

WORKSHEET FOR EVALUATION OF EDUCATIONAL DOCUMENTATION

LICENSED AS NURSERY SCHOOL AND/OR KINDERGARTEN			
TEACHER-IN-CHARGE (TIC)			
21 years of age or older 2 year of college (60 semester credit hours) 12 semester credit hours in early childhood education			
OR 2 years of experience in teaching 21 years of age or older			
Child Care Apprenticeship Program of Pinellas County OR			
21 years of age or older Child Development Associate (CDA)Credential *(Recency begins with date of employment as a Teacher-in-Charge.)			
TEACHER (T)			
18 years of age or older 2 years of college (60 semester credit hours) 12 semester credit hours in early childhood education			
OR 18 years of age or older 2 years of experience in teaching 12 semester credit hours in early childhood education			
OR 18 years of age or older Child Development Associate (CDA)Credential			
OR 18 years of age or older Child Care Apprenticeship Program of Pinellas County *(Recency begins with date of employment as a Teacher.) Infant programs are licensed under the day nursery category. Child care staff used in infant rooms meet day nursery worker requirement.			
TEACHER-IN-PROCESS(TIP)			
18 years of age or older 2 years of experience in teaching enrolled in the Child Care Apprenticeship Program of Pinellas County or the Child Development Associate (CDA)Credential. Proof of current enrollment in the program must be maintained in the employee's personnel file at the center. OR			
18 years of age or older 2 years of experience in teaching enrolled in early childhood education college courses, earning at least 3 semester credit hours in early childhood education each year until a minimum of 12 semester credits have been earned. *(Recency begins upon the completion of the 12 semester credits.)			
★ RECENCY All Teachers-in-Charge and Teachers in Nursery School and/or Kindergarten centers are required to earn at least 3 semester credit hours in early childhood education every 3 years until a minimum of 30 semester credit hours have been earned.			

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If a staff member moves from one nursery school/kindergarten to another, and the schools are under the same ownership, recency period continues without interruption. If the nursery school/kindergarten programs have

different ownership, the recency period (3 years) starts over.

WORKSHEET FOR EVALUATION OF EDUCATIONAL DOCUMENTATION (Continued)

LICENSED AS DAY NURSERY			
STAFF-MEMBER-IN-CHARGE (SMIC)			
21 years of age or older 6 semester credit hours ea	21 years of age or older 6 semester credit hours early childhood education		
OR 21 years of age or older any approved CDA equiva Exemption	lent with the <u>exception</u> of the	Employment History Recognition	
LICENSED AS BEFORE/AFTER SCHOOL PROGRAM: SCHOOL AGE/DAY NURSERY OR BEFORE/AFTER SCHOOL PROGRAM: SCHOOL AGE:			
STAFF-MEMBER-IN-CHARGE (SMIC)			
21 years of age or older 6 semester credit hours early childhood/school age education OR			
21 years of age or older any approved CDA equivalent with the <u>exception</u> of the Employment History Recognition Exemption			
Course Name	Grade	Credit Earned	

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