

Plan for Reporting and Managing Any Incident or Unusual Occurrence

Report all incidents or unusual occurrences to the Child Care Licensing office.

If the following types of incident or occurrence threatens the health, safety or welfare of the children, staff or volunteers, I would:

Lost or missing child: _____

Suspected maltreatment of a child: _____

Injury or illness requiring hospitalization or emergency treatment: _____

Death of a child or staff member: _____

Presence of a threatening individual: _____

