and I am appreciating the standards here compared to my time as a Director a little over a decade ago in Hillsborough.

Attached is a copy of my resume. I look forward to hopefully using my varied Early Childhood background and knowledge as part of the Advisory Committee.

Thank you for your consideration

Sincerely,

Dan Berman

EDUCATION

Boston University

B.S. degree in Education, Cum Laude Mr. School of Education 2004

Vanderbilt University, Peabody College

M. Ed. degree in Child Studies, focus on Early Childhood Program and Policy Development

Harvard University

Post grad certification in Advanced Education Leadership, focus in Equity, Diversity and Inclusion

EXPERIENCE

Temple Beth-El of St Petersburg

St Petersburg, FL

Director of Education and Family Programming

August 2020-present

- Direct and guide innovative K-12 educational programs, creating novel approaches to family engagement
- Design and implement developmentally appropriate Jewish, value-based curriculum
- Supervisor of SS staff, ECC Director and previous Director of Youth Engagement
- Develop community partnerships and strategies for safe, collaborative activities and learning, that promote TBE's Social Justice initiative and create a positive impact, during time of rising anti-semitism
- Active Director of ECC, using Advanced Credential w VPK certification, to move provisional license expiring in Aug 2022 to full license, and remain as only operational inclusive Jewish preschool in Pinellas

Infant Massage USA

National (Remote)

President and Chairman of the National Board of Directors

August 2018-January 2021 (PB)

- Oversee and coordinate with non-profit Board of Directors, committees and Organization staff
- Recruitment and leadership of distinguished [board members](#) developing strategy and implementation plans
- Coordinate advocacy effort to improve parent-child interactions, health and relationship-focused services
- Lead Board to create first strategic action plan for 7000 member organization and ensure solvency
- Board V.P. and Research/Education Coordinator (17-18) responsible for multi-state initiatives
- President Emeritus and Chair, National Nominating Committee (present)

Children's Forum

Statewide (Remote)

Project Manager/Independent Program Consultant

Aug 2017-Aug 2018

- One year, grant funded position to oversee FL statewide initiative to improve and increase diversity, equity, inclusion and cultural competency in educational programs
- Coordinate and collaborate with community partners, government officials, statewide leaders, funders and agencies including arranging, leading and facilitating meetings and workgroups and building relationships
- Build coalitions and identify gaps, opportunities and funding needs
- Develop implementable strategies based on organizational goals
- Carefully developed policy proposals for client and maintained regular communication, open to feedback

Edible Peace Patch Project

St Petersburg, FL

Curriculum Consultant

Nov 2016-May 2017

- Developed hands-on, developmentally appropriate early learning curriculum to help at-risk youth in Pinellas County Title 1 elementary schools learn about science and nutrition through gardening
- Responsible for aligning program with Pinellas County Schools curriculum and state standards
- Work with school leaders and teachers to ensure relevancy, engagement and buy-in
- Train providers responsible for implementing services
- Provide ongoing technical assistance and refinement of curriculum

Champions for Children

Tampa, FL

Fatherhood Services Coordinator

Jan 2015-Dec 2016

- Promote early engagement and positive interactions, through agency programs, services and partnerships
- Advocate through local community outreach and regional, state and national presentations

“Who’s the Man?!” Program Director

May 2014-Dec 2016

- Helped build from scratch "Who's the Man?!", a grant funded, multi-site pilot program that helps new fathers bond with their infant children
- Oversee and run day to day operations of start-up, non-profit program and ensure deliverables
- Conduct developmental playgroups daily for fathers and 0-18 month old children, providing support and skills to build stronger relationships and sensitivity to cues
- Collaborate with maternal and child health organizations and provide corresponding maternal support
- Collect and analyze data, maintain records, and work with funders to best use data and field research.
- Program received 100% positive evaluation rate over entirety of existence. [Stories from fathers served](#)

