

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**REGULAR MEETING
April 26, 2017 at 6:30 pm
Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, FL**

Our mission is to protect and promote the health, safety and mental development of children cared for in children's centers and family child care homes in Pinellas County.

I. Call to Order

- A. Announcements
- B. Approve Agenda

II. Consent Agenda

- A. Approval of Minutes from February 22, 2017

III. Action Items

- A. Approve licenses for 3 new Children's Centers
- B. Approve licenses for 4 new Family Child Care Homes

IV. Information Items

- A. Executive Director's Report – To be distributed
- B. Statistical Report regarding licensing activities
- C. Compliance Reports
 - 1. Children's Centers Fine Report
 - 2. Family Child Care Homes Fine Report
 - 3. 100 Percent Compliant Inspections in Children's Centers
 - 4. 100 Percent Compliant Inspections in Family Child Care Homes
 - 5. Closed Centers and Homes
- D. Monthly Financial Report

V. Public Comment

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on page 3.

VI. Next Meeting: Wednesday July 26, 2017 @ 6:30
Mid County DOH offices:
8751 Ulmerton Road, Largo, FL 33771

VII. Adjournment

PUBLIC COMMENT POLICY (Revised 10/01/13)

1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:

1. If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.
2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.
3. Individual speakers have up to three minutes.
4. A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.
5. Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.
6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

Public Comment for Agenda Items and Items not on the Agenda

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

Note:

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act, and does not require staff response unless directed to do so by Board.

2. Making a Presentation to the Board:

To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request, and will set the length of time allotted for the presentation.

3. Process for Decreasing or Increasing Licensing Regulations

Decreases:

- In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

Increases:

- At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.
- At the hearing, Board must give an opportunity for all affected persons to present their views. The Board will hear public comment according to the procedure above.
- The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.
- Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.
- Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

4. Policy for Recording

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting.

II. Consent Agenda- Approval of Minutes from February 22, 2017

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

REGULAR MEETING

**February 22, 2017 at 1:30 pm
Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, FL
Unapproved Minutes**

Our mission is to protect and promote the health, safety and mental development of children cared for in children's centers and family child care homes in Pinellas County.

The regular Board Meeting of the Pinellas County License Board for Children's Centers and Family Day Care Homes was scheduled and properly noticed for Wednesday February 22, 2017, at 8751 Ulmerton Road, Largo, FL, to begin at 1:30 PM.

Board Members Present: Celeste Fernandez, Secretary; Pam Gebler, Susan Rolston, Dr. Shana Rafalski, and Barbara Backus

Board Members Absent: Commissioner Pat Gerard and Dorothy Duve'

Ex-Officio Member Absent: Charles Minor

Advisory Members Present: Lynn Bittner, Nina Meyers, Ann Hofmeister, Elizabeth Krakowski, and Richard French

Advisory Members Absent: Davee Henderlong and Amanda Neuner

Attorney Present: Colleen Flynn, Esq.

Staff Members Present: Patsy Buker, Executive Director; Jorie Massarsky, Supervisor, Children's Centers; Julie Oliver, Supervisor, Family Child Care Homes; and Kathi Merino, Administrative Secretary

I. Call to Order

A. Welcome and Announcements The PCLB Board Meeting was called to order at 1:27 PM

Barbara Backus was introduced as the new member of the Board. She replaces Vicki Conolly, as the bylaws require Ms. Conolly to be rotated off the Board. Elise Bishop, Cindy Odette, and Kathi Merino were introduced as new Licensing Specialists for the Child Care Licensing Program.

B. Approve Agenda

Motion: Susan Rolston made a motion to approve the Agenda, Dr. Shana

Rafalski seconded it, and the motion passed unanimously.

II. **Consent Agenda**- Approval of Minutes from February 22, 2017

Motion: Pam Gebler made a motion to approve the Amended Minutes, Susan Rolston seconded the motion, and it passed unanimously.

