

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**REGULAR MEETING
January 28, 2014 at 1:30 pm
Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, FL**

Our mission is to protect and promote the health, safety and mental development of children cared for in children's centers and family childcare homes in Pinellas County.

I. Call to Order

- A. Welcome and Announcements
- B. Approve Agenda (addition of new items)

II. Consent Agenda

- A. Approval of Minutes from October 24, 2013

III. Action Items

- A. Presentation of the Audit presented by Dana Powell of LRMC
- B. Approve licenses for new Children's Centers
- C. Approve licenses for new Family Child Care Homes

IV. Informational Items

- A. Executive Director's report - To Be Distributed
- B. Statistical Report Regarding Licensing Activities
- C. Compliance Reports
 - Children's Centers Fines Report
 - Family Child Care Homes Fines Report
 - 100 Percent Compliant Inspections in Children's Centers
 - 100 Percent Compliant Inspections in Family Child Care Homes
- D. Monthly Financial Report

V. Public Comment

- VI. Next Meeting:** Wednesday, March 12, 2014 at 6:30 p.m.
Mid County DOH offices:
8751 Ulmerton Road, Largo, FL 33771-3832

VII. Adjournment

II. Consent Agenda

A. Approval of Minutes from October 24, 2013

**PINELLAS COUNTY LICENSE BOARD FOR CHILDREN'S CENTERS
AND FAMILY DAY CARE HOMES
Minutes for the Regular Board Meeting
October 24, 2013, 1:30 p.m.**

UNAPPROVED MINUTES

Our mission is to protect and promote the health, safety and mental development of children cared for in children's centers and family child care homes in Pinellas County.

The Regular Board Meeting of the Pinellas County License Board for Children's Centers and Family Day Care Homes was scheduled and properly noticed for Thursday, October 24, 2013, at 8751 Ulmerton Road, Largo, FL, to begin at 1:30 p.m.

Board Members Present: Dr. Judith Vitucci, Chair, Susan Weber, Secretary, Lourdes Benedict, Angela Rouson, Sandra Downes

Board Members Absent: Commissioner Norm Roche

Ex-Officio Member Present: Charles Minor

Advisory Members Present: Lynn Bittner, Ann Hofmeister, Elizabeth Krakowski, Nina Meyers

Advisory Members Absent: DaVee Henderlong

Attorney: Colleen Flynn, Esq.

Staff Members Present: Patsy Buker, Executive Director; Jorie Massarsky, Supervisor, Children's Centers; Julie Oliver, Supervisor, Family Child Care Homes and Julie Driscoll, Administrative Secretary

I. Call to Order: Judi Vitucci, Chair, called the Pinellas County License Board meeting to order at 1:35.

A. Welcome and Announcements

Patsy Buker introduced Reggie Randolph and Maretta Newsome, Child Care Licensing

Specialists.

B. Approve Agenda (addition of new items)

No new items, no removal of Consent Agenda items.

II. Consent Agenda

A. Approval of Minutes from July 25, 2013

B. Approval of 2014 meeting schedule

C. Adopt new Public Comment Policy

Motion:

Susan Weber made a motion to approve all three Consent Agenda items A, B and C. Lourdes Benedict seconded the motion and it passed unanimously.

III. Action Items

Presentation regarding Board Member scope of authority: Postponed

A. Approve licenses for sixteen new Children's Centers

Staff recommended that the Board approve sixteen licenses for Children's Centers, as listed in the Board packet.

Ms. Massarsky shared the licensing history of the centers.

Motion:

Lourdes Benedict made a motion to approve issuing licenses for the sixteen Children Centers. Angela Rouson seconded the motion and it passed unanimously.

B. Approve licenses for seven new Family Child Care Homes

Staff recommended that the Board approve licenses for seven new Family Child Care Homes, as listed in the Board packet.

Mrs. Oliver gave a brief history of each of the seven Family Child Care Homes listed in the Board Packet.