Early Learning Coalition of Pinellas County

Clearwater, FL

Training and Development Specialist

Feb 2012-May 2014

- Develop, conduct and oversee trainings and conferences for teachers, staff and stakeholders
- Engage with community partners to ensure that providers and families have access to important information and research based best practices
- Present at local and regional conferences on a variety of education topics
- Provide ongoing on-site technical support and coaching to assist teacher success in the classroom
- Help coordinate community-wide developmental screenings with Pinellas partner agencies

JCC Preschool

Tampa, FL

Director of Education

Nov 2010-February 2012

- In charge of all aspects of daily operation of non-profit program, including \$1,000,000+ annual budget
- Use of strong leadership and communication skills to maintain high quality school and work environment
- Supervisor for diverse staff of 45 employees and over two dozen volunteers

Assistant Director/ Early Childhood Grant Coordinator

June 2007-Nov 2010

- Second in charge of Preschool with 220 students and families
- Arranged for and conducted staff training courses; maintain knowledge of all current education trends
- Coordinator of classrooms, including staffing, and general budget and marketing oversight
- Extensive communication and collaboration with parents, county officials, funders and community partners
- Write and implement grants that help expand school’s ability to serve families regardless of situation.

Rasmussen College

National (Virtual-Remote)

Adjunct Professor

Winter-Spring 2012

- Instructor for course entitled “Early Childhood Education Curriculum and Instruction”

Belmont Weekday School

Nashville, TN

Infant Lead Teacher

February 2006-June 2007

- Only male infant teacher in Nashville during tenure

RECOGNITIONS, BOARD MEMBERSHIP AND VOLUNTEERISM

- Pinellas Chapter of NAEYC: President (2016-18) President-Elect (2014-16) Policy Chair (13-14)
- [Tampa Bay Business Journal](#) 2015 Up and Comer Award- Top professional under 40 years old
- [Business Observer Florida](#)- 40 under 40 Professionals Award Winner, 2019
- Pinellas Advocates for Children and Families (PACF)- Consultant to Board (2013-2015)
- Southern Early Childhood Association (SECA)-Regional Member (2013-2018)
- Volunteer-Child Life Department: Johns Hopkins All Children’s Hospital, St Petersburg (2017-18)

CERTIFICATIONS, TOOLS AND SKILLS

Sample certifications. Full list available upon request

- Bridges Out of Poverty Trainer
- Brazelton Touchpoints Certification
- CLASS Observation and Train the Trainer certified
- Expert with technology (MS Office 365, multimedia technology, social media, Zoom, Moodle)
- Detail oriented and able to complete multiple tasks efficiently, collaboratively or independently
- Languages: English (fluent), Spanish (Basic), Hebrew (Proficient)

B. Approve Licenses for 3 Child Care Centers
Recommended Action: Approve

Center Name	Address	Owner	Category	Capacity	Age
Bright Beginnings Early Learning Center	2811 Belcher Rd. Dunedin, 34698	TPVN EDU LLC	Day Nursery	246 including 58 infants	2 months – 6 yrs. & School Age
St. Paul Catholic School Extended Day Program	1900 12 th St. N. St. Petersburg, 33704	St. Paul's Catholic Church	Day Nursery	45	3 yrs. – 6 yrs.
The Stepping Stone Daycare LLC	1530 S. Fort Harrison Ave. Clearwater, 33756	The Stepping Stone Daycare Inc.	Day Nursery	39	2 yrs. – 6 yrs. and School Age

C. Approve Licenses for 9 New Family Child Care Homes
Recommended Action: Approve

Provider Name	Address	Capacity
Nour Otour	5800 13 th Ave. N. St. Petersburg 33710	6
Esther Cordero	100 Shore Dr. W. Oldsmar 34677	6
Diana Luna	211 North Highland Ave. Clearwater 33755	6
Tiashemmer Holley	5147 2 nd Ave. N. St. Petersburg 33710	6
Johana Bravo	4719 11 th Ave. N. St. Petersburg 33711	8
Ladasha Holcombe	6660 22 Way S. St. Petersburg 33712	8
Mary Carrillo	6795 81 st Ave. N. Pinellas Park 33781	8
Kamielya Jordan	1263 Gooden Crossing Largo 33778	8
Shutonda Smith	5067 80 th St. N. St. Petersburg 33709	8