III. **Action Items**

A. **Accept Audit**-The Audit was presented by Dana Powell of Law, Redd, Crona, & Munroe.

Ms. Powell explained that PCLB has received an unmodified acceptance, and that there were no instances of noncompliance.

Motion: Susan Rolston made a motion to accept the Audit, Pam Gebler seconded it, and the motion passed unanimously.

B. **Approve MOU with the Office of Early Learning**

Patsy Buker explained that the Memorandum of Understanding allows Federal dollars to flow down to the states for children whose families are at certain levels of poverty. She noted that the Office of Early Learning is working with DCF on an arrangement where licensing is looking at health and safety standards, which is already being done.

Motion: Susan Rolston made a motion to approve the Memorandum with the caveat that if there is a change for IT to make, that it will be done. Shana Rafalski seconded the motion, and it passed unanimously.

C. **Accept Budget Amendment for current fiscal year**

Pervinder Birk introduced Vicky Gilley to the Board, and explained the different line items on the Amendment. Susan Rolston noted that although she would approve the Amendment, she would like to see the line items that were amended side by side for comparison. She also noted that the gray tones of the headings were nearly impossible to read.

Motion: Susan Rolston motioned to approve the Amendment, Dr. Shana Rafalski seconded the motion, and it passed unanimously.

D. **Approve Budget Amendment for Fiscal Year 2015- 2016**

Ms. Birk explained that due to an oversight, this Amendment should have been presented to the Board at the October, 2016 meeting. She explained the changes that were made. Susan Rolston commented that although it is highly unusual to approve an Amendment for the previous year, she would approve a motion to accept it.

Motion: Pam Gebler made a motion to approve the Budget Amendment, Susan Rolston seconded it, and the motion passed unanimously.

E. Approve licenses for 2 new Children’s Centers

Jorie Massarsky explained that both of the Centers are being recommended for full licensure.

Motion: Barbara Backus made a motion to approve both Centers for full licensure, Pam Gebler seconded it, and the motion passed unanimously.

F. Approve licenses for 4 new Family Child Care Homes

Julie Oliver reported that after only a few non compliances, most of them paperwork non compliances, all 4 of the homes had 100% compliance in December, 2016, and is recommending them for full licensure.

Motion: Pam Gebler motioned to approve the Homes for licensure, Dr. Shana Rafalski seconded the motion, and it was passed unanimously.

G. Appoint Nominating Committee

The nominating committee will meet in person once to decide who to recommend for the Board Chairman. They will bring their recommendation for nomination to the next Board meeting.

The request was made for volunteers for this committee, and Celeste Fernandez has appointed the following members for the Nominating Committee:

- Staff member – Julie Oliver
- Board member – Susan Rolston
- Board member – Pam Gebler
- Advisory Committee member – Lynn Bittner

IV. Information Items

A. Executive Director’s Report

Colleen Flynn explained that Tallahassee accepted the explanation of the process of PCLB’s move to the Department of Health, and that there no longer is an issue with it. Patsy Buker announced her plan to retire in 2017, and said that she would give at least 90 days’ notice.

She received many congratulatory comments, and Ann Hofmeister said that she would like to see Ms. Buker involved in the interview process.

Pam Gebler shared that she was very happy for Ms. Buker, and commented on the enormous change with licensing in Day Care Homes since Ms. Buker came to licensing. She stated that the difference is extraordinary, and that she can’t thank her enough.

B. Statistical Report regarding licensing activities

C. Compliance Reports

1. Children's Centers Fine Report

It was noted that this is a four-month report instead of a three-month report, so it might appear that there are more violations, but that is because it is for a longer time period.

Jorie Massarsky pointed out that there was only one Class 1 violation in four months.

Ann Hofmeister asked about Happy Workers Learning Center. Ms. Massarsky reported that there was a change of ownership, and that R'Club was purchasing the Center, but they would keep the name as Happy Workers.

