

EASY STEPS TO SUBMITTING A DELINQUENCY SCREENING

Must be done through Google Chrome

FDLE Criminal History Check for Children 12-17 years of age

1. <http://shield.fdle.state.fl.us/shield/app/orisearch?6>
2. Go to Florida Department of Law Enforcement
3. Click on Florida Criminal History Record Check
4. Scroll down, click on ORI Search
5. Scroll down, click on ORI Based Florida Criminal History-click Search
6. Put in the ORI Number –**FL721911Z** - Click Search
7. Click on Continue
8. Enter requested information - ONLY FILL IN AREAS WITH A **red star***
9. Review for accuracy – click on Continue -Print this page
10. Click on ADD if you are doing a second screening
11. Click on Go To Payment
12. Complete Payment Information and Click Next

Call or email Julie Oliver at PCLB and give the date of submission with the person's name and birth date.