Motion:

Lourdes Benedict made a motion to approve issuing licenses for the seven Family Child Care Homes. Angela Rouson seconded the motion and it passed unanimously.

C. Accept new State regulations for Children's Centers

Ms. Massarsky reviewed the new State Regulation for Centers from the Board Packet. Ms. Buker gave orientation and back up of regulations. Open discussion of regulations with staff members, Ann Hofmeister and Lynn Bittner

Motion:

Susan Weber made a motion to accept new State regulations for Children's Centers. Angela Rouson seconded the motion and it passed unanimously.

D. Approve clarifying language for Family Child Care Homes and Large Family Child Care Homes regulations to comport with State regulations

Mrs. Oliver reviewed the two clarifications outlined in the Board Packet.

Motion:

Lourdes Benedict made a motion to approve clarifying language for Family Child Care Homes and Large Family Child Care Homes regulations to comport with State regulations. Susan Weber seconded the motion and it passed unanimously.

E. Approve posting on Craig's List

There was open discussion with suggestions of verbiage to be clear on interpretation and spacing of how posting will fit according allowance of Craig's List.

Motion:

Susan Weber made a motion to approve posting on Craig's List after staff makes necessary changes. Angela Rouson seconded the motion and it passed unanimously.

IV. Informational Items

A. Executive Director's report

Ms. Buker reviewed the Executive Director's Report, which was attached to the Board packet. Ms. Buker covered updates and data collection changes as in the report. Ms. Massarsky and Mrs. Oliver are working on inputting updates.

Judy Vitucci asked about DRESS and FLEXX, Ms. Buker clarified on the definitions.

Open discussion on fiscal report. Ms. Buker elaborated on information on colored charts provided in the Board packet. Mrs. Oliver and Ms. Massarsky also referred to the information provided on the charts.

Ms. Massarsky opined that Class I fines in centers are on a decline due to standardized training and specialists (staff) providing technical assistance. Mrs. Oliver referred to chart to review the 2 class I fines in homes, elaborated on fines mostly due to paperwork-immunizations.

Nina Meyers spoke of Religious Exemptions to immunizations vs. Medical Exemptions to immunizations. She also shared an example of issues with insurance.

Elizabeth Krakowski asked a question regarding whether the Health Department's immunizations are free. Gayle Guidash answered that, yes, immunizations are free at Florida Department of Health.

Colleen Flynn and Nina Meyers shared experiences of immunization issues.

B. Statistical report regarding licensing activities

Ms. Buker reviewed color chart included in Board packet.

C. Compliance Reports

▪ Children's Centers Fines Report

Ms. Massarsky reviewed fines report included in Board packet.

- **Family Child Care Homes Fines Report**

Mrs. Oliver reviewed fines report included in Board packet.

- **100 Percent Compliant Inspections in Children's Centers**

Ms. Massarsky reviewed 100% compliant inspections included in Board packet.

- **100 Percent Compliant Inspections in Family Child Care Homes**

Mrs. Oliver reviewed 100% compliant inspections included in Board packet.

D. Monthly Financial Report

Ms. Buker reviewed All Fund Summary Report included in Board packet. Ms. Buker gave an explanation of the Fingerprinting amounts not a cost center. Also informed board the reason CCLP is able to provide a lower rate for fingerprinting is because the FDLE charges less for child care providers screening.

V. Public Comment

No public comment.

VI. Next Meeting:

Tuesday, January 28, 2014
Mid County DOH offices:
8751 Ulmerton Road, Largo, FL 33771-3832

Judy Vitucci gave "Kudos" to all staff in Child Care Licensing.

VII. Adjournment

Motion:

Susan Weber made a motion to adjourn the meeting at 2:43 p.m., Lourdes Benedict seconded the motion and the motion passed unanimously.

Respectfully Submitted by:

Susan Weber, Chair

III. ACTION ITEMS

A. Presentation of the Audit presented by Dana Powell of LRMC

B. Approve licenses for (6) new Children's Centers

Recommended action: Approve

Center Name	Address	Owner	Category	Capacity	Age
Academy for Love and Learning	2901 54th Avenue South St. Petersburg	Academy for Love and Learning, Inc.	Day Nursery	82 with 10 Infants	1 Year - 6 Years and School Age
ARTZ 4 Life Academy	1751 Kings Highway Clearwater	ARTZ 4 Life Academy, Inc.	School Age Center	79	School Age
Educare of Dunedin	637 Michigan Blvd. Dunedin	Educare of Dunedin, Inc.	Day Nursery	41 with 7 Infants	1 Year - 6 Years and School Age*
R'Club MLK	Confidential	R'Club Child Care, Inc.	School Age Center	25	School Age
United Methodist Cooperative Ministries at St Paul's Lutheran Church	407 South Saturn Avenue Clearwater	United Methodist Cooperative Ministries/Suncoast, Inc.	Day Nursery	60 with 18 Infants	2 Months - 6 years
Youth Arts Corp-Wildwood	1000 28th Street South St. Petersburg	Family Resources, Inc.	School Age Center	70	School Age

C. Approve licenses for (8) new Family Child Care Homes

Recommended action: Approve

Provider Name	City	Capacity
Lashon Hearn	St. Petersburg	8
Alvern Brown	Seminole	8
Lisa Isabelle	Palm Harbor	8
Lois Forehand	Belleair Bluffs	8
Megan Dalrymple	Palm Harbor	8
Norma Bown	Palm Harbor	8
Filma Wallace	St. Petersburg	4
Cyndee Bartges	Palm Harbor	8

IV. INFORMATIONAL ITEMS

A. Executive Director's report - TO BE DISTRIBUTED

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B. Statistical Report Regarding Licensing Activities

Statistical Report for December 2013

	HOMES			CHILDREN'S CENTERS								
	FDCH		LFDCH	Preschool			B/A School		Exempt		Nonpublic	
	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Previous Months Totals												
Monthly Activity	415	2773	28	335	263	22507	111	16411	4	272	22	961
1. Temporary Permits												
1st Time TP	1	8	1	12	1	85						
2. Capacity Change - current licenses												
New capacity began	1	1				19						28
3. Closed - # with capacity												
	-3	-21	0	0	4	-304						
4. Corrections - from previous reports												
Explain below*												
Total Capacity	413	2761	29	347	260	22307	111	16411	4	272	22	989

Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Infant Centers
Total Number	442	413	29	397	121
Total Capacity	3108	2761	347	39979	2017

1. Licensing					
a. Pre-licensing inspections		2		3	
b. - e. Inspections/ Re-checks		90		79	
f. TA/Consultation		3		14	
g. Unlicensed care investigations		1		0	
h. Children's Records (only)				8	
i. Renewal licenses issued		29		28	
2. Enforcement					
a. Complaints		6		12	
b. Fines administered		4		11	
c. Conferences		1		3	
d. Intent to deny/suspend/revoke		0		0	
e. - f. Hearings		0		0	
3. Training Presented					
a. Number of trainings		0		2	
b. Number of hours		0		6.5	
4. Training Taken					
a. Number of trainings		2		1	
b. Number of hours		3		1	
5. Health Inspections					
a. Food				89	