V. Public Comment

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VI. Next Meeting: Wednesday, April 26, 2017 at 6:30 PM
Mid County DOH offices:
8751 Ulmerton Road, Largo, FL 33771

VII. Adjournment

Respectfully Submitted:

Celeste Fernandez, Secretary

III. Action Items

A. Approve licenses for 3 new Children’s Centers

Recommended action: Approve

Center Name	Address	Owner	Category	Capacity	Age
Adventure Academy	9001 Dr. MLK Jr. St. St. Petersburg 33702	Adventure Academy LLC	Day Nursery	72 including 10 infants	1 year - 6 years and School Age
Bee's Knees Preschool	241 Omaha Street Palm Harbor 34683	Bee's Knees Preschool, Inc.	Day Nursery	75 including 10 infants	1 year - 6 years and School Age
The Learning Experience at Clearwater	3090 Sunset Point Road Clearwater 33759	J & I Educational Services - Clearwater, Inc.	Day Nursery	141 including 32 infants	2 months - 6 years and School Age*

B. Approve licenses for 4 new Family Child Care Homes

Recommended Action: Approve

Provider Name	Address	Capacity
Maria Isabel Leon	45 67 th Ave. N Pinellas Park 33781	7
Shakeista Brown	2632 20 th St. S St. Petersburg 33712	8
Dario Barcenas	912 Druid Road E Clearwater 33756	8
Myriam Christianson	6130 30 th Ave. N St. Petersburg 33710	6

IV. INFORMATION ITEMS

- A. Executive Director’s Report- To be distributed
- B. Statistical Report regarding licensing activities

Statistical Report for March 2017

	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
Previous Months Totals	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Monthly Activity	327	2280	20	239	249	22065	115	17776	4	272	21	999
1. Temporary Permits 1st Time TP	0				2	38						
2. Capacity Change - current licenses New capacity began	0	1				11						5
3. Closed - # with capacity	-3	-19										
4. Corrections - from previous reports Explain below*												
Total Capacity	327	2262	20	239	251	22114	115	17776	4	272	21	1004

Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Infant Centers
Total Number	347	327	20	391	131
Total Capacity	2501	2262	239	41166	3079

1. Licensing				
a. Pre-licensing inspections	1			4
b. - e. Inspections/ Re-checks	69			94
f. TA/Consultation	2			25
g. Unlicensed care investigations	3			0
h. Children's Records (only)				3
i. Renewal licenses issued	26			27
2. Enforcement				
a. Complaints	3			
b. Fines administered	3			12
c. Conferences	0			1
d. Intent to deny/suspend/revoke	0			0
e. - f. Hearings	0			0
3. Training Presented				
a. Number of trainings	0			2
b. Number of hours	0			3
4. Training Taken				
a. Number of trainings	0			3
b. Number of hours	0			6
5. Health Inspections				
a. Food				99

