

**PINELLAS COUNTY LICENSE BOARD**  
***FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES***

**REGULAR MEETING**

**December 3, 2025, at 1:30 PM**

**Florida Department of Health in Pinellas**

**8751 Ulmerton Road, Largo, Florida 33771**

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The Board Meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday December 3, 2025, at 8751 Ulmerton Road, Largo, FL, 33771, at 1:30pm.

**I. Call to Order**

**A. Announcements**

**II. Consent Agenda**

**A. Approve minutes from Board Meeting on August 27, 2025**

**B. Approve minutes from Public Hearing on August 27, 2025**

**C. Approve minutes from Board Chair Nominating Selection Committee Meeting August 27, 2025**

**III. Action Items**

**A. Approve Goals, objectives, performance Measures and Standards to as required by F.S. 189.0694 for December 1, 2025 – November 30, 2026 including presentation of report on achievement of goals for December 1, 2024 through November 30, 2026.**

**B. Approval of Budget Amendment FY 2024-2025**

**C. Approve Proposed 2026 Board Meeting Dates**

**D. Final Agency Action on Proposed Increases/Additions to Regulations/Minimum Standards**

- 1. Increases/Additions to Minimum Standards for Children's Centers**
  - a. To increase fee for Child Care Center Application Fee including changes to Application**
  - b. To increase Fee for Child Care Center License**
  - c. To increase Fee for Preliminary Site Inspection (non-Mandatory)**
  - d. To increase Fee for Child Care Center filing petition for a variance or waiver**
  - e. To add a new regulation requiring fee for Child Care Centers Exemption from licensure verification**
  - f. To add a new regulation requiring fee for reinspection(s) for Child Care Centers**
  - g. To add a new regulation providing an annual increase of 3% for fees for Child Care Centers**

- 2. Increases/Additions to Minimum Standards for Family Child Care Homes**
  - a. To increase Fee for Family Child Care Home and Large Child Care Home Application including changes to Application**
  - b. To increase Fee for Family Child Care Home and Large Family Child Care Home filing petition for variance or waiver**
  - c. To increase Fee for Family Child Care Home and Large Family Child Care Home to add overnight care**
  - d. To add a new regulation requiring fee for reinspection(s) for Family Child Care Home and Large Family Child Care Home**
  - e. To add a new regulation providing an annual increase of 3% for fees for Family Child Care Home and Large Family Child Care Home**

**E. Decrease to CPR Regulations for Children's Center's**

**F. Approve Children Center Licenses**

**G. Approve Family Child Care Home Licenses**

**H. Executive Director's Report**

## **V. Information Items**

- A.** Annual Financial Report
- B.** Statistical Report Regarding Licensing Activities
- C.** Compliance Reports
  - 1.** Children's Centers Fine Report
  - 2.** Family Child Care Homes Fine Report
  - 3.** 100% Compliant Inspections in Children's Centers
  - 4.** 100% Compliant Inspections in Family Child Care Homes
  - 5.** Closed Child Care Centers and Family Child Care Homes report

## **VI. Public Comment**

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

## **VII. Staff Anniversaries (Fourth Quarter)**

## **VIII. Upcoming 2026 Meeting Dates**

- A.** To be determined

## **IX. Adjournment**

*Notice: This meeting is audio recorded by PCLB*

## **PUBLIC COMMENT POLICY (Revised 10/01/13)**

### **1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:**

- 1.** If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a

proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.

**2.** When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.

**3.** Individual speakers have up to three minutes.

**4.** A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.

**5.** Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.

**6.** Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

#### **Public Comment for Agenda Items and Items not on the agenda**

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

#### **Note:**

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

**2. Making a Presentation to the Board:** To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

#### **3. Process for Decreasing or Increasing Licensing Regulations Decreases:**

o In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

**Increases:**

- o At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.

- o At the hearing, Board must give an opportunity for all affected people to present their views. The Board will hear public comment according to the procedure above. 4

- o The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.

- o Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.

- o Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

**4. Policy for Recording**

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held.

Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting

## II.A.

### **PINELLAS COUNTY LICENSE BOARD FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

#### **UNAPPROVED MINUTES**

#### **REGULAR MEETING**

**August 27, 2025 at 6:00PM**

**Florida Department of Health in Pinellas  
8751 Ulmerton Road, Largo, Florida 33771**

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The Board Meeting of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday August 27th, 2025, at 8751 Ulmerton Road, Largo, FL, 33771, at 6:00pm.

#### **I. Call to Order**

Celeste Fernandez called the meeting to order at 6:00pm

i.

#### **Board members:**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Celeste Fernandez	Board Secretary	Present
Vince Nowicki	Pinellas County Commissioner	Present
Dorothy Duvé	Board Member	Present
Lynn Gibson	Board Member	Present
Jennifer Mekler	Board Member	Present
Dr. Susan Weber	Board Member	Present
Brandy Downing	Ex-Officio Member	Present
Kristen Gnage	Board Member	Present

#### **Attorney**

<b>Attendee Name</b>	<b>Status</b>
Colleen Flynn, Esq.	Present

#### **Advisory Committee Members:**

<b>Attendee Name</b>	<b>Status</b>
Chris Steurnagel	Present
Elizabeth Krakowski	Present
Nancy McGreevy	Absent
Pamela Hinson	Present
Rob Lovelace	Absent
Shelia Haugabook	Present

**Staff Members present:**

Attendee Name	Attendee Title
Faith Bornoff	Executive Director
Tammy Sharpe	Centers Supervisor
Julie Oliver	Homes Supervisor
Aracelis Serrano	Administrative Assistant

**A. Announcements**

Ms. Faith Bornoff announced that Paula Boardman, the Clerk for Children's Centers, was nominated as the Department of Health's Employee of the Month for the month of August. This is the first time a member of the Pinellas County License Board Staff has ever been selected for the honor.

**II. Consent Agenda**

**A. Approve minutes from Board Meeting on June 11, 2025.**

**Action:** Susan Weber made a motion to accept the minutes from the June 11, 2025 Board Meeting. Kristen Gnage seconded the motion. The motion passed unanimously.

**III. Action Items**

**A. Election of Chairperson and Appointment of Secretary by newly elected Chairperson .**

The Board Chair Nominating Committee recommended Jennifer Mekler to be the new Board Chair.

**Action:** Lynn Gibson made the motion to elect Jennifer Meckler as the new Board Chair. Dorothy Duve seconded the motion. The motion passed unanimously.

The new Board Chair, Jennifer Meckler, appointed Celste Fernandez to remain as Board Secretary, and Celeste Fernandez accepted the appointment.

**B. Review responses to RFP & select Auditor for FY 24-25**

Ms. Bornoff explained that there were nine responses to the RFP for the 2024-2025 audit. In prior years only one response to the RFP for the auditor was received. The Board reviewed the proposals received. Board Members preferred proposals with a fixed dollar amount and experience working on governmental and special district audits. The firm previously used by the

Board submitted a proposal, but it was on the higher end of the price from the other proposals. Certain Board Members were familiar with a particular firm, Moss, Krusick & Associates (MKA) because the firm had conducted audits at the Pinellas Early Learning Coalition. Board Members expressed preference for MKA due to the low fixed cost, experience working on governmental and special district audits and because Board Members had familiarity with them.

**Action:** Commissioner Nowicki made a motion to select Moss, Krusick & Associates as the 2024-2025 auditor for PCLB. Dorothy Duve seconded the motion. The motion passed unanimously.

### **C. Decrease in Regulation for Distracted Driver Brochure for Centers**

Ms. Bornoff explained that recent legislation removed the requirement for children's centers to distribute the Distracted Driving Brochure. This change is only for children's centers, and does not affect family child care homes. It is believed that the change may occur in family child care homes in the future.

Because this is the new regulation, it is necessary to remove the requirement from the Pinellas County Regulations as Pinellas cannot exceed the state regulations without following the procedure to increase a regulation. A discussion about implementing a local requirement for the Distracted Driver Brochure in Pinellas occurred with some Board Members recognizing that there was value in the brochure distribution requirement. The process for the Board to adopt a local regulation that is an increase to the state regulation was discussed.

**Action:** Lynn Gibson made a motion to remove the Distracted Driver Brochure from the Children's Center Regulations. Jennifer Mekler seconded the motion. The motion passed unanimously.

### **D. Decrease in Regulation for Flu Brochure for Centers**

Ms. Bornoff explained that recent legislation removed the requirement for children's centers to distribute the Flu Brochure. This change is only for children's centers, and does not affect family child care homes. It is believed that the change may occur for family child care homes in the future.

Because this is the new regulation, it is necessary to remove the requirement from the Pinellas County Regulations as Pinellas cannot exceed the state regulations without following the procedure to increase a regulation. A discussion about this removal amongst the Board Members occurred. Ms.



Gibson expressed that she, as a family child care home provider, was happy to see this requirement removed from centers, and hoped that it will be removed from family child care home regulations. Further, she feels it is something the child's doctor should be covering with families, and the responsibility should not fall on child care providers.

**Action:** Commissioner Nowicki made the motion to remove the Flu Brochure from the Children's Center regulations. Lynn Gibson seconded the motion. The motion passed unanimously.

#### **E. DCF Decrease in Regulation for Mildly Ill Care**

Ms. Bornoff explained that recent legislation removed all regulations related to Mildly Ill Care. Pinellas County does not have any centers being regulated for Mildly Ill Care. There are very few programs across the state of Florida that were utilizing these regulations. Because this is the new regulation, it is necessary to remove the requirement from the Pinellas County Regulations.

**Action:** Kristen Gnage made the motion to remove all regulations related to Mildly Ill Care from the Pinellas County Regulations. Commissioner Nowicki seconded the motion.

The motion passed unanimously.

#### **F. Approve Licenses for 11 Children's Centers**

Center Supervisor, Tammy Sharpe, recommended 11 centers for full licensure as set forth in board packet. All 11 centers have demonstrated their ability to follow the licensing regulations for Pinellas County as evidenced by their licensing inspections while on a temporary permit.

**Action:** Commissioner Nowicki made the motion to approve 11 children's centers for licensure. Dorothy Duve seconded the motion.

The motion passed unanimously.

#### **G. Approve License for 2 Family Child Care Homes**

Homes Supervisor, Julie Oliver, recommended 1 family child care home, and 1 large family child care home for full licensure as set forth in board packet. Both have demonstrated their ability to follow the licensing regulations for Pinellas County as evidenced by their licensing inspections while on a temporary permit.

**Action:** Commissioner Nowicki made the motion to approve 1 family child care home, and 1 large family child care home for licensure. Jennifer Mekler seconded the motion.  
The motion passed unanimously.

#### **IV. Executive Director's Report**

##### **CPR Requirement Decrease**

Ms. Bornoff explained that the Florida Legislature made a decrease to the CPR requirement for children's centers, lowering the current standard from all staff being certified in CPR, to only one person on staff being certified. There is a question about how this affects the current first aid requirement, which requires that all staff be trained in first aid. PCLB staff are waiting for guidance from The Department of Children and families (DCF) before bringing a change to the regulations before the Board for approval. Ms. Bornoff anticipates this regulation being on the agenda at the December Board meeting.

##### **Staff Salary Increase**

Ms. Bornoff announced that the Governor approved all state personnel to receive either a 2% salary increase, or \$1,000 annually, if the 2% did not equal at least \$1,000 increase per year. All staff, outside of administration, received the \$1,000 per month.

##### **DCF Audit**

PCLB was directed by DCF to participate in a Federal Audit. PCLB staff will be represented by Ms. Bornoff, two inspectors, and our Center Supervisor, Tammy Sharpe. Staff requested that they be permitted to participate virtually as opposed to traveling to Tallahassee since there is no budget for this travel expense.

##### **2026 Board meeting Dates**

Board Members should be prepared to vote on 2026 meeting dates at the December 3, 2025 meeting. This should give Board members time to review their calendars so that they are prepared to discuss future dates. Board meeting dates are normally voted upon at the 3<sup>rd</sup> quarter meeting

for the year, but given the need to change our Board Chair, the decision was purposely postponed.

## **VI. Information Items**

- A.** Annual Financial Report
- B.** Statistical Report Regarding Licensing Activities
- C.** Compliance Reports
  - 1.** Children's Centers Fine Report
  - 2.** Family Child Care Homes Fine Report
  - 3.** 100% Compliant Inspections in Children's Centers
  - 4.** 100% Compliant Inspections in Family Child Care Homes
  - 5.** Closed Child Care Centers and Family Child Care Homes report

## **VII. Public Comment**

No Public Comment

## **VII. Staff Anniversaries**

<b>July</b>
Chris Grybauskas- 16 years
<b>August</b>
Hope Williams- 19 years
Maria Villarreal- 20 years
<b>September</b>
Maranielly Vazquez- 2 years

## **VIII. Upcoming 2025 Meeting Dates**

- a. Wednesday December 3, 1:30pm
- b. 2026 meetings TBD @ December 3<sup>rd</sup> meeting

**IX. Adjournment** - Meeting was adjourned at 6:27 p.m.

**Notice: This meeting is audio recorded by PCLB.**

**Respectfully Submitted,**

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**Celeste M. Fernandez, Secretary**

**II.B.**

**PINELLAS COUNTY LICENSE BOARD  
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**UNAPPROVED MINUTES**

**PUBLIC HEARING REGARDING INCREASES/ADDITIONS TO MINIMUM STANDARDS  
FOR CHILDREN'S CENTERS AND FAMILY CHILD CARE HOMES**

**August 27, 2025**

**Immediately Following the Regular Board Meeting at 6:00 p.m.**

**Florida Department of Health in Pinellas County**

**8751 Ulmerton Road, Largo, Florida**

**A. Introduction** – The public hearing was called to order at 6:28 p.m. Faith Bornoff, M.Ed., Executive Director & Colleen Flynn, Esq., PCLB Attorney

**Board members:**

<b>Name</b>	<b>Title</b>	<b>Status</b>
Celeste Fernandez	Board Secretary	Present
Vince Nowicki	Pinellas County Commissioner	Present
Dorothy Duvé	Board Member	Present
Lynn Gibson	Board Member	Present
Jennifer Mekler	Board Member	Present
Dr. Susan Weber	Board Member	Present
Brandy Downing	Ex-Officio Member	Present
Kristen Gnage		Present

**Attorney**

<b>Name</b>	<b>Status</b>
Colleen Flynn, Esq.	Present

**Advisory Committee Members:**

<b>Name</b>	<b>Status</b>
Chris Steurnagel	Present
Elizabeth Krakowski	Present
Nancy McGreevy	Absent
Pamela Hinson	Present
Rob Lovelace	Absent
Shelia Haugabook	Present

**Staff Members present:**

<b>Name</b>	<b>Title</b>
Faith Bornoff	Executive Director

Tammy Sharpe	Centers Supervisor
Julie Oliver	Homes Supervisor
Aracelis Serrano	Administrative Assistant

Ms. Bornoff explained that the public hearing is being held for the public to comment on the increases to the regulations, including certain fees that the Board voted on at the last meeting. She explained that there will not be a vote tonight as this is just the public's opportunity to make any comments after they received the mailing with the proposed increases to the regulations.

Ms. Flynn explained the process for the Board to pass increases to the regulations. At the prior meeting the Board made a finding of necessity to increase certain regulations. PCLB then mailed a notice of the proposed increases and of this public hearing to all providers. This public hearing is to receive public comment on the proposed increases and then the proposed increases will sit silently until the December Board Meeting at which time the increases will come before the Board for a vote. In order for the Board to pass increases to the regulations there must be an affirmative vote of 5 out of 7. The proposed increases if passed will go into effect January 15th of 2026.

The public had an option to email or send written comments to PCLB on the proposed changes to the regulations. PCLB did not receive any written comments. Each proposed regulation will be announced separately and anyone who wishes to comment on a proposed regulation may do so in accordance with the rules governing public comment.

## **B. Public Hearing for Proposed Increases/Additions to Minimum Standards for Children's Centers**

### **I. Increase fee for Child Care Center Application Fee including changes to Application**

Ms. Fernandez called for any public comment on the proposed regulation. There was no public comment.

### **II. Increase Fee for Child Care Center License**

Ms. Fernandez called for any public comment on the proposed regulation. There was no public comment

### **III. Increase Fee for Preliminary Site Inspection (non-Mandatory)**

Ms. Fernandez called for any public comment on the proposed regulation.  
There was no public comment

**IV. Increase Fee for Child Care Center filing petition for a variance or waiver**

Ms. Fernandez called for any public comment on the proposed regulation.  
There was no public comment

**V. Add a new regulation requiring fee for Child Care Centers Exemption from licensure verification**

Ms. Fernandez called for any public comment on the proposed regulation.  
There was no public comment

**VI. Add a new regulation requiring fee for reinspection(s) for Child Care Centers**

Ms. Fernandez called for any public comment on the proposed regulation.  
There was no public comment

**VII. Add a new regulation providing an annual increase of 3% for fees for Child Care Centers**

Ms. Fernandez called for any public comment on the proposed regulation.  
There was no public comment

**C. Public Hearing for Proposed Increases/Additions to Minimum Standards for Family Child Care Homes and Large Family Child Care Homes**

**I. Increase Fee for Family Child Care Home and Large Child Care Home Application including changes to Application**

Ms. Fernandez called for any public comment on the proposed regulation.

Public Comment:

Brittney Patillo questioned the reason for the increase in fees to homes as homes are restricted to six kids and the cost of living is increasing. She questioned the whether PCLB staff has to come out to homes as often and why couldn't they do things electronically to avoid the increased costs to PCLB.

Commissioner Nowicki responded thanking her for her comments and advising that most of the fees haven't been raised in five or six years. He explained that he sits on several boards as a County Commissioner and pointed out that it costs more to operate a pet store than it does a child care center. He also explained that the fees for childcare homes in Pinellas County are still a lot lower compared to a lot of other counties in the state.

Ms. Gibson also thanked her for her comments and acknowledged the high cost of living and the increasing costs that home providers are currently facing. Faith Bornoff explained that staff does send electronically items back and forth with providers PCLB is required by DCF contract to perform a certain number of inspections of each home each year. Homes currently must have two inspections each year and staff is required to complete those inspections.

No other public comment.

## **II. Increase Fee for Family Child Care Home and Large Family Child Care Home filing petition for variance or waiver**

Ms. Fernandez called for any public comment on the proposed regulation. There was no public comment.

## **III. Increase Fee for Family Child Care Home and Large Family Child Care Home to add overnight care**

Ms. Fernandez called for any public comment on the proposed regulation. There was no public comment.

## **IV. Add a new regulation requiring fee for reinspection(s) for Family Child Care Home and Large Family Child Care Home**

Ms. Fernandez called for any public comment on the proposed regulation.

Public Comment:

Brittney Patillo requested clarification on the reinspection and whether this applied to an initial inspection.

Faith Bornoff explained that this regulation applies to a reinspection after a violation. The first reinspection is included and the fee for reinspection would occur after the first reinspection if the provider had not corrected the violation and staff had to go out and complete another reinspection.

No other public comment.

**V. Add a new regulation providing an annual increase of 3% for fees for Family Child Care Home and Large Family Child Care Home**

Ms. Fernandez called for any public comment on the proposed regulation. There was no public comment.

**D. Adjournment.** The meeting was adjourned at 6:41 p.m.

**Notice: This meeting is audio recorded by PCLB.**

**Respectfully Submitted,**

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**Celeste M. Fernandez, Secretary**



### III.C

**PINELLAS COUNTY LICENSE BOARD  
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES  
BOARD CHAIR NOMINATING COMMITTEE MEETING**

**August 27, 2025, 5:30 PM**

**Florida Department of Health in Pinellas**

**8751 Ulmerton Road, Largo, Florida 33771**

**UNAPPROVED MINUTES**

*Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.*

The Board Chair Nominating Committee of the Pinellas County Licensing Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday August 27, 2025, at 8751 Ulmerton Road, Largo, FL, 33771, at 5:30pm.

**Committee members:**

Attendee Name	Title	Status
Lynn Gibson	Committee Member	Present
Jennifer Mekler	Committee Member	Present
Rob Lovelace	Committee Member	Absent
Tammy Sharpe	Committee Member	Present

**Attorney**

Attendee Name	Status
Colleen Flynn, Esq.	Present

**Staff Members present:**

Attendee Name	Attendee Title
Faith Bornoff	Executive Director
Aracelis Serrano	Senior Clerk

**III. Call to Order**

The meeting was called to order at 5:30 p.m.

- A. Announcements**  
None.

## **II. Action Items**

### **A. Nomination to recommend Board Chair for Appointment by Board**

In accordance with the by-laws, the Nominating Committee makes a recommendation to the Board for the Board Chair. After the Board votes to elect a new Chair, the Secretary will be appointed by the newly elected Chair.

Ms. Gibson stated that she believed Ms. Meckler would be a very good Board Chair and that she was a very good listener and well respected.

Ms. Meckler stated that she is willing to take on the role of Board Chair if asked. She advised that her employer has no problem with her serving as the Board Chair.

**Action: Ms. Gibson made a motion to recommend Jennifer Meckler to the PCLB Board to serve as the Board Chair For 2025-2026. Tammy Sharpe seconded the motion. The motion passed unanimously.**

Discussion occurred that Ms. Meckler, if appointed by the Board as Chair would have the right to appoint her secretary. Ms. Fernandez has been the secretary and is eligible to continue if willing or Ms. Meckler could request other volunteers if she is appointed.

### **III. Public Comment**

None

### **IV. Adjournment.**

The meeting was adjourned at 5:50

**Notice: This meeting is audio recorded by PCLB.**

**Respectfully Submitted,**

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**Celeste M. Fernandez, Secretary**

### III. Action Items

- A. Approve Goals, objectives, performance Measures and Standards to as required by F.S. 189.0694 for October 1, 2025 – September 30, 2026, including presentation of report on achievement of goals for October 1, 2024 through September 30, 2025.**

#### **F.S. 189.0694**

**(1)** Beginning October 1, 2024, or by the end of the first full fiscal year after its creation, whichever is later, each special district must establish goals and objectives for each program and activity undertaken by the district, as well as performance measures and standards to determine if the district's goals and objectives are being achieved. **(2)** By December 1 of each year thereafter, each special district must publish an annual report on the district's website describing: **(a)** The goals and objectives achieved by the district, as well as the performance measures and standards used by the district to make this determination. **(b)** Any goals or objectives the district failed to achieve.

#### **Performance Measures/Standards October 1, 2024- October 1, 2025 Report:**

PCLB measured the following to ensure its goals and objectives were being accomplished:

1. The number of licenses, including certificates for exempt providers, timely issued.  
**683 licenses at 100%**
2. The percentage of child care centers that receive 3 routine inspections per year. %.  
**This was a transition year moving from conducting 2 inspections per year, to 3 inspections per year. All centers received the appropriate number of inspections based on their renewal date. Almost all centers received 3 inspections during the transitional year.**
3. The percentage of child care homes that receive 2 routine inspections per year. %.  
**100%**
4. The percentage of completion of the total number of licensing activities by month. PCLB has a minimum standard of 300 per month. PCLB endeavors to meet this standard at or higher than 100% (300 = 100%).

Oct 24	Nov	Dec	Jan 25	Feb	Mar	Apr	May	Jun	July	Aug	Sept
393	437	425	748	1018	1222	949	971	927	719	629	907

5. The total number of inspections by month.

Oct 24	Nov	Dec	Jan 25	Feb	Mar	Apr	May	Jun	July	Aug	Sept
158	193	184	203	187	176	204	194	151	137	188	198

6. The number of complaint investigations by month.

Oct 24	Nov	Dec	Jan 25	Feb	Mar	Apr	May	Jun	July	Aug	Sept
12	20	6	9	24	12	23	13	17	19	18	13

7. The number of unlicensed care investigations by month.

Oct 24	Nov	Dec	Jan 25	Feb	Mar	Apr	May	Jun	July	Aug	Sept
0	4	0	2	1	2	1	0	3	0	0	0

8. The number of trainings PCLB offers for prospective providers and existing providers by month.

Oct 24	Nov	Dec	Jan 25	Feb	Mar	Apr	May	Jun	July	Aug	Sept
0	2	1	5	6	10	2	5	1	4	5	1

9. The number of trainings taken by PCLB staff by month.

Oct 24	Nov	Dec	Jan 25	Feb	Mar	Apr	May	Jun	July	Aug	Sept
2	0	0	1	0	10	15	1	10	6	2	9

10. The total number of providers by category by month.

	Oct 24	Nov	Dec	Jan 25	Feb	Mar	Apr	May	Jun	July	Aug	Sept
Reg Homes	210	208	207	210	204	203	203	201	198	198	196	195
Large Homes	28	28	27	28	27	28	28	28	28	27	27	28
Preschool	245	244	243	245	232	232	232	231	229	227	227	227
B/A School	124	123	123	124	127	126	126	126	127	129	127	127
Exempt	4	4	4	4	4	4	4	4	4	4	4	4
Non- Public	7	7	7	7	8	8	8	6	6	6	6	6

11. The total number of new providers by category quarterly.

[illegible]

Non-Public												
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12. The total number of closed providers by category quarterly.

	Oct 24	Nov	Dec	Jan 25	Feb	Mar	Apr	May	Jun	July	Aug	Sept
Reg Homes	2		3	2	2	3	2	2	5		2	2
Large Homes										1		
Preschool	1	2	1	1	3	1		1	2	2	3	
B/A School		1				1		1	7	2	2	
Exempt												
Non-Public								2				

13. The number of communications with providers to keep them abreast of not only legal changes but also up to date on relevant information in the child care arena.

**PCLB Staff sent out 28 email blasts and three Newsletters to providers keeping them abreast of relevant information.**

**Proposed Performance Measures/Standards October 1, 2025- October 1, 2026:**

PCLB measured the following to ensure its goals and objectives were being accomplished:

1. The number of licenses, including certificates for exempt providers, timely issued. PCLB endeavors to meet this standard at 100%
2. The percentage of child care centers that receive 3 routine inspections per year. PCLB endeavors to meet this standard at 100%.
3. The percentage of child care homes that receive 2 routine inspections per year. PCLB endeavors to meet this standard at 100%.
4. The percentage of completion of the total number of licensing activities by month. PCLB has a minimum standard of 300 per month. PCLB endeavors to meet this standard at or higher than 100% (300 = 100%).
5. The total number of inspections by month.
6. The number of complaint investigations by month.
7. The number of unlicensed care investigations by month.
8. The number of trainings PCLB offers for prospective providers and existing providers by month.
9. The number of trainings taken by PCLB staff by month.
10. The total number of providers by category by month.
11. The total number of new providers by category quarterly.
12. The total number of closed providers by category quarterly.
13. The number of communications with providers to keep them abreast of not only legal changes but also up to date on relevant information in the child care arena.

### III. Action Items

#### B. Approval of Budget Amendment FY 2025-2026

Pinellas County Health Department Pinellas County Licensing Board October 1, 2025– September 30, 2026												
Expenditure Line Item and Explanation				JWB	DCF	DOH-Pin	DOH-In Kind	Fines & Fees	Fund Bal.	Revised Total	% Budget	
a. Personnel Salaries												
a. Total Personnel 17.25				\$457,660	\$160,062	\$82,914	\$0	\$ 46,006	\$0	\$746,643	0.41	
b. Fringe Benefits												
Insurance coverage vary by employee and classification. Actual health, life, & disability costs are shown for each position. FICA is calculated at 7.65% and retirement at 14.03%.												
FICA 7.65%				\$35,011	\$12,245	\$6,343	\$0	\$3,519	\$0	\$57,118		
RETIREMENT 14.03%				\$64,210	\$22,457	\$11,633	\$0	\$6,455	\$0	\$104,754		
INSURANCE (HEALTH, LIFE, DISABILITY) 24 pay periods VAR				\$204,766	\$76,341	\$32,233		\$25,990	\$0	\$339,330		
b. Total Fringe Benefits				\$303,987	\$111,042	\$50,209	\$0	\$35,964	\$0	\$501,202	27.35%	
Total Salary & Fringe				\$761,647	\$271,104	\$133,123	\$0	\$81,970	\$0	\$1,247,845	68.09%	
c. Direct Costs												
Notes				Obj. Code								
CONTRACTUAL- AUDIT				131100		\$21,000				\$21,000		
CONTRACTUAL- LEGAL FEES				131100		\$35,000		\$5,000		\$40,000		
JANITORIAL				132100	----	\$15,700				\$15,700		
LEGAL ADVERTISING				133500				\$1,000		\$1,000		
INFO. TECH Records Mgmt				134216				\$300		\$300		
FINGER-PRINT EXPENSE				290000		\$114				\$114		
										\$0		
POSTAGE & FREIGHT				Postage 21000 & Freight 21001	210000			\$2,184		\$2,184		
TELEPHONE					221000	----	\$3,311			\$3,311		
CELLULAR PHONES					221100			\$5,787		\$5,787		
PRINTING					230000			\$1,000		\$1,000		
TRAVEL				mileage, parking & meals	261300			\$15,000		\$15,000		
CONFERENCES/TRAINING				reg fees only	461601		\$715	\$1,710		\$2,425		
UTILITIES				Water 273000 Elec 271000 Garbage 274000	----	\$19,271				\$19,271		
OFFICE SUPPLIES				Aud Vis 341029 & Inf Tech 341023	341018	\$1,179	\$2,923	\$20,400		\$24,502		
EDUCATIONAL MATERIALS					341039	\$200				\$200		
										\$0		
SUBSCRIPTIONS/DUES				DEO	492000	\$175				\$175		
										\$0		
RENT- EQUIPMENT				Copier	442000		\$1,680			\$1,680		
HR ASSESSMENT FEE				Per FTE	----	\$3,991.00	\$939	\$704		\$5,634		
c. Total Direct Cost					\$9,571	\$96,627		\$0	\$53,085	\$0	\$159,283	8.69%
d. Indirect Cost												
Indirect cost will offset purchasing finance information												
Indirect Cost (For JWB is 17% of Salaries and Fringe Benefits)					\$129,480					\$129,480		
Indirect Cost – In Kind							\$296,035			\$296,035		
d. Total Indirect Cost – 34.10 %					\$129,480	\$0	\$0	\$296,035	\$0	\$0	\$425,515	23.22%
Proposed Expenditure Budget					\$900,698	\$367,731	\$133,123	\$296,035	\$135,055	\$0	\$1,832,643	100.00%
Revenue Budget					\$900,698	\$367,731	\$133,123		\$135,055	\$0	\$1,536,607	
Notes:					Pgm %	Pgm %	Pgm %	Pgm %	Pgm %			
					\$0	\$0		\$0				
					49%	20%	7%	16%	7%	0%		

**C. Approve Proposed 2026 Board Meeting Dates**

**Wednesday, March 11 at 6:30 p.m.**

**Wednesday, June 3 at 1:30 p.m.**

**Wednesday, September 16 at 6:30 p.m.**

**Wednesday, November 4 at 1:30 p.m.**

### III. Action Items

#### D. FINAL AGENCY ACTION ON PROPOSED INCREASES/ADDITIONS TO REGULATIONS/MINIMUM STANDARDS FROM 8/27/25 PUBLIC HEARING

\* Each proposed regulation must be approved by 5/7 of the Board to be implemented.

##### 1. Increases/Additions to Minimum Standards for Children's Centers

##### a. To increase Fee for Child Care Center Application Fee including changes to Application

##### Current Regulation:

##### X. APPLICATION, FEES, LICENSE

##### B. Fees

1. The License Board is authorized to charge an application fee not in excess of twenty-five dollars (\$25.00) for each children's center for which a license is sought. All children's center application fees are set at \$25.00.