C. Compliance Reports

Children's Centers Fines Report

Provider	Fine Class	Reason	Date of Fine	Fine	Amount Paid	Date Paid
Our Savior Lutheran School	II	Personnel - late 5 year local background screening	10/3/2013	\$60.00	\$60.00	10/8/2013
Dunedin Montessori Academy	II	Personnel - missing level 2 screening clearance	10/4/2013	\$50.00	\$50.00	10/11/2013
Barlow	III	Chr-expired immunization record	10/4/2013	\$25.00	\$25.00	10/11/2013
Our Lady of Lourdes	III	Chr-improper documentation for immunizations	10/4/2013	\$25.00	\$25.00	10/16/2013
B-C Daycare	II	Daily Attendance-inaccurate recording in one classroom	10/4/2013	\$50.00	\$50.00	10/23/2013
KinderCare LC 216	III	ChR - one expired immunization record	10/10/2013	\$25.00	\$25.00	10/24/2013
Ascension Day School	II	Personnel - no local background check completed prior to hire	10/14/2013	\$50.00	\$50.00	10/23/2013
North Bay Christian Academy	II	First Aid/CPR - no staff member present with either current first aid or CPR	10/15/2013	\$50.00	\$50.00	10/22/2013
Kinder Care LC 885	III	ChR-2 records had expired immunization forms	10/17/2013	\$25.00	\$25.00	10/28/2013
Kinder Care LC 885	III	ChR - 2 records with incomplete information	10/17/2013	\$30.00	\$30.00	10/28/2013
Saint Petersburg Christian Preschool	II	Personnel - 1 staff without an employment history check	10/18/2013	\$50.00	\$50.00	10/29/2013
Lake Tarpon LC West	II	Outdoor play space- fence not 4 feet due to dirt buildup at base	10/25/2013	\$50.00	\$50.00	11/6/2013
All Children's Hospital CLC	II	Personnel - 5 year local background screening not done timely	10/30/2013	\$50.00	\$50.00	11/13/2013

Provider	Fine Class	Reason	Date of Fine	Fine	Amount Paid	Date Paid
Sea Us Grow Preschool	III	Chr-one record had an incomplete Emergency Medical Release	11/4/2013	\$25.00	\$25.00	11/22/2013
	III	Chr-five records had missing or expired Immunization Records	11/4/2013	\$25.00	\$25.00	11/22/2013
Kiddie City Learning Center	II	Daily Attendance-closing log not documented	11/6/2013	\$50.00	\$50.00	11/7/2013
	II	Daily Attendance-inaccurate recording in one classroom	11/6/2013	\$50.00	\$50.00	11/7/2013
Little Ones Preschool	III	Chr-one file was missing an Immunization Record	11/6/2013	\$30.00	\$30.00	11/14/2013
All Children's Hospital CLC	I	Supervision-staff not positioned on playground to provide adequate supervision	11/7/2013	\$500.00	\$500.00	11/15/2013
Palm Harbor Montessori East Lake	II	Daily Attendance-inaccurate recording in one classroom	11/15/2013	\$50.00	\$50.00	12/12/2013
Kidz World	II	Daily Attendance-inaccurate recording in one classroom	11/15/2013	\$50.00	\$50.00	11/15/2013
Angels at Play Learning Center	II	Daily Attendance-inaccurate recording in one classroom	11/13/2013	\$50.00	\$50.00	11/20/2013
YMCA-Pinellas Central	II	No staff member present with current First Aid certification	11/15/2013	\$50.00	\$50.00	12/5/2013
R'Club James Sanderlin	II	Toxic substance accessible to children	11/18/2013	\$50.00	\$50.00	12/5/2013
Trinity Presbyterian Preschool	II	Personnel-no local background check conducted before employment date	11/19/2013	\$50.00	\$50.00	12/4/2013
First Step CC	II	Daily Attendance-inaccurate recording in one classroom	11/20/2013	\$75.00	\$75.00	11/20/2013
First Step CC	III	Toilet paper was not available in the toileting area	11/20/2013	\$25.00	\$25.00	11/20/2013
First Step CC	II	Personnel - missing local	11/20/2013	\$50.00	\$50.00	11/20/2013
First Step CC	II	Adult-child ratio was not maintained.	11/20/2013	\$60.00	\$60.00	11/20/2013
Academy of Love and Learning	III	Chr-1 expired Immunization Record	11/19/2013	\$25.00	\$25.00	12/5/2013
Academy of Love and Learning	II	Daily Attendance-inaccurate recording in one classroom	11/19/2013	\$50.00	\$50.00	12/5/2013