including 20 Middle School inspections

C. Compliance Reports
1. Children's Centers Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Educare Preschool	1S	Mandatory Reporting-allegation of abuse not reported for 3 days	2/6/2017	\$300.00		
Educare Preschool	1S	Discipline-severe, humiliating or frightening	2/6/2017	\$300.00		
YMCA-Westgate	2	Daily Attendance-inaccurate recording	2/9/2017	\$50.00	\$50.00	2/20/2017
YMCA-Safety Harbor	3	Chr-incomplete enrollment form	2/13/2017	\$25.00	\$25.00	3/6/2017
YMCA-Safety Harbor	3	Chr-Expired Immunization Record	2/13/2017	\$25.00	\$25.00	3/6/2017
YMCA-Safety Harbor	3	Chr-Missing Student Health Exam	2/13/2017	\$25.00	\$25.00	3/6/2017
First Baptist Preschool	2	Daily Attendance-transitions not done when required	2/15/2017	\$50.00	\$50.00	2/21/2017
First Baptist Preschool	2	Supervision: A child was left in the classroom when the class went to the playground	2/15/2017	\$50.00	\$50.00	2/21/2017
Celebrity Kids Club Too	2	Personnel-missing Level 2 screening	2/10/2017	\$50.00	\$50.00	2/17/2017
Celebrity Kids Club Too	2	Personnel: no employment history check completed prior to hire	2/10/2017	\$50.00	\$50.00	2/17/2017
Celebrity Kids Club Too	2	Transportation: Drivers log not signed by either the driver or the second person	2/10/2017	\$50.00	\$50.00	2/17/2017
Westchester Academy	2	Personnel: Affidavit of Good Moral Character not signed on or before date of hire	2/17/2017	\$50.00	\$50.00	2/27/2017
American Montessori	2	Toxics were observed within reach of children	2/17/2017	\$50.00	\$50.00	2/22/2017
Northeast Preschool	2	Daily attendance: not recorded accurately	2/22/2017	\$60.00	\$60.00	3/7/2017
A Circle of Children	2	Fencing was not adequate in that it had gaps	2/21/2017	\$50.00	\$50.00	2/24/2017
A Child's Place	2	Personnel- no local 5 year background screening completed	2/22/2017	\$50.00	\$50.00	3/21/2017
Mount Zion Children's Center	2	Personnel: no local background check completed	2/23/2017	\$50.00	\$50.00	2/28/2017

Boys & Girls Club Northside	2	Daily Attendance-inaccurate recording	2/24/2017	\$50.00	\$50.00	3/10/2017
YMCA-Azalea	2	Supervision-inadequate when a child was outside of the cafeteria on a walkway without staff awareness	2/27/2017	\$50.00	\$50.00	3/8/2017
Victory CDC	3	Chr-Expired Immunization Record	2/23/2017	\$25.00	\$25.00	3/3/2017
McMannis Preschool and Child Care Center	2	Driver's Attendance Log -no visual sweep documented by two staff members	2/24/2017	\$60.00	\$60.00	3/7/2017
Celebrity Kids Club Too	2	Outdoor equipment was not in good repair	3/7/2017	\$50.00	\$50.00	3/13/2017
Kids Christian Care	3	Personnel: No HS diploma	3/8/2017	\$25.00	\$25.00	3/20/2017
The Canterbury School	3	Chr-incomplete enrollment form	3/10/2017	\$25.00	\$25.00	3/24/2017
Elim Child Development Center	2	Daily Attendance-inaccurate recording	3/23/2017	\$50.00	\$50.00	4/11/2017
Elim Child Development Center	2	Outdoor play space was not in good repair	3/23/2017	\$50.00	\$50.00	4/11/2017
Elim Child Development Center	2	A toxic substance was accessible to children	3/23/2017	\$50.00	\$50.00	4/11/2017
Kinder Care 1046	2	Outdoor play space was not in good repair	3/24/2017	\$50.00	\$50.00	4/11/2017
Lew Williams Center for Early Learning	2	Personnel -employment history not completed as required	3/24/2017	\$50.00	\$50.00	4/6/2017
Shining Starz Preschool, 5th Avenue	2	Supervision-inadequate when a child received an injury from standing on a chair	3/31/2017	\$50.00	\$50.00	4/13/2017
Shining Starz Preschool, 5th Avenue	2	Personnel: A volunteer of more than 10 hours per month did not have proper screening documentation	3/31/2017	\$50.00	\$50.00	4/13/2017
First United Methodist Church Preschool	3	Personnel: Literacy not completed within required timeframes	3/28/2017	\$25.00	\$25.00	4/5/2017

2. Family Child Care Homes Fine Report

Reynolds, Patreese	2	Hazardous Materials: The provider stored hazardous materials (beauty care products) within reach of children.	3/15/2017	\$50	\$50	4/4/2017
Brown, Shakeista	2	Toxics: The provider's home was observed to have unsafe storage of materials dangerous to children.	3/29/2017	\$50	\$50	4/14/2017
Harry, Dorothy	2	Toxics: The provider's home was observed to have unsafe storage of materials dangerous to children.	3/29/2017	\$50		
Johnson, Stacie	1	Capacity: The provider was over the licensed capacity in that in the month of December through March, the provider was consistently over capacity by 1 or more children under 18 months old.	4/6/2017	\$300	payment plan \$50 4-13-17	