Approve Licenses for 2 New Large Family Child Care Homes
Recommended Action: Approve

Provider Name	Address	Capacity
Maria Alejandra Piatt	10824 115 th Ave. Largo 33778	12
Pamela Hinson	3819 29 th Ave. S. St. Petersburg 33711	12

D. Approve 2023 Board Meeting Dates:

- **March 22, 6:30 pm**
- **June 21, 1:30 pm**
- **September 20, 6:30 pm**
- **December 13, 1:30 pm**

IV. Executive Director’s Report – To Be Presented

V. Information Items

A. Monthly Financial Report

PINELLA COUNTY LICENSE BOARD REVENUE & EXPENSE BUDGET REPORT																							ADD EXPENSES TO LAPSE	
10/01/21 - 09/30/22 (FY 2022)																								
ALL FUND SUMMARY																								
ACCOUNT	ANNUAL BUDGET	Amendment 1	Amendment 2	Amendment 3	Amended BUDGET	OCTOBER ACTUAL	NOVEMBER ACTUAL	3 Pay Periods DECEMBER ACTUAL	JANUARY ACTUAL	FEBRUARY ACTUAL	MARCH ACTUAL	APRIL ACTUAL	MAY ACTUAL	3 Pay periods JUNE PROJECTED	JULY PROJECTED	AUGUST PROJECTED	SEPTEMBER PROJECTED	SEPTEMBER Actual	ALL FUNDS SPENT 9/30/2022	AVAILABLE BALANCE	% SPENT	PROJECTED and SPENT BALANCE	Lapse Factor as of 9/30/22	
TOTAL SALARIES	625,802	0	(1,600)	0	624,202	22,119.59	66,257.25	45,865.36	43,686.42	41,898.03	43,421.21	44,682.91	79,807.62	42,944.39	54,960.01	48,215.81	48,560.89	26,676.29	609,095.78	15,106.38	97.58%	609,095.78	15,106.38	
FICA/MEDICARE	46,558	0	0	0	46,558	1,692.15	5,068.68	3,382.12	3,342.01	3,205.20	3,321.72	3,418.25	4,920.33	3,285.25	3,656.98	3,688.51	3,714.91	1,939.76	44,635.86	1,921.92	95.87%	44,635.86	1,921.92	
RETIREMENT	64,677	0	0	0	64,677	2,393.34	7,169.03	4,783.60	4,726.87	4,533.37	4,698.17	4,834.69	6,959.21	4,646.58	5,537.26	5,742.50	5,783.60	3,177.15	64,985.38	(308.78)	100.48%	64,985.38	(308.78)	
HEALTH/LIFE/DIS	320,426	0	0	0	320,426	14,085.10	38,463.96	12,321.96	24,231.77	22,746.43	23,388.02	23,294.99	33,143.39	22,748.89	14,333.26	23,935.30	22,750.81	12,519.22	287,963.11	32,462.45	89.87%	287,963.11	32,462.45	
TOTAL FRINGE BENEFITS	431,660	0	0	0	431,660	18,170.59	50,701.67	20,487.68	32,300.66	30,484.99	31,407.92	31,547.93	45,022.92	30,680.72	23,527.51	33,366.31	32,249.32	17,636.12	397,584.35	34,075.59	92.11%	397,584.35	34,075.59	
TOTAL SALARY AND BENEFITS	1,057,462	0	(1,600)	0	1,055,862	40,290.18	116,958.92	66,353.04	75,987.08	72,383.02	74,829.13	76,230.84	124,830.54	73,625.11	78,487.52	81,582.12	80,810.21	44,312.41	1,006,680.13	49,181.97	95.34%	1,006,680.13	49,181.97	
TELEPHONE	5,149	0	0	0	5,149	15.04	390.45	415.04	402.67	390.20	748.12	56.22	402.07	414.51	0.18	25.62	1,199.26	242.31	4,701.69	447.31	91.31%	4,701.69	447.31	