Provider	Fine Class	Reason	Date of Fine	Fine	Amount Paid	Date Paid
Seasons of Care	II	Daily Attendance-inaccurate recording in one classroom	11/20/2013	\$60.00	\$60.00	12/4/2013
School of the Immaculata	II	Daily Attendance -record not with staff while on playground	11/21/2013	\$50.00	\$50.00	11/21/2013
Discovery Learning Center	1S	Staff was impaired and not able to provide adequate supervision	12/2/2013	\$500.00	\$500.00	12/13/2013
Angels at Play Learning Center	I	Discipline - physical discipline was used by a staff member	12/12/2013	\$300.00	\$300.00	12/18/2013
The Learning Experience Oldsmar	III	Chr-12 files missing Student Health Exam	12/12/2013	\$25.00	\$25.00	12/17/2013
Educare of Palm Harbor	II	Personnel - missing 2 year employment history check	12/12/2013	\$50.00	\$50.00	12/12/2013
Educare of Palm Harbor	II	Personnel - missing level 2 screening clearance letter	12/12/2013	\$50.00	\$50.00	12/12/2013
Country Day School	III	Chr-4 records had expired DH680s	12/11/2013	\$25.00	\$25.00	12/11/2013
Palm Harbor Montessori - Nebraska	II	Daily Attendance-inaccurate recording in one classroom	12/11/2013	\$50.00	\$50.00	12/20/2013
Palm Harbor Montessori-Nebraska	II	Personnel-1 staff with expired 5 year local rescreen	12/11/2013	\$50.00	\$50.00	12/20/2013
St. Pete Beach Community Center	II	Personnel - 1 staff without local background check	12/16/2013	\$50.00	\$50.00	1/3/2014
Twinkle Stars Preschool	II	Personnel - 1 staff without 2 year employment history check	12/17/2013	\$50.00	\$50.00	12/23/2013
Oak Crest Preschool	II	Personnel - 2 staff were missing local background screening	12/18/2013	\$60.00	60.00%	1/7/2014

Family Child Care Homes Fines Report

Provider	Fine Class	Reason	Date of Fine	Fine	Amount Paid	Date Paid
Vann, Denise	2	Daily Attendance: The daily attendance record for the day of the inspection did not include all children who were present.	10/10/13	\$60	\$60	10/18/2013
Powell, Patricia	2	Enrollment Information: The provider did not have any enrollment information for 2 children	10/17/13	\$50	\$50	10/17/2013
Wells, Yamish	2	Physical Plant/Locks: A door to the off limit area was unlocked.	10/17/13	\$50	\$50	10/22/2013
Johnson, Stacie	2	Capacity: On 8/6/13, 8/9/13, 8/12/13 and 8/13/13 the provider was over licensed capacity in that four children under the age of 18 months were in attendance.	10/29/13	\$50	\$50	11/14/2013
Powell, Frances	3	Immunizations: The immunization certificate was no longer current for the children as noted on the Children's Record Log	11/01/13	\$25	\$25.00	11/13/2013
Jenkins, Dorothy	3	Immunizations: The immunization certificate was no longer current for the children as noted on the Children's Record Log	11/08/13	\$25	\$25.00	11/14/2013
Bonet, Gloria	1	Fraudulent Information: Provider did not inform PCLB that her husband had moved back into the home.	11/21/13	\$500		
Spalding, Debra	3	Immunizations: The immunization certificates for 2 children were no longer current.	12/06/13	\$25	\$25.00	12/16/2013
Johnson, Yolanda	1	Personnel: Unscreened individuals left alone with children	12/11/13	\$500	\$100.00	12/30/2013
Johnson, Yolanda	1	Personnel: Underage substitute	12/11/13	\$500		
Johnson, Yolanda	1	Personnel: Operator working outside of home during daycare hours	12/11/13	\$500		