3. 100% Compliant Inspections in Children's Centers

February

R'Club Sandy Lane
The Rainbow Garden
Happy Workers
R'Club Midtown Academy
Indian Rocks Christian School
Light of Christ ECC
City of Dunedin-Garrison Jones
Dunedin Academy
Community Preschool
R'Club Lealman
R'Club New Heights
R'Club Walsingham
Adventure Academy
R'Club ELA Lemon Street
Cops N Kids

March

Clearwater Academy International
A Small World
R'Club McMullen Booth
Wee Care Preschool
Argonauta
YMCA-Baypoint
YMCA-Maximo
Calvary Kids Care
Bayfront CDC
R'Club Lakewood
Leap of Faith
Sonrise Learning Center
YMCA-Brooker Creek
St. Ignatius
Liberty Christian
Roberts Recreation Center
Rosie's Playschool I
Young Achievers
YMCA-Mt. Vernon
YMCA-Sexton
YMCA-Central Campus
Gladden Park Recreation Center

4. 100% Compliant Inspections in Family Child Care Homes

February

Shurrea Daniels
Shelia Haugabook
Mary Roberts
Jannie Small
Laurae Evans
Beverly Grant
Velma Mondy
Gwen Roberts
Irish Smith
Gloria Starling
Debra Alexander
Susan Rothe
Mara De La Torre
Anderson Yearwood
Kristina Booker-Deveny
Staci Colborn
Sonia Mojica
Sheronica Stubbs
Pam Gebler
Tanya Mayak
Karen Trepanier
Ibtisam Rema Issa
Tammy Desaulniers
Odile Despointes
Darlyn Smith
Maureen Dietz
Kenya Collins
Linda Hoskinson
Belinda Dayhoff
Donna Wiesner
Teresa Piper
Susan Barron
Lisa McCormick
Debbie Kelly
Shawn Hoopingarner
Laurie Gallant
Karen Holloway
Ellen Myers
Beatriz Reyes
Barbara McNeill

March

Lenora Alexander
Colleen Heffern
Judy Jones
Bernice Sanders
Joy Wright
Barbara Johnson
Cheyenne Melton
Vanessa Lawson
Carol Brooks
Patty Gavornik
Stacey Sergent
Barbara Cook
Patricia Frisch
Michelle Pugh
Karen Quackenbush
Denise Redner
Leah Robertson
Myriam Christianson
Sandy Garcia
Melissa Jones
Gina Replogle
Melissa Taylor
Mitzi Webb
Sandra Ryan
Jody Stover
Deb Mimault-R
Annette Megherfi
Olga Gaymore
Lynn Gibson
Gwen Hearn-Brown
Diana Demes
Kellie Smith
Dianne Day
Jenny Rockey-R
Barbara Underwood-R
Eunice Matuknauth
Faith Hess
Linda Tobin
Stephanie Singletary
Catherine Bishop
Vanessa Robertson
Celeste Froid
Linda Brannan

5. Closed Centers and Homes

Closed Centers for February 2017 (No Closed Centers in March)

Provider	February	Reason
Old Landmark Christian Academy		Operator Decision
Shepherd's Care Preschool		Operator Decision
Educare Preschool		Operator Decision

Closed Homes for February and March 2017

Provider	February	Reason
Dillard, Mary		Moved
Pham, Trang and Trinh		Personal Reasons
	March	
Rittman, Louella		Provider decision
Bates, Mary		Provider decision
Lawrie, Vicki		Provider decision

D. Monthly Financial Report

PINELLAS COUNTY LICENSE BOARD
 REVENUE & EXPENSE BUDGET REPORT
 10/01/16 - 09/30/17 (FY1617)

**ALL FUND
 SUMMARY**

ALL FUNDS

<u>ACCOUNT</u>	<u>Amended BUDGET</u>	<u>FEBRUARY Actual</u>	<u>MARCH Actual</u>	<u>SPENT 3/31/2017</u>	<u>AVAILABLE BALANCE</u>
TOTAL SALARIES	548,352	41,870.37	62,868.31	252,135.94	296,216.06
FICA/MEDICARE	42,545	3,203.08	4,809.43	19,288.39	23,256.78
RETIREMENT	41,724	3,148.64	4,727.68	18,960.63	22,763.26
HEALTH/LIFE/DIS	232,086	21,866.04	21,339.31	113,196.35	118,889.19
TOTAL FRINGE BENEFITS	316,355	28,217.76	30,876.42	151,445.37	164,909.23
TOTAL SALARY AND BENEFITS	864,707	70,088.13	93,744.73	403,581.31	461,125.29
TELEPHONE	1,736	140.48	140.31	705.95	1,030.05
CELLULAR PHONES	663	47.03	44.58	270.00	393.00
AIR CARDS	4,401	0.00	793.10	1,282.05	3,118.95
POSTAGE	3,950	0.00	237.50	296.50	3,653.50
PRINTING	4,000	0.00	0.00	0.00	4,000.00
TRAVEL	18,708	1,321.62	1,727.90	6,398.49	12,309.51
EDUCATIONAL MATERIALS	1,015	0.00	0.00	0.00	1,015.00
OFFICE SUPPLIES	6,276	19.94	329.48	4,119.00	2,157.00
INFO. TECHNOLOGY	4,145	25.00	25.00	400.00	3,745.00
RENT- STORAGE SPACE	0	0.00	0.00	0.00	0.00
RENT- EQUIPMENT (COPIER)	1,862	101.28	156.66	952.01	909.99
SUBSCRIPTIONS/DUES	350	0.00	0.00	175.00	175.00
CONTRACTUAL- Audit	19,600	0.00	19,600.00	19,600.00	0.00
CONTRACTUAL- Legal Fees	24,849	945.00	2,940.00	5,754.00	19,095.00
CONTRACTUAL- Advertising	650	95.50	157.00	360.75	289.25
CONTRACTUAL-Janitorial	5,017	252.59	252.59	1,458.05	3,558.95
UTILITIES	13,213	196.85	839.90	4,518.11	8,694.89
FINGERPRINT	116	0.00	0.00	72.00	44.00
HR ASSESSMENT FEE	4,502	0.00	0.00	2,056.00	2,446.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00
TOTAL OPERATING	115,053	3,145.29	27,244.02	48,417.91	66,635.09
ADMIN. COST- FDOH In-Kind	131,443	10,865.64	14,428.77	28,490.11	102,952.89
ADMIN. COST JWB 17%	83,524	6,558.27	8,876.17	17,244.70	66,279.30
TOTAL ADMIN. COST	214,966	17,423.91	23,304.94	45,734.81	169,232.19
ALL FUND TOTAL EXPENSES	1,194,726	90,657.33	144,293.69	497,734.03	696,992.57
REVENUE SOURCES (Received)					
JWB	595,286	46,645.13	62,470.51	122,320.98	472,965.02
DCF	282,122	23,510.16	23,510.16	70,530.48	211,591.52
FDOH	92,945	4,451.91	20,887.95	13,479.90	79,465.10
FDOH In-Kind	178,906	10,865.64	14,428.77	28,490.10	150,415.90
LB FEES & FINES	102,963	8,397.00	7,687.00	27,854.00	75,109.00
FUND BALANCE	31,804	840.24	5,168.73	4,318.31	27,485.69
ALL FUND TOTAL REVENUE	1,284,026	94,710.08	134,153.12	266,993.77	1,017,032.23

V. Public Comment

VI. Next Meeting: Wednesday July 26, 2017 @ 6:30 PM
Mid County DOH offices:
8751 Ulmerton Road
Largo, FL 33771

VII. Adjournment