##### Proposed Regulation:

##### X. APPLICATION, FEES, LICENSE

##### B. Fees

1. The License Board is authorized to charge an application fee ~~not in excess of~~ **thirty-five dollars (\$35.00)** for each children's center for which a license is sought. All children's center application fees, **including application for license change,** are set at **\$35.00.**

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to increase the cost of licensing a children's center. There has not been an increase to the cost of licensing a children's center since 2021 and over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**



**b. To increase Fee for Child Care Center license**

**Current Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

*3. In addition to the application fee, each children's center will be charged a license fee of \$100.00 plus \$1.00 per child based upon the license capacity of the children's center.*

**Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

*3. In addition to the application fee, each children's center will be charged a license fee of **\$110.00** plus \$1.00 per child based upon the license capacity of the children's center.*

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to increase the cost of licensing a children's center. There has not been an increase to the cost of licensing a children's center since 2021 and over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

**c. To increase Fee for Preliminary Site Inspection (non-mandatory).**

**Current Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

*2. Each preliminary site inspection (non-mandatory) will cost \$50.00.*

**Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

*2. Each preliminary site inspection (non-mandatory) will cost **\$55.00**.*

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to increase the cost of licensing a children's center. There has not been an increase to the cost of licensing a children's center since 2021 and over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

**d. To increase Fee for Child Care Center filing petition for a variance or waiver.**

**Current Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

*4. The cost for filing each petition for a variance or waiver is \$100.00*

**Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

*4. The cost for filing each petition for a variance or waiver **from a Pinellas County regulation is \$110.00 and the cost for filing each petition for a variance or waiver from a state regulation is \$125.00.***

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to increase the fee for the filing of each petition for a variance or waiver. When a provider files a petition for a variance/waiver from either a Pinellas or a state regulation staff must spend time analyzing the request and gathering information necessary from the provider. Thereafter legal counsel is consulted and an Order on the petition is drafted and entered. In addition, when a provider seeks a variance/waiver of a state regulation PCLB is required to publish it in the Florida Administrative Register and PCLB is also required to publish the disposition in the Florida Administrative Register. Over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

**e. To add a new regulation requiring an exempt Children's Center to pay a fee for verification of exemption**

**Current Regulation:**

*None- the current regulations do not provide for a fee to be paid for verification of exempt status*

**Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

**6. An annual fee of \$50.00 will be charged for verification of an exempt children's center.**

*\*This will alter numbering of remaining sections if passed.*

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to charge a fee to verify exemption status of a children's center requesting exempt status. There has never been a fee charged for this and staff spends significant time verifying the exempt status using the factors set by law to determine if a center can meet the legal requirements to be exempt from licensure. Over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

**f. To add a new regulation requiring a fee for reinspection(s) for Child Care Centers.**

**Current Regulation:**

*None- the current regulations do not provide for a fee to be paid for any required reinspection.*

**Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

**7. A fee of \$25 for the second reinspection and \$50 for any additional reinspection necessary thereafter will be charged after a children's center has received a violation of a regulation. There is no fee for the first reinspection.**

***\*This will alter numbering of remaining sections if passed.***

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to charge a fee for reinspection. After a children's center has been found in violation of a regulation, licensing staff are required to reinspect to be certain the children's center has remedied the non-compliance. Certain times centers do not remedy the non-compliance, and staff are required to reinspect multiple times. A reinspection fee (other local licensing agencies charge this type of fee) is necessary as staff spends significant time reinspecting after non-compliance has been found. The center will not be charged for the first reinspection. Over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

**g. To add a new regulation providing for an annual increase of 3% for all fees for Child Care Centers.**

**Current Regulation:**

*None- the current regulations do not provide for automatic increases to fees.*

**Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

**8. As of January 1, 2027, and January 1 of each year thereafter, all fees in these regulations will automatically increase by 3%.**

*\*This will alter numbering of remaining sections if passed.*

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to include an automatic increase in the amount of fees. Over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses the automatic nature of the increase will streamline the process for operational efficiency.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

**2. Increases/ Additions to Minimum Standards for Family Child Care Homes**

**a. To increase fee for Family Child Care Home and Large Family Child Care Home Application including changes to Application.**

**Current Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

*1. The License Board is authorized to charge an application fee not in excess of twenty-five dollars (\$25.00) for each family child care home for which a license is sought. All family child care home application fees are set at \$25.00*

**Proposed Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

*1. The License Board is authorized to charge an application fee ~~not in excess of~~ **thirty-five dollars (\$35.00)** for each family child care home **and large family child care home** for which a license is sought. All family child care home **and large family child care home** application fees, **including application for license change** are set at **\$35.00***

**FINDING OF NECESSITY Passed by the Board on June 11, 2025 :** *PCLB finds it necessary, not merely desirable, to increase the cost of licensing a child care home. There has not been an increase to the cost of licensing a child care home since 2021 and over the past several, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license, fees

**Implementation Date:** *January 15, 2026*

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

**b. To increase Fee for filing a petition for a variance or waiver for Family Child Care Homes and Large Family Child Care Homes**

**Current Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

5. *The cost for filing each petition for a variance or waiver is \$100.00*

**Proposed Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

5. *The cost for filing each petition for a variance or waiver from a Pinellas County regulation is \$110.00 and the cost for filing each petition for a variance or waiver from a state regulation is \$125.00 for both Family Child Care Homes and Large Family Child Care Homes.*

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to increase the fee for the filing of each petition for a variance or waiver. When a provider files a petition for a variance/waiver from either a Pinellas or a state regulation staff must spend time analyzing the request and gathering information necessary from the provider. Thereafter legal counsel is consulted and an Order on the petition is drafted and entered. In addition, when a provider seeks a variance/waiver of a state regulation PCLB is required to publish it in the Florida Administrative Register and PCLB is also required to publish the disposition in the Florida Administrative Register. Over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license, fees

**Implementation Date:** *January 15, 2026*

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**



**c. To increase Fee for adding overnight care for Family Child Care Home and Large Family Child Care Home.**

**Current Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

7. *Each family child care home will be charged \$25.00 to add overnight care to the license at any time other than at issuance of an initial license or at the time of renewal.*

**Proposed Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

7. *Each family child care home **and large family child care home** will be charged **\$35.00** to add overnight care to the license at any time other than at issuance of an initial license or at the time of renewal.*

**FINDING OF NECESSITY:** *PCLB finds it necessary, not merely desirable, to increase the fee for adding overnight care to the license at any time other than at issuance or renewal due to the increased staff resources involved to add this to the license. Over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

**d. To add a new regulation requiring a fee for reinspection(s) for Family Child Care Homes and Large Family Child Care Homes.**

**Current Regulation:**

*None- the current regulations do not provide for a fee to be paid for any required reinspection.*

**Proposed Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

**8. A fee of \$25 for the second reinspection and \$50 for any additional reinspection necessary thereafter will be charged after a family child care home or large family child care home has received a violation of a regulation. There is no fee for the first reinspection.**

***\*This will alter numbering of remaining sections if passed.***

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to charge a fee for reinspection. After a home has been found in violation of a regulation, licensing staff are required to reinspect to be certain the home has remedied the non-compliance. Certain times homes do not remedy the non-compliance, and staff are required to reinspect multiple times. A reinspection fee (other local licensing agencies charge this type of fee) is necessary as staff spends significant time reinspecting after non-compliance has been found. The home will not be charged for the first reinspection. Over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

e. **To add a new regulation providing for an annual increase of 3% for all fees for Family Child Care Homes and Large Family Child Care Homes.**

**Current Regulation:**

*None- the current regulations do not provide for automatic increases to fees.*

**Proposed Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

**9. As of January 1, 2027, and January 1 of each year thereafter, all fees in these regulations will automatically increase by 3%.**

*\*This will alter numbering of remaining sections if passed.*

**FINDING OF NECESSITY Passed by the Board on June 11, 2025:** *PCLB finds it necessary, not merely desirable, to include an automatic increase in the amount of fees. Over the past several years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses the automatic nature of the increase will streamline the process for operational*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license, fees

**Implementation Date:** January 15, 2026

**BOARD ACTION: TO APPROVE OR DENY THE PROPOSED REGULATION.**

### III.Action Items

#### E.Decrease CPR Regulation for Children's Center's

**Decrease the current CPR requirement to one person certified on site at all times. The first aid requirement remains the same.**

Total number of child care personnel in direct supervision of children to meet staff to child operating ratios:	Total minimum number of child care personnel with Pediatric CPR certification on site when children are present:	Total minimum number of child care personnel with first aid training on site when children are present:
0-25	3	3
25-50	4	4
51-75	5	5
76-100	6	6
101+	7	7