100% Compliant Inspections in Children's Centers

October	November	December
YMCA Tarpon Fundamental Plato North R'Club Sutherland Aldersgate Green Acres R'Club Seminole Plato Largo The Growing Place LSF, Inc. High Point R'Club High Point R'Club Ridgecrest Plato Seminole ABC Kids LSF, Inc. Clearwater LSF, Inc. Isay Gulley Imagination Station Infinite Potential Southside Parent/Child St. Vincents Anona Christian City of Largo SW Rec R'Club Cross Bayou PCC Christian Playgroup Adventure Place YMCA-Bear Creek Lad N Lass Lake Vista Rec Center LSF, Inc. Woodlawn Old Landmark Tampa Bay Turners First Start CDC Boys & Girls Club Pinellas Pk. Admiral Farragut	YMCA Curlew Creek First Friends YMCA-Campbell Park Old Landmark R'Club Bay Vista St. Paul's Catholic YMCA-North Shore R'Club Shore Acres Bright Discoveries Lutheran Church of the Cross YMCA-Azalea Gingerbread Azalea YMCA-Madeira Beach Plato St. Petersburg Child Life Precious Angels Child's Park Rec Espiritu Santo YMCA-Ozona New Horizons Oldsmar Christian School R'Club Bardmoor Blessed Sacrament St. Patrick's Catholic YMCA-Belcher Saint Pauls Blossom Montessori R'Club ELA Whitney R'Club McMullen Booth UMCM @ St. Pauls HEP Learning Center Little Lambs Mother Callie Gulley CC	Truth and Life JCC Suncoast Preschool R'Club MLK St. Pete Prep Grace Children's Center YMCA-Anona YMCA-Northwest TPP-Dixie Hollins R'Club Blanton R'Club 74th St. R'Club Fairmount Park YMCA-Melrose Wilwood Rec Center Belleair Montessori Acad. R'Club Nina Harris Faith Presbyterian Gingerbread Bardmoor YMCA-Sunset Hills Excel Learning Center Walsingham Wee Academy of Love & Learning Country Day Pre-Primary

100% Compliant Inspections in Family Child Care Homes

October	November	December	
Teena Batten	Aniko Ilyes	Lynn Cruea	Doris Bostick
Faith Hess	Bonnie Adams	JoDeen Dulmes	Regina Grunza
Teresa Koppie	Susan Daniels	Wanda Barbosa	Diana House
Stephanie Singletary	Deborah Fleck	Patricia Jones	Deborah Kawa
Deborah Varr	Veronica Green	Doris Cardell	Dijana Memic
Natalie Vormwald	DaVee Henderlong	Gitjanna Gjyshi	Laurie Murphy
Blondell Woods	Michele Jenezon	Debra Lewis	Cathleen Schmitt
Diane DeLaCruz	Patsy McConnell	Lillian Marrero	
Claire Burns	June Moody	Ariana Poloska	
Alissa Campbell	Margaret Pearce	Tammy Hall-Faye	
Jill Galhouse	Lachon Hearn	Betty Butler	
Kathleen Schmitt	Rosa Levy	Ann Drakeford	
Marcia Stewart	Julie Tokotch	Tamika Elias	
Victoria Talbot	Loretta Wilcoxon	Kimberlay Jackson	
Shirley YoungDyke	Coretha Ashley	Andrea McLaren-Bell	
Tamsen Baker	Terry Brown	Deloris Morgan	
Sandy Garcia	Verda Davis	LaQuinda Sherrod	
Dorene Baker	Judy Drayton	Maxine Williams-Salter	
Rosie Flournoy	Christine Hall	Carla Winfield	
Barbara Lambert	Diane McNair	Helen Harrison	
Carolyn Newson	Ruth Moore	Jeanie Runkle	
Cynthia Sumter	Tobey Cline	Claudia Ann Craft	
Rhonda Jordan	Anita Seay	Karen Cuatt	
Stephanie Meacham	Dawn Derhammer-Ayd	Donna Owens	
Mary Kelley	Julie Diersing	Filma Wallace	
Nora Works	Karen Eidys	Lori Wells	
Teresa Feight	Christine Klein	Lucille Jerger	
Regina Herbert	Kelly Ogle	Francine Williams	
Joan Murawski	Cynthia Rooks	Latosha Williams	
Ginger Boger	Monica Pittman	Tamra Bear-Ball	
Sharleen Gamble	Yamisha Wells	Gayla Hicks	
Heather Legere	Merlita Jones	Laura Karlhofer	
Peggy Robinson	Cynthia Mullikin	Candy Merrell	
	Diana Neuner	Amanda Neuner	
	Doris McDonald	Mary Pruitt	
	Hellen Ramirez	Norma Resto*	
	Yvonne Smith	Sandy Vasat	