CELLULAR PHONES	15,454	0	(4,700)	0	10,754	644.34	620.33	0.00	586.02	1,252.47	612.62	642.07	578.87	539.34	540.97	539.72	0.00	538.21	7,094.96	3,659.04	65.98%	7,094.96	3,659.04	
AIR CARDS	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00	
POSTAGE	1,000	0	0	0	1,000	0.00	24.84	11.98	47.80	6.75	0.00	5.99	4.95	0.00	17.88	79.30	7.70	5.99	213.18	786.82	21.32%	213.18	786.82	
PRINTING	2,190	0	0	0	2,190	0.00	360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	760.00	1,430.00	34.70%	760.00	1,430.00	
TRAVEL	19,700	0	(8,800)	0	10,900	0.00	910.89	419.61	841.46	763.16	1,272.89	1,035.96	1,019.02	890.43	1,036.84	1,215.13	821.89	1,413.42	11,640.70	(740.70)	106.80%	11,640.70	(740.70)	
EDUCATIONAL MATERIALS	200	0	0	0	200	0.00	0.00	0.00	0.00	143.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	143.96	56.04	71.98%	143.96	56.04	
OFFICE SUPPLIES	9,745	0	11,000	0	20,745	410.19	527.25	54.39	0.00	212.65	19.70	230.61	245.64	258.13	494.46	2,018.94	8,528.68	10.99	13,011.63	7,733.37	62.72%	13,011.63	7,733.37	
INFO. TECHNOLOGY	300	0	0	0	300	0.00	25.00	25.00	25.00	0.00	25.00	25.00	25.00	25.00	25.00	25.00	0.00	50.00	300.00	0.00	100.00%	300.00	0.00	
RENT- EQUIPMENT (COPIER)	2,135	0	0	0	2,135	115.94	107.61	0.00	168.48	302.23	0.00	178.61	138.59	135.81	110.17	122.18	0.00	132.37	1,511.99	623.01	70.82%	1,511.99	623.01	
SUBSCRIPTIONS/DUES	175	0	0	0	175	0.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	(25.00)	114.29%	200.00	(25.00)	
EQUIPMENT - COMPUTERS	0	18,000	3,200	0	21,200	0.00	0.00	0.00	0.00	0.00	17,583.30	0.00	0.00	0.00	0.00	0.00	864.66	0.00	18,447.96	2,752.04	87.02%	18,447.96	2,752.04	
CONTRACTUAL- Audit	22,000	0	0	0	22,000	0.00	0.00	0.00	0.00	21,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00	1,000.00	95.45%	21,000.00	1,000.00	
CONTRACTUAL- Legal Fees	20,997	0	0	0	20,997	0.00	1,260.00	1,912.50	254.83	1,305.00	202.50	382.50	990.00	1,755.00	1,291.00	1,316.00	634.50	1,034.00	12,337.83	8,659.17	58.76%	12,337.83	8,659.17	
CONTRACTUAL- Advertising	800	0	0	0	800	0.00	121.00	0.00	0.00	121.00	0.00	121.00	0.00	121.00	0.00	0.00	0.00	0.00	484.00	316.00	60.50%	484.00	316.00	
CONTRACTUAL-Janitorial	4,801	0	800	0	5,601	413.43	400.07	0.00	0.00	720.12	680.11	280.05	280.05	791.34	791.33	563.65	791.33	0.00	5,711.47	(110.47)	101.97%	5,711.47	(110.47)	
UTILITIES	11,820	0	0	0	11,820	404.57	709.22	751.89	985.26	997.80	751.85	810.01	1,069.87	734.87	1,121.37	1,221.29	1,002.93	157.73	10,718.66	1,101.01	90.68%	10,718.66	1,101.01	
FINGERPRINT	224	0	0	0	224	0.00	0.00	0.00	74.50	0.00	0.00	0.00	0.00	0.00	37.25	0.00	0.00	0.00	111.75	112.25	49.89%	111.75	112.25	
HR ASSESSMENT FEE	4,662	0	100	0	4,762	0.00	0.00	0.00	0.00	2,291.84	0.00	0.00	1,145.92	0.00	0.00	0.00	700.29	4,138.05	623.69	4,138.05	86.99%	4,138.05	623.69	
