

# CONTRACT SUMMARY

This contract action has completed the Department's routing process and has received the required approvals for execution.

Division/CHD/Office:	EH/Mid-County/Child Care Licensing
Provider Name:	PCLB (Child Care Licensing)
Contract Number:	FY 22
Original Contract Amount:	\$2,418,624
Total Contract Amount (executed actions):	\$2,418,624
Original Contract Start Date:	10/1/21
Original Contract End Date:	9/30/24
New Contract End Date:	9/30/24

## DESCRIPTION OF CONTRACTUAL SERVICES:

--

## CONTRACT ACTION:

AMENDMENT(Y/N):	Y	AMENDMENT AMOUNT:	\$18,000
CHANGE TO TERM(Y/N):		START DATE:	10/1/21
		END DATE:	9/30/22
RENEWAL:		RENEWAL AMOUNT:	
START DATE:		END DATE:	

## DESCRIPTION OF CONTRACT AMENDMENT ACTION:

<p>This is Amendment #1 to the Agreement between Pinellas County License Board (PCLB) and the Juvenile Welfare Board of Pinellas County (JWB). JWB approved an increase in the amount of \$18,000 to procure new laptops and laptop accessories for PCLB staff use. It increases the total allocation to \$2,418,624. Upon full execution of this Contract Amendment, a Budget Amendment shall be submitted through the Amplifund process to reflect the allocation increase.</p>
---

## This contract complies with all of the following requirements:

- A statement of work
- Quantifiable and measurable deliverables
- Performance measures
- Financial consequences for non-performance
- Terms and conditions which protect the interest of the state
- All requirements of law have been met regarding the contract
- Documentation in the contract file is sufficient to support the contract and the attestation (examples: business case; directive to establish contract; subject research and analysis, etc.)
- If the contract is established by way of a competitive solicitation as identified in section 287.057(1), Florida Statutes, the costs of the contract are the most advantageous to the state or offer the best value



**BOARD MEMBERS**

Susan Rolston, Chair  
Gubernatorial Appointee

Michael G. Mikurak, Vice Chair  
Gubernatorial Appointee

The Honorable Rick Butler,  
Secretary  
Gubernatorial Appointee

Brian J. Aungst, Jr.  
Gubernatorial Appointee

The Honorable Sara Mollo  
Public Defender

Dr. Michael A. Grego  
Pinellas County Schools  
Superintendent

The Honorable Bruce Bartlett  
State Attorney

Division Chief Jim Millican  
Gubernatorial Appointee

The Honorable Patrice Moore  
Sixth Judicial Circuit Court

The Honorable Karen Seel  
Pinellas County Commissioner

VACANT  
Gubernatorial Appointee

Beth A. Houghton  
Chief Executive Officer

**Juvenile Welfare Board  
of Pinellas County**

14155 58th St. N., Ste. 100  
Clearwater, FL 33760  
P: 727.453.5600  
F: 727.453.5610  
JWBPinellas.org  
@JWBPinellas

October 18, 2021

Ulyee Choe, D.O., County Health Department Director  
Florida Department of Health, Pinellas County Health Department  
205 Dr. MLK Jr. Blvd. N.  
St. Petersburg, Florida 33701

Subject: FY22 Pinellas County Licensing Board Amendment #1


CC: Faith Bornoff, Executive Director of Pinellas County License Board

Dear Dr. Choe,

This letter serves to amend the FY22 Agreement between the Florida Department of Health, Pinellas County Health Department for Pinellas County Licensing Board (PCLB) and the Juvenile Welfare Board of Pinellas County (JWB). JWB approved an increase in the amount of \$18,000 to procure new laptops and laptop accessories for PCLB staff use.

This is Amendment #1 to the Agreement and increases the total allocation from \$806,208 to \$824,208. Upon full execution of this Contract Amendment, a Budget Amendment shall be submitted through the Amplifund process to reflect the allocation increase.

All other terms and conditions of the Agreement shall remain the same. If you have any questions or concerns relating to this Contract Amendment, please contact me at (727) 453-5617. If this Amendment meets your approval, please sign on the signature line below and it will be forwarded through DocuSign. Upon signature from JWB’s Chief Executive Officer, you will receive a copy of the Amendment through DocuSign for your records.

Sincerely,  
  
Cheryl Miller  
Senior Contract Manager

DocuSigned by:

*Mark Lander*

11/2/2021

9FAC8C9355244FA...  
Mark Lander

Date

Deputy Secretary for County Health Systems  
Florida Department of Health

*Beth Houghton*

11/2/2021 | 5:00 PM EDT

Beth Houghton  
Chief Executive Officer  
Juvenile Welfare Board of Pinellas County

Date