*Inactive homes

D. Monthly Financial Report

PINELLAS COUNTY LICENSE BOARD
 REVENUE & EXPENSE BUDGET REPORT
 10/01/13 - 09/30/14 (Program Year 2013-2014)

ALL FUND SUMMARY

ACCOUNT	ANNUAL BUDGET	Amended BUDGET	OCTOBER ACTUAL	NOVEMBER ACTUAL	DECEMBER ACTUAL	ALL FUNDS	UNSPENT BALANCE	PROJECTED 1/1/14-9/30/14	PROJECTED BALANCE	% SPENT
						SPENT 12/31/2013				
TOTAL SALARIES	594,864	594,864	40,378.72	45,590.50	46,194.10	132,163.32	462,700.57	462,743.17	(42.61)	22.22%
FICA/MEDICARE	45,507	45,507	3,088.97	3,487.67	3,533.85	10,110.49	35,396.47	35,399.85	(3.38)	22.22%
RETIREMENT	41,343	41,343	2,806.32	3,168.54	3,210.49	9,185.35	32,157.84	32,160.65	(2.81)	22.22%
HEALTH/LIFE/DIS	209,469	209,469	13,594.37	7,893.83	14,788.67	36,276.87	173,191.67	137,715.12	35,476.54	17.32%
TOTAL FRINGE BENEFITS	296,319	296,319	19,489.66	14,550.04	21,533.01	55,572.71	240,745.98	205,275.63	35,470.35	18.75%
TOTAL SALARY AND BENEFITS	891,183	891,183	59,868.38	60,140.54	67,727.11	187,736.03	703,446.54	668,018.80	35,427.74	21.07%
TELEPHONE	1,515	1,515	123.79	123.43	123.58	370.80	1,144.20	1,112.40	31.80	24.48%
CELLULAR PHONES	720	720	0.00	51.84	54.76	106.60	613.40	481.50	131.90	14.81%
POSTAGE	7,424	7,424	10.58	263.69	1,362.84	1,637.11	5,786.89	4,911.30	875.59	22.05%
PRINTING	5,000	5,000	151.20	1,287.54	85.50	1,524.24	3,475.76	3,398.48	77.28	30.48%
TRAVEL	19,581	19,581	0.00	1,309.60	1,055.96	2,365.56	17,215.44	10,125.00	7,090.44	12.08%
EDUCATIONAL MATERIALS	500	500	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00%
OFFICE SUPPLIES	9,640	9,640	0.00	481.52	96.97	578.49	9,061.51	4,320.00	4,741.51	6.00%
INFO. TECHNOLOGY	2,700	2,700	0.00	0.00	0.00	0.00	2,700.00	0.00	2,700.00	0.00%
RENT- OFFICE SPACE	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
RENT- STORAGE SPACE	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
RENT- EQUIPMENT (COPIER)	2,100	2,100	0.00	0.00	0.00	0.00	2,100.00	974.11	1,125.89	0.00%
SUBSCRIPTIONS/DUES	200	200	0.00	0.00	200.00	200.00	0.00	0.00	0.00	100.00%
EQUIPMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
CONTRACTUAL- Audit	15,000	15,000	0.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00%
CONTRACTUAL- Legal Fees	29,926	29,926	0.00	3,024.00	399.00	3,423.00	26,503.00	18,000.00	8,503.00	11.44%
CONTRACTUAL- Advertising	1,908	1,908	177.20	0.00	0.00	177.20	1,730.80	531.00	1,199.80	9.29%
CONTRACTUAL-Janitorial	3,830	3,830	323.25	323.25	323.25	969.75	2,860.25	2,909.25	(49.00)	25.32%
UTILITIES	9,797	9,797	1,022.53	663.21	864.86	2,550.60	7,246.40	5,058.00	2,188.40	26.03%
FINGER-PRINT EXPENSE	38,500	38,500	0.00	0.00	0.00	0.00	38,500.00	0.00	38,500.00	0.00%
HR ASSESSMENT FEE	4,790	4,790	1,105.52	0.00	0.00	1,105.52	3,684.48	0.00	3,684.48	23.08%
MISCELLANEOUS	2,700	2,700	0.00	0.00	0.00	0.00	2,700.00	0.00	2,700.00	0.00%
TOTAL OPERATING	155,831	155,831	2,914.07	7,528.08	4,566.72	15,008.87	138,122.13	66,821.04	71,301.09	9.63%
ADMIN. COST- FDOH In-Kind	97,225	97,225	6,531.40	6,561.09	7,388.76	20,481.25	76,743.75	72,878.18	3,865.57	21.07%
ADMIN. COST- FDOH & JWB	48,573	48,573	3,263.07	3,277.90	3,691.40	10,232.36	38,340.64	36,409.70	1,930.94	21.07%
TOTAL ADMIN. COST	145,798	145,798	9,794.47	9,838.99	11,080.16	30,713.61	115,084.39	109,287.88	5,796.51	21.07%
ALL FUND TOTAL EXPENSES	1,192,812	1,192,812	72,576.92	77,507.61	83,373.99	233,458.51	956,653.06	844,127.71	112,525.35	19.57%
REVENUE SOURCES:										
JWB	564,643	564,643	0.00	0.00	37,969.15	37,969.15	526,673.85	473,906.62	52,767.23	6.72%
DCF	282,122	282,122	0.00	0.00	47,020.32	47,020.32	235,101.68	235,101.60	0.08	16.67%
FDOH	70,828	70,828	4,875.59	4,867.04	5,493.17	15,235.80	55,592.20	54,785.36	806.84	21.51%
FDOH - In-Kind	97,225	97,225	6,531.40	6,561.09	7,388.76	20,481.25	76,743.75	72,878.18	3,865.57	21.07%
LB FEES & FINES	115,895	115,895	8,290.55	8,305.00	11,404.00	27,999.55	87,895.45	86,913.33	982.12	24.16%
LB FINGER PRINT FEES	38,500	38,500	2,107.00	2,205.00	2,229.50	6,541.50	31,958.50	19,891.00	12,067.50	16.99%
FUND BALANCE	23,599	23,599	684.24	1,710.60	2,391.66	4,786.50	18,812.50	17,287.09	1,525.41	20.28%
ALL FUND TOTAL REVENUE	1,192,812	1,192,812	22,488.78	23,648.73	113,896.56	160,034.07	1,032,777.93	960,763.18	72,014.75	13.42%

V. Public Comment

VI. Next Meeting: Wednesday, March 12, 2014 at 6:30 p.m.
At the Mid County DOH offices:
8751 Ulmerton Road, Largo, FL 33771-3832

VII. Adjournment