Misc/Conference	638	0	0	0	638	0.00	0.00	25.00	0.00	63.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	88.51	549.49	13.87%	88.51	549.49	
TOTAL OPERATING	121,989	18,000	1,600	0	141,589	2,003.51	5,456.66	3,815.41	3,386.02	29,595.69	21,896.09	3,768.02	5,899.98	5,665.43	5,466.45	7,526.83	13,850.95	4,285.31	112,616.34	28,973.07	79.54%	112,616.34	28,973.07	
ADMIN. COST- FDOH In-Kind	202,055	0	0	0	202,055	7,657.77	21,894.83	12,412.71	14,353.99	13,935.94	14,270.55	15,063.03	24,135.85	13,416.95	15,662.16	15,628.10	15,362.60	8,428.41	192,222.89	9,832.11	95.13%	192,222.89	9,832.11	
ADMIN. COST JWV 17%	109,895	0	0	0	109,895	4,227.83	12,608.06	7,161.44	8,062.20	7,417.05	7,804.05	7,425.07	12,689.16	8,302.45	7,491.66	8,764.95	8,775.41	4,821.00	105,550.32	4,344.68	96.05%	105,550.32	4,344.68	
TOTAL ADMIN. COST	311,950	0	0	0	311,950	11,885.60	34,502.88	19,574.15	22,416.19	21,352.99	22,074.59	22,488.10	36,825.01	21,719.41	23,153.82	24,393.05	24,138.01	13,249.41	297,773.21	14,176.79	95.46%	297,773.21	14,176.79	
ALL FUND TOTAL EXPENSES	1,491,402	18,000	0	0	1,509,402	54,179.29	156,918.47	89,742.59	101,789.28	123,331.71	118,799.82	102,486.96	167,555.53	101,009.95	107,107.78	113,502.00	118,799.16	61,847.14	1,417,069.68	92,331.83	93.88%	1,417,069.68	92,331.83	
REVENUE SOURCES (projected Received)																								
JWB	824,208				824,208	30,123.29	88,896.08	50,271.41	57,412.69	55,752.29	73,705.43	53,178.52	90,467.92	59,677.86	54,593.93	64,877.91	72,082.63	35,610.12	786,650.09	37,557.91	95.44%	786,650.09	37,557.91	
DCF	282,122				282,122	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	23,510.16	0.00	282,121.92	0.08	100.00%	282,121.92	0.08	
FDOH	126,248				126,248	4,982.15	14,887.88	8,223.83	10,284.17	10,299.31	10,284.08	10,263.96	15,062.04	10,261.10	8,821.14	10,561.10	10,581.75	5,966.61	130,479.10	(4,231.10)	103.35%	130,479.10	(4,231.10)	
FDOH In-Kind	202,055				202,055	7,657.77	21,894.83	12,412.71	14,353.99	13,935.94	14,270.55	15,063.03	24,135.85	13,416.95	15,662.16	15,628.10	15,362.60	8,428.41	192,222.89	9,832.11	95.13%	192,222.89	9,832.11	
LB FEES & FINES	88,572				88,572	6,637.00	9,395.00	12,961.00	10,945.00	11,668.00	10,886.00	12,941.00	14,223.00	14,124.00	7,462.00	21,815.00	8,975.00	2,190.00	144,222.00	(55,650.00)	162.83%	144,222.00	(55,650.00)	
FUND BALANCE	0				0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00	
ALL FUND TOTAL REVENUE	1,523,205				1,523,205	72,910.37	158,583.95	107,379.11	116,506.00	115,165.70	132,656.21	114,956.67	167,398.97	120,990.07	110,049.39	136,392.27	130,512.13	52,195.14	1,535,695.99	(12,490.99)	100.82%	1,535,695.99	(12,490.99)	

B. Statistical Report Regarding Licensing Activities

Statistical Report for September 2022

	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Previous Months Totals												
Monthly Activity	226	1613	25	300	245	21914	124	19373	4	242	8	381
1. Temporary Permits 1st Time TP	1				3	201						
2. Capacity Change - current licenses New capacity began		8				75						
3. Closed - # with capacity	0				-3	-321						
4. Corrections - from previous reports Explain below*												
Total Capacity	227	1621	25	300	245	21869	124	19373	4	242	8	381
Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Infant Centers							
Total Number	252	227	25	381	131							
Total Capacity	1921	1621	300	42246	2510							
1. Licensing												
a. Pre-licensing inspections	1			4								
b. - e. Inspections/ Re-checks	76			101	including	1 MS						
f. TA/Consultation	3			6								
g. Unlicensed care investigations	0			1								
h. Children's Records (only)				0								
i. Renewal licenses issued	23			22								
2. Enforcement												
a. Complaints	5			8								
b. Fines administered	0			18								
c. Conferences	0			4								
d. Intent to deny/suspend/revoke	0			0								
e. - f. Hearings	0			0								
3. Training Presented												
a. Number of trainings	0			2								
b. Number of hours	0			8								
4. Training Taken												
a. Number of trainings	0			2								
b. Number of hours	0			2								
5. Health Inspections												
a. Food				76								

C. Compliance Reports

1. Children's Centers Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Shore Acres Rec	1	Supervision	7/7/2022	\$500.00	\$500.00	7/21/2022
Belleair Montessori Academy, Inc.	1	Supervision/General/Direct	7/19/2022	\$500.00	\$500.00	7/19/2022
Elim CDC	2	Supervision II	7/22/2022	\$50.00	\$50.00	7/22/2022
A Child's Place	2	Daily Attendance/Transition	7/21/2022	\$50.00	\$50.00	8/2/2022
Learning Empowered St. Mark's	Esc.1	Other reg. Behavior Detrimental	7/19/2022	\$500.00	\$500.00	8/22/2022
Magnolia Dunedin	2	Daily Attendance/Closing Log	7/26/2022	\$50.00	\$50.00	8/2/2022
Magnolia Dunedin	3	Children's Health Reg/Immunizations	7/26/2022	\$25.00	\$25.00	8/2/2022
KinderCare LC 531	2	Physical Environment	8/2/2022	\$60.00	\$60.00	1/0/1900
KinderCare LC 531	2	Records/Daily attendance	8/2/2022	\$50.00	\$50.00	8/2/2022
KinderCare LC 531	2	Personnel/background Screen	8/2/2022	\$50.00	\$50.00	8/2/2022
KinderCare LC 531	3	Physical Environment/Fire Safety	8/2/2022	\$50.00	\$50.00	8/2/2022
KinderCare LC 531	3	Personnel/Attestation	8/2/2022	\$120.00	\$120.00	8/2/2022
KinderCare LC 531	3	Employee/Contract Roster	8/2/2022	\$390.00	\$390.00	8/2/2022
KinderCare LC 531	3	Physical Environment	8/2/2022	\$25.00	\$25.00	8/2/2022
KinderCare LC 531	3	Personnel/Education/Credentials	8/2/2022	\$25.00	\$25.00	8/2/2022
KinderCare LC 531	3	Personnel /Employee Contractor Roster	8/2/2022	\$25.00	\$25.00	8/2/2022
KinderCare LC 531	3	Enrollment Information	8/2/2022	\$25.00	\$25.00	8/2/2022
KinderCare LC 531	3	Enrollment Information	8/2/2022	\$5,520.00	\$5,520.00	8/2/2022
KinderCare LC 531	3	Personnel /Safe Sleep Training	8/2/2022	\$25.00	\$25.00	8/2/2022
KinderCare LC 531	3	Personnel/Attestation of Good Moral Character	8/2/2022	\$25.00	\$25.00	8/2/2022
KinderCare LC 531	3	Personnel/Employment History Check	8/2/2022	\$25.00	\$25.00	8/2/2022
Kiddin' Around CC	2	Safety Health and Sanitation	8/2/2022	\$50.00	\$50.00	8/2/2022
Wonder Kidz Academy LLC	2	Facility Records/Attendance	8/24/2022	\$50.00	\$50.00	8/29/2022
Wonder Kidz Academy LLC	2	Facility Records/Attendance/ Transition	8/24/2022	\$50.00	\$50.00	8/29/2022
KinderCare LC 1037	1	Discipline - Physical Punishment	8/30/2022	\$500.00	\$500.00	9/2/2022
Celebrity Kids Too	2	Medication	9/1/2022	\$50.00	\$50.00	9/7/2022
Celebrity Kids Too	2	Outdoor Equipment	9/1/2022	\$60.00	\$60.00	9/7/2022
Celebrity Kids Too	3	Administrative Fine Posted	9/1/2022	\$25.00	\$25.00	9/7/2022
Celebrity Kids Too	3	History Check	9/1/2022	\$150.00	\$150.00	9/7/2022
Celebrity Kids Too	1	Background Screening	9/1/2022	\$500.00	\$500.00	9/7/2022
Aldersgate Christian	1	Reporting Child Abuse	9/7/2022	\$500.00	\$500.00	9/13/2022
Aldersgate Christian	1	Child Discipline	9/7/2022	\$300.00	\$300.00	9/13/2022
Tarpon B & G Club	1	Transportation	9/8/2022	\$250.00	\$250.00	9/8/2022
Tarpon B & G Club	2	Safety Health and Sanitation	9/8/2022	\$50.00	\$50.00	9/8/2022
YMCA - Anona	2	Education/Credentials SMIC	8/30/2022	\$60.00	\$60.00	9/13/2022
Indian Rocks Toddler Montessori	3	Records/Expired Immunization	9-Sep	\$35.00	\$35.00	10/3/2022
Indian Rocks Toddler Montessori	3	No proof of Educ.	9/9/2022	\$25.00	\$25.00	10/3/2022
KinderCare 1046	3	Personnel Rec-Att. Of Good Moral	9/9/2022	\$25.00		
KinderCare 1046	2	Records - Closing Log	9/9/2022	\$50.00		
Magnolia DS of PH	2	Records - Daily Att.	9/15/2022	\$50.00	\$50.00	10/3/2022
Magnolia DS of PH	2	Records - Transitions	9/15/2022	\$50.00	\$50.00	10/3/2022
Magnolia DS of PH	2	Supervision	9/15/2022	\$50.00	\$50.00	10/3/2022
Magnolia DS of PH	1	Child Discipline	9/15/2022	\$400.00	\$400.00	10/3/2022
Celebrity Kids Club Too	2	Safety Health and Sanitation -Outlets	9/21/2022	\$50.00	\$50.00	10/4/2022

**2. Family Child Care Homes Fine Report
July-August-September**

Provider	Fine Class	Reason	Date of Fine	Due Date of Fine	Fined Amount	Amount Paid	Date Paid
Hilton, Jacqueline	2	Physical Plant-Locks: three off-limits rooms were not locked, and one room door was completely open.	7/29/2022	8/13/2022	\$50	\$50	8/15/2022
Hilton, Jacqueline	2	Physical Plant-Knives: a large blade knife was observed in the kitchen drawer.	7/29/2022	8/13/2022	\$50	\$50	8/15/2022
Issa, Ibtisam	3	Immunizations: The DH form 680 was no longer current for the children enrolled.	8/24/2022	9/8/2022	\$30	\$30	8/24/2022

3. 100 Percent Compliant Inspections in Children's Centers

July	August	September
Seasons of Care	Bright Beginnings ELC	The Rainbow Garden
Gingerbread - Carillon	Dunedin Academy	Argonauta
Tot Tenders	Oldsmar Christian	Liberty Christian
Promiseland Preschool	Mattie Williams NFC	The Sprout Academy of Clearwater
Little Learning Preschool	R'Club Walsingham	YMCA Baypoint
Building Blocks	Allendale	Frank W. Pierce Rec.
Powell CC & LC	Roberts Recreation	Boys & Girls Northside
Primary Play Preschool	R'Club Sandylane	Sonrise Early Childhood Learning Center of Pasadena
New Horizons CDC	Skycrest Christian (RE)	YMCA Starkey
Leap of Faith II	TPP – PTEC	YMCA Ridgecrest
De La Fontaine STP	AMA Afterschool Enrichment	Bumble Bee II
The Learning Tree	The Robin's Nest	Clearwater Academy International
Paul R. Hortin	JW Cate Rec.	R'Club Paul B. Stephens
Community Child CC	Walter Fuller Rec.	YMCA Maximo
	Lew Williams NFC	Graydi NFC
	A Child's Choice	YMCA Perkins
	Happy Day Academy LLC	
	Write Start	
	YMCA Orange Grove	
	Indian Rocks Christian	
	Oakhurst LC	
	St. Jerome	
	YMCA Oakhurst	
	Green Acres CC	
	New Beginning Preschool	
	R'Club Rawlings	
	R'Club New Heights	

4. 100 Percent Compliant Inspections in Family Child Care Homes

July		August		September
Christine Lawson		Teresa Piper		Althea Chin-Neath
Lisa Gable		Darlene Mosley		Barbara Cook
Angelita Troupe		Mara De La Torre		Patricia Frich
Sheronica Stubbs		Tammy Desaulniers		Barbara McNeill
Claudia Cuervo		Debra Alexander*		Sandy Garcia
Josette Matos		Johana Bravo		Michelle Amons
Beverly Grant		Velma Mondy		Cheryl Smith
Carrie Roundtree-Sanders		Barbara Streeter		Melissa Jones
Staci Colborn		Sharon Hart		Valarie Jiles
Veronica Ross		Samiya Watson		Madison Wolff
Maria LeGare		Shoneka Byrd		Denise Redner
Linda Marchica		Irish Smith		Barbara Johnson
Andrea Gast		Karen Cuatt		Andrea Bloomfield
Maria Isabel Leon		Kristina Booker-Deveny		Kristi Harris
Susan Fernandez		Tiashemmer Holley		Kimberly Kinnecom
Danielle Huard		Jenny Rockey		Deborah Kawa
Aida Diaz		Lori Gavitt		Barbara Underwood
Beatriz Reyes		Laurae Evans		Carolyn Costello
Shirley Williams		Luisa Collins		Deb Mimault
Talisha Ghansiam		Isabel Vera		Catherine Bishop
Stephanie Martin		Esther Santana		Christine Sciandra
Tiffany Bell		Kellie Smith		Karen Holloway

5. Closed Centers and Homes

July-August-September Centers Closures

July	
Center Name	Reason
North Bay Christian Academy	Owner/operator decision due to low enrollment

August	
Center Name	Reason
Dunedin YMCA	Open only during summer
Garrison YMCA	Open only during summer

September	
Center Name	Reason
Precious People Learning Center	Bought by another company
Growing Room Enrichment Center	Owner/operator decision
Allendale Children's Center	Owner/operator decision

July-August-September Homes Closures

Name	Date Closed	Reason
Michelle Amons	7/26/22	Increase to a Large
Joanne Grenesko	7/26/22	Moved

Name	Date Closed	Reason
Maribel Collazo	8/29/22	moved

VI. Public Comment

VII. Staff Anniversaries – 4th Quarter

2022 Staff Anniversaries (4th Quarter)
<p>October Mary Jane Elder – 16 years</p> <p>November Faith Bornoff – 5 years Tammy Sharpe – 2 years Maria Villareal – 17 years</p> <p>December Paula Boardman – 4 years</p>

VIII. Upcoming 2023 Meeting Dates

- To be Approved

IX. Adjournment