#### F. Approve Children Center Licenses

Center Name	License Type	Capacity	Age groups
Lutheran Services Florida, Inc – Clearwater Center	Day Nursery	138 including 8 infants	1 years through 6 years
YMCA of the Suncoast Child Care – LIFT Academy	School Age	19	School Age
Discovery Bay Preschool	Day Nursery	105 including 20 infants	1 year through 6 years and School Age*
KCE Champions @ Espiritu Santo Catholic	Day Nursery	122	3 years through 6 years and School Age

#### G. Approve Family Child Care Home Licenses

**RECOMMENDATION: Approve licenses for 5 new Family Child Care Homes**

Provider Name	Address	Capacity
Crystal Koel	1618 Bravo Drive, Clearwater 33764	8
Cheryl Smith	4619 6 <sup>th</sup> Ave. S., St. Petersburg 33711	5
Cieria McNair	3821 Queen St., St. Petersburg 33714	8

Charlene Thomas	4718 14 <sup>th</sup> Ave. S., St. Petersburg 33711	6
Xzavia Belcher	3700 58 <sup>th</sup> Ave. N., St. Petersburg 33714	6

#### **IV. Executive Director's Report**

### A. Annual Financial Report

PINELLAS COUNTY LICENSE BOARD REVENUE & EXPENSE BUDGET REPORT 10/01/25 - 09/30/26 (FY2526) ALL FUND SUMMARY																				ADD EXPENSES TO LAPSE				
3 Pag periods																		3 Pag periods		ALL FUNDS		PROJECTED		
ACCOUNT	ANNUAL BUDGET	Amended BUDGET	OCTOBER ACTUAL	NOVEMBER ACTUAL	DECEMBER ACTUAL	JANUARY ACTUAL	FEBRUARY ACTUAL	MARCH ACTUAL	APRIL ACTUAL	MAY ACTUAL	JUNE ACTUAL	JULY ACTUAL	AUGUST ACTUAL	SEPTEMBER ACTUAL	SEPTEMB ER ACTUAL	SPENT 9/30/2026	AVAILABLE BALANCE	% SPENT	and SPENT BALANCE	Lapse Factor as of 9/30/26				
PRINTING	1,000	1,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00%	0.00	1,000.00				
TRAVEL	15,000	15,000	114.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114.81	14,885.19	0.77%	114.81	14,885.19				
EDUCATIONAL MATERIALS	200	200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00%	0.00	200.00				
OFFICE SUPPLIES	24,502	24,502	1,120.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,120.83	23,381.17	4.57%	1,120.83	23,381.17				
INFO. TECHNOLOGY	300	300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00%	0.00	300.00				
RENT- EQUIPMENT (COPIER)	1,680	1,680	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,680.00	0.00%	0.00	1,680.00				
SUBSCRIPTIONS/DUES	175	175	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00	0.00	####	175.00	0.00				
EQUIPMENT - COMPUTERS	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	####	0.00	0.00				
CONTRACTUAL- Audit	21,000	21,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00	0.00%	0.00	21,000.00				
CONTRACTUAL- Legal Fees	40,000	40,000	11,265.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,265.83	28,734.17	28.16%	11,265.83	28,734.17				
CONTRACTUAL- Advertising	1,000	1,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00%	0.00	1,000.00				
CONTRACTUAL- Janitorial	15,700	15,700	1,231.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,231.01	14,468.99	7.84%	1,231.01	14,468.99				
UTILITIES	19,271	19,271	2,581.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,581.03	16,689.97	13.39%	2,581.03	16,689.97				
FINGERPRINT	114	114	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.00	78.00	31.58%	36.00	78.00				
HR ASSESSMENT FEE	5,634	5,634	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,634.00	0.00%	0.00	5,634.00				
Misc/Conference	2,425	2,425	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,425.00	0.00%	0.00	2,425.00				
TOTAL OPERATING	159,283	159,283	16,562.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,562.19	142,720.81	10.40%	16,562.19	142,720.81				
ADMIN. COST FDOH In-Kind	296,035	296,035	16,678.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,678.00	279,357.00	5.63%	16,678.00	279,357.00				
ADMIN. COST JVB IT%	129,480	129,480	7,262.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,262.36	122,217.78	5.61%	7,262.36	122,217.78				
TOTAL ADMIN. COST 34.10%	425,515	425,515	23,940.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,940.36	401,574.79	5.63%	23,940.36	401,574.79				
ALL FUND TOTAL EXPENSES	*****	*****	110,708.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,708.88	*****	6.04%	110,708.88	1721,934.26				
REVENUE SOURCES ( projected Received)																								
JVB	900,699	900,699	49,982.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49,982.12	850,716.93	5.55%	49,982.12	850,716.93				
DCF	367,731	367,731	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	30,644.25	367,731.00	(0.29)	####	367,731.00	(0.29)				
FDOH	133,123	133,123	7,670.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,670.66	125,452.62	5.76%	7,670.66	125,452.62				
FDOH In-Kind	296,035	296,035	16,678.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,678.00	279,357.00	5.63%	16,678.00	279,357.00				
LB FEES & FINES	135,055	135,055	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135,055.10	0.00%	0.00	135,055.10				
FUND BALANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	####	0.00	0.00				
ALL FUND TOTAL REVENUE	*****	*****	104,975.03	30,644.25	*****	*****	*****	*****	30,644.25	30,644.25	*****	*****	*****	30,644.25	-	442,061.78	*****	24.12%	442,061.78	1,390,581.36				

## B. Statistical Report Regarding Licensing Activities

Statistical Report for October 2025												
	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
Previous Months Totals	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Monthly Activity	195	1394	28	336	227	20786	127	19019	4	278	6	264
1. Temporary Permits 1st Time TP	1	6			1	112			1	177		
2. Capacity Change - current licenses New capacity began						3		-30				
3. Closed - # with capacity	-5	-33			3	-416						
4. Corrections - from previous reports Explain below*												
Total Capacity	191	1367	28	336	225	20491	127	18989	5	455	6	264
Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC		Infant Spaces						
Total Number	219	191	28	363		136						
Total Capacity	1703	1367	336	40199		2889						

Service Tasks/Licensing Activities	CENTERS	HOMES	OTHER/FOODS	MS inspections
Prelim inspections	4	2	0	0
Initial inspections	2	1	0	0
Routine/Renewal inspections	99	47	0	0
Complaint Investigations Only	17	0	0	0
Reinspection/Recheck Inspections	33	6	0	0
Technical Assistance or Consultation	7	1	0	0
Inspections/Visits for Change	4	0	0	0
Unlicensed Care Visits/Communications	1	1	0	0
Complaint/Intake Reports Taken/Written	20	0	0	0
Fines Given	9	2	0	0
CLASSIFINES GIVEN (all Class 1's for this month)	1	0	0	0
Trainings Given	5	0	0	0
Trainings Attended	19	0	0	0
Fine Hearings/Conferences/Staffing's	5	0	0	0
Checklists Completed (turned into Supervisor)	0	0	0	0
DCF Website Lookups	0	105	0	0
Other Activities	97	0	0	0
Number of Regular Licenses Issued (CAPES)	23	17		
Temporary Licenses Issued (NEW) (CAPES)	2	1		
Provisional Licenses Issued (CAPES)	0	0		
Board Licenses Issued (CAPES)	0	0		
Probational Licenses Issued (CAPES)	0	0		
Licenses Closed (doors closed) (CAPES)	3	5		
Number of Regular Inspections and Re-Inspections approved into CAPES	132	49		
Number of Complaints Processed and Assigned	17	0		
Number of Complaint Inspections approved into CAPES	15	0		
Number of Files Requiring Extra Time and/or Paperwork (Other Category)	4	0		
Number of Complaints Requiring Extra Time and/or Paperwork (Other Category)	1	0		
Ride Along's	0	0		
Number of Renewal Packets Created and Mailed/Sent out	28	18	0	
Number of Incoming Renewal Packets and Payments Received and Processed	25	22	0	
Number of Licenses/Exemption Letters Sent/Mailed out	20	33	0	
Number of Training Attendees Signed Up/Processed	16	6	0	
Number of Training Attendees Prepared (Materials) for	16	3	0	
Number of Trainings Schedules Prepared (and rooms booked)	1	0	0	
Number of Trainings Attended	0	3	0	
Other Activities (board mtgs, field ride along's)	0	0	0	0
<b>TOTALS</b>	<b>626</b>	<b>322</b>	<b>0</b>	<b>0</b>

**Total Number of Licensed Child Care Entities (facilities & homes) in the County as of the Last Day of each Month**

582

**Number of Licensed Child Care Entities with Class 1**

1

**Number of Licenses Issued**

43

**Number of Licenses Issued within Statutory Time**

43

**Number of Provisional Licenses Issued**

0

**Number of Inspections and Re-Inspections Performed**

194

**Number of Complaints processed**

17

**Number of Other Licensing Activities**

693

**Number of Food Licensing Activities**

0

Total Activities 947

**Total licensed capacity of Licensed Child Care Entities (facilities & homes) in the County as of the Last Day of each Month**

41902

Totals Check 948



## C. Compliance Reports

### 1. Children's Centers Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine Amount	Due Date of Fine	Amount Paid	Date Paid
Calvary Kids Care	2	Records/Attendance	7/17/2025	\$50	8/1/2025	\$50	7/17/2025
KinderCare 531	3	Records/Facility-Personnel	7/17/2025	\$30	8/1/2025	\$30	7/29/2025
KinderCare 531	3	Records/Facility - Enrollment	7/17/2025	\$30	8/1/2025	\$30	8/1/2025
First Steps Educ. STP	2	Adult/Child Ratio	7/22/2025	\$50	8/6/2025	\$50	8/21/2025
First Steps Educ. STP	2	Supervision/Emer. Person	7/22/2025	\$50	8/6/2025	\$50	8/21/2025
First Steps Educ. STP	2	Fire Inspection	7/22/2025	\$50	8/6/2025	\$50	8/21/2025
First Steps Educ. STP	3	Daily Report Infants	7/22/2025	\$25	8/6/2025	\$25	8/21/2025
The Stepping Stone Daycare LLC	2	Records/Attendance	7/31/2025	\$50	8/15/2025	\$50	8/18/2025
Precious Angel's P.S	2	Infants separate	8/5/2025	\$50	8/20/2025	\$50	8/19/2025
KC 216	3	Physical Environment	8/8/2025	\$25	8/23/2025	\$25	9/11/2025
KC 216	3	Personnel/Early Lit	8/8/2025	\$30	8/23/2025	\$30	9/11/2025
KC 216	3	Personnel/Staff Training	8/8/2025	\$25	8/23/2025	\$25	9/11/2025
KC 216	3	Personnel/Staff Credentials	8/8/2025	\$25	8/23/2025	\$25	9/11/2025
KC 216	2	Physical Environment	8/8/2025	\$50	8/23/2025	\$50	9/11/2025
KC 216	3	Cups not labeled	8/8/2025	\$25	8/23/2025	\$25	9/11/2025
R'Club US 19 & Ulmerton	2	Supervision	8/11/2025	\$50	8/26/2025	\$50	8/25/2025
R'Club US 19 & Ulmerton	2	Discipline Policy	8/11/2025	\$50	8/26/2025	\$50	8/25/2025
R'Club US 19 & Ulmerton	3	Accident/Incident Reports	8/11/2025	\$25	8/26/2025	\$25	8/25/2025
R'Club US 19 & Ulmerton	2	Discipline Policy	8/11/2025	\$60	8/26/2025	\$60	8/25/2025
R'Club US 19 & Ulmerton	2	Center Closing Log	8/11/2025	\$50	8/26/2025	\$50	8/25/2025
R'Club US 19 & Ulmerton	2	Reporting Child Abuse/Neglect	8/11/2025	\$50	8/26/2025	\$50	8/25/2025
R'Club US 19 & Ulmerton	2	Background Screening	8/11/2025	\$50	8/26/2025	\$50	8/25/2025
R'Club US 19 & Ulmerton	3	Employment History Check	8/11/2025	\$25	8/26/2025	\$25	8/25/2025
R'Club US 19 & Ulmerton	3	Enrollment Information	8/11/2025	\$25	8/26/2025	\$25	8/25/2025

Clearwater NFC	3	Emergency Medical Release	8/12/2025	\$25	8/27/2025	\$25	8/27/2025
Clearwater NFC	3	Education Qualifications	8/12/2025	\$25	8/27/2025	\$25	8/27/2025
Clearwater NFC	3	Annual In-Service Training	8/12/2025	\$25	8/27/2025	\$25	8/27/2025
Young Achievers	3	Attendance	8/13/2025	\$25	8/28/2025	\$25	9/19/2025
Blessed Sacrament C.S	3	Emergency Medical Release	8/13/2025	\$25	8/28/2025	\$25	8/19/2025
YMCA - Skycrest	3	Emergency Medical Release	8/19/2025	\$25	9/3/2025	\$25	8/26/2025
YMCA - Skycrest	3	Enrollment Information	8/19/2025	\$25	9/3/2025	\$25	8/26/2025
LSF, Inc. - Los Caminos	3	Personnel Employment History Check	8/20/2025	\$25	9/4/2025	\$25	9/25/2025
Artz 4 Life	2	Daily Attendance	8/26/2025	\$60	9/10/2025	\$60	9/15/2025
KCE Champions Espiritu	3	Beginning Training	8/27/2025	\$40	9/11/2025	\$40	9/19/2025
Connie Marmaro	3	Incomplete Emp. History	9/3/2025	\$420	9/18/2025	\$420	9/19/2025
YMCA Curtis	3	Exposure Plan	9/5/2025	\$25	9/20/2025	\$25	9/25/2025
YMCA Curtis	3	Acknowledgement form/late	9/5/2025	\$25	9/20/2025	\$25	9/25/2025
YMCA Oldsmar	3	Emergency Medical Release	9/8/2025	\$520	9/23/2025	\$520	9/12/2025
YMCA Oldsmar	2	Level 2 Screening	9/8/2025	\$50	9/23/2025	\$50	9/12/2025
KC 216	2	Physical Environment	9/2/2025	\$50	9/17/2025	\$50	9/11/2025
Little Ones P.S of Clearwater	2	Records/Daily Attendance	9/10/2025	\$50	9/25/2025	\$50	9/17/2025
Sweet Peas Preschool	2	Attendance	9/12/2025	\$50	9/26/2025	\$50	9/26/2025
Country Day School	3	Expired Immunization	9/19/2025	\$25	9/26/2025	\$25	9/26/2025
Country Day School	3	Incomplete Enrollment	9/19/2025	\$25	9/26/2025	\$25	9/26/2025
Country Day School	3	Expired student health	9/19/2025	\$25	9/26/2025	\$25	9/26/2025
Country Day School	3	Missing medical release forms	9/19/2025	\$25	9/26/2025	\$25	9/26/2025
YMCA - Oldsmar	3	Children Records Incomplete	9/23/2025	\$30	9/25/2025	\$30	9/25/2025
Our Lady of Lourdes CC	3	Records Emergency Medical Release Form	9/24/2025	\$30	10/1/2025	\$30	10/1/2025
Our Lady of Lourdes CC	3	Records Facility Records Enrollment Information	9/24/2025	\$30	10/1/2025	\$30	10/1/2025

## 2. Family Child Care Homes Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine Amount	Due Date of Fine	Amount Paid	Date Paid
Julia Bernal	2	Staff Training-First Aid: both substitutes FA certificates were expired.	10/10/2025	\$50	10/25/2025	\$50	10/21/2025
Julia Bernal	2	Staff Training-CPR: both substitutes CPR certificates were expired.	10/10/2025	\$50	10/25/2025	\$50	10/21/2025

## 3. 100% Compliant Inspections in Children's Centers

August	September	October
Child's Park Recreation Center	YMCA Westgate	KCE Champions LLC @ St. Jude Catholic School
Kidz World Preschool	Sonrise Christian Preschool	R'Club Fairmount Park
YMCA Madeira Beach Elementary	R'Club Pasadena	New Horizons Preschool & Learning Center
YMCA Northwest Elementary	City of Gulfport Recreation Center	Fundamentals Early Learning II, LLC
Keswick Kids, INC.	Precious Angels	YMCA Belcher
Cathedral School of St. Jude	Seasons of Care	R'Club Sutherland
Learning Empowered Campus	Foundations of Learning Preschool LLC	Oak Crest Preschool
YMCA Bear Creek	PCC Christian Play Group	Lake Tarpon Learning Center - West
Leap Forward Academy	Excel Learning Center	YMCA Tarpon Spring Fundamental
Lutheran Services FL, Tarpon Springs	Elisa Nelson El. – R'Club	Barlow Little Palms Preschool
Union Academy Family Center	A Robin's Nest – A Christian Preschool	The Learning Experience Clearwater
St. Luke Early Childhood Center	The Growing Place Preschool	St. Cecelia School
August	September	October
Stars & Comets Before/Afterschool Care	YMCA Ozona	YMCA LIFT Academy
YMCA Curlew Creek	Highland Early Learning Center	Olympians Preschool INC
YMCA Cypress Woods	The Sprout Academy of Largo	KCE Champions LLC @ Espiritu Santo Catholic
YMCA Highland Lakes	Skycrest Christian School	Alpha & Omega Learning Center
YMCA Lake St. George	Kid Time Preschool	Primrose School of Oldsmar
Young Days Christian Academy	My Friends Learning Center	YMCA Oldsmar
Suncoast Waldorf School	B & G Club Wood Valley	R'Club Eisenhower

Tomorrow's Child	Happy Days Academy LLC	R'Club Paul B Stephens
Ascension Preschool	Promiseland PS @ Bap. Church STP	Brilliant Little Minds Early Childhood Learning Center
R'Club Sandy Lane	KCE Champions @ Holy Family	Tot Tenders Learning Center, INC
Lutheran Services FL, Isay M. Gulley	R'Club Shore Acres	R'Club Nina Harris
Safety Harbor Community Center	Magnolia Dayschool of Pinellas Park	Anona Child Development Center
YMCA Forest Lakes	YMCA Fuguitt	Indian Rocks Christian School
YMCA Frontier	B & G Club Ridgecrest	St. Jerome Early Childhood Center
Bright Beginnings Early Learning Center	Christ the King Christian School	YMCA Orange Grove
Main Street Early Learning Center	R'Club Seminole	YMCA Bauder
Cornerstone Christian School	Seminole United Methodist Academy	Paul R. Hortin Child Development Center, INC
Dunedin Academy and Dayschool INC	LSF Rainbow Village	YMCA Melrose
Highland Recreation Center	Youth Enrichment Program Wildwood	R'Club Blanton
Little Pals Preschool	Arqam's Academy Inc	R'Club New Heights
R'Club McMullen Booth	Campbell Park Recreation Center	R'Club ELA @ 94 <sup>th</sup> Ave.
Dunedin Montessori Academy	Orlando Health CDC	LSF Highpoint
A Child's Choice	SPPF MASTR Kids Program Friendship	Operation Par Inc.- Par Village
The Sprout Academy Pinellas Park	YMCA Gulf Beaches	Learn Play Grow Academy
Faithful Beginnings Preschool	Bay Vista Learning Center	R'Club Highpoint
Riveria Day School	Blossom Mont. School for the Deaf	
Willis S Johns Recreation Center	Teen Parenting Program-PTEC CLW	
YMCA Pinellas Central	Highpoint NFC	
Bright Discoveries for Early Learning	Bardmoor YMCA Preschool Ac.	St. Paul's Children's Center
R'Club Pinellas Park	YMCA North Shore	
Sacred Heart Catholic School		
YMCA Lynch		
Write Start Learning Center		
City of Largo-SW Rec. Complex		
YMCA Anona		
YMCA Oakhurst		

R'Club Walsingham Oaks		
YMCA Campbell Park Elementary		
Academy for Love & Learning Inc.		
R'Club James B Sanderlin		
R'Club Lakeview		
Speer YMCA Preschool Academy		
YMCA Baypoint		
YMCA Maximo		
B & G Northside		
B & G Royal Theater		
First United Methodist Church PS		
Frank w Pierce Recreation Center		
Sprout Academy St. Petersburg		
St. Petersburg Primary Prep		
Truth & Life Christian Academy		
R'Club Lealman		
YMCA Sexton		
Lutheran Church of the Cross DS		

#### 4. 100% Compliant Inspections in Family Child Care Homes

\* Inactive/no children in care

August	September	October
Lori Gavitt	Kristen Baust	Susan Live
Cristy O'Donnell	Hania Lux	Theresa Falzone*
Tabree Fort	Carol Ann Fowler	Barbara Grigsby
Pamela Hinson	Althlia Pennington	Tamara Beard-Ball
Angelita Troup	Catherine Bishop	Stephanie Singletary
Josette Matos	Christine Sciandra	Amber Easterday
Cristy O'Donnell	Karen Holloway	Irene Wilson-Giroir
Barbara Streeter	Nicole Boyd	Terri Williams
Velma Mondy	Barbara McNeil	Katelyn Kubisiak
Betty Brown	Cierra Woods	Lynn Gibson
LaWanda Brown	Sandy Garcia	Michelle Amons*
Patricia Powell	Melissa Jones	Cynthia Scott*
Davina Collins	Barbara Johnson	Katrina Jenkins
Deb Mimault	Lenora Alexander	Rosa Levy
Kristina Booker-Deveny	Cynthia Stephens	Gwen Watson
Ibtisam Rema Issa	Bernice Sanders	Charlene Thomas
Isabel Vera	Sonya Anderson	Samiya Watson
Luisa Collins	Gwen Hearn	Johana Bravo
Tiashemmer Holley	Kristi Harris	Leah Robinson
Mary Carrillo	Grisel Miranda-Vazquez	Stephanie Meacham
Esther Santana	Zoraya Pacheco	Odalis Tamayo
Molly Whitfield	Mitzi Webb	Ronda Shults
Andrea Pena	Dianne Day*	Kathleen Schmitt
	Deborah Kawa	Amber Gerhold
	Kathleen Pero	Veronica Mack
	Kimberly Kinnecom	Tamsen Baker
	Courtney Gwin	Elysia Huff
	Ellen Myers	
	Barbara Underwood	
	Crystal Koel	
	Diane De La Cruz	
	Lisa Taddeo	
	Patty Gavernik	
	Patricia Frisch	
	Darlyn Smith	

## 5. Closed Child Care Centers and Family Child Care Homes report

### Children's Centers:

Name	Date Closed	Reason
Alegria Montessori School	8/1/2015	Operator Decision
YMCA School Age Child Care Program-Ridgecrest	8/8/2025	Operator Decision
R'Club - Walsingham	8/11/2015	Operator Decision
Edgewater Preparatory Academy, Inc.	8/29/2025	Operator Decision
Bay Vista Learning Center, Inc.	10/3/2015	New Ownership
R'Club Community Pride at Breeden	10/6/2025	Operator Decision
Country Day School IRB, LLC	11/3/2025	Operator Decision
The Ohana P.S of Dunedin	11/19/2025	Chage of Ownership

### Family Child Care Homes:

Name	Date Closed	Reason
Kristin Ziegler	8/13/25	Withdrew Application
Diana Luna	9/8/25	Reg home to a Large home
Bonnie Adams	9/18/25	Personal reasons
Anita Rodrigues-Smith	10/7/25	Personal
Amber Gerhold	10/10/25	Personal
DaVee Henderlong	10/14/25	Deceased
Penny Naples	10/17/25	Personal
Christina Jackson	10/31/25	Move

## VI. Public Comment

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 2.

## VII. Staff Anniversaries

<b>October</b> Mary Jane Elder (19 years) Dejia Nevins (3 years)
<b>November</b> Faith Bornoff (8 years) Kay Velardi (3 years) Tammy Sharpe (5 years)
<b>December</b> Paula Boardman (7 years)

## VIII. Upcoming 2026 Meeting Dates

Determined at today's meeting

## IX. Adjournment