

Plan for Reporting and Managing any Incident or Unusual Occurrence

Name of Center _____

Report all incidents or unusual occurrences listed below to the Child Care Licensing office at 727-507-4857.

If the following types of incident or occurrence threatens the health, safety or welfare of the children, staff or volunteers, our children's center would:

Lost or missