



HIV & AIDS Reporting Guidelines For Laboratories



√ These rules (64D-3.029 and 64D-3.031) apply to any laboratory that receives the initial order or collects the specimen to be tested

HIV

All laboratories are responsible for reporting **within 3 days** the following:

- ✓ Repeatedly reactive HIV enzyme immunoassay (EIA), followed by a positive confirmatory test (e.g. Western Blot, IFA, IB) done on or after 7/01/97.
- ✓ All HIV viral load (detectable and undetectable) test results on or after 11/20/06.
- ✓ Positive result on any HIV virologic test (e.g. p24 AG, Nucleic Acid Test (NAT/NAAT), or viral culture) on or after 11/20/06.
- ✓ All HIV test results (e.g. positive or negative immunoassay, positive or negative virologic tests) for those <18 months of age
- ✓ Each laboratory that reports a confirmed positive HIV test in persons ≥ 13 years of age must also report a serologic testing algorithm for recent HIV seroconversion (STARHS) test result. See F.A.C. 64D-3.029 (3, *11) for further details.



It is only through the assistance of laboratory directors like yourself, who *report* these tests in a timely manner, that we are better able to understand the demographic trends of HIV. In addition, we use this information to justify the need for continued funding of HIV/AIDS prevention programs and patient care services for our local areas.

POSSIBLE AIDS

All laboratories are responsible for reporting **within 3 days** the following:

- ✓ All CD-4 absolute counts and percentages of total lymphocytes, with or without confirmation of HIV infection

Information Required on Forms:

- ✓ Patient's first and last name & middle initial
- ✓ Patient's full address
- ✓ Patient's phone number
- ✓ Patient's date of birth
- ✓ Patient's sex at birth
- ✓ Patient's race
- ✓ Patient's ethnicity (Hispanic or non-Hispanic)
- ✓ Patient's pregnancy status (if applicable)
- ✓ Patient's social security number
- ✓ Submitting provider's name, full address & phone number
- ✓ Laboratory's name, full address and phone number
- ✓ Type of specimen (e.g. stool, urine, blood)
- ✓ Date specimen was collected
- ✓ Site of specimen (e.g. cervix, eye, if applicable)
- ✓ Date of report
- ✓ Type of tests performed and results, including reference range, titer (when quantitative), and including all available results on speciating, grouping, or typing of organisms (if applicable).

How to Report

- PLEASE DO NOT FAX any test results due to the "super-confidentiality" of HIV/AIDS cases.
- There are two ways to report test results:
 - Send by mail (please double envelope and mark "CONFIDENTIAL" on the inside) to:
Beth Sudduth, MPH
Florida Department of Health in Pinellas County
205 Dr. Martin Luther King Jr. Street North
St. Petersburg, FL 33701
 - Send by Electronic Laboratory Reporting (ELR) to Department of Health using Health Level Seven (HL7) version 2.3.1 format (please see Rule 64D-3.031 (5), F.A.C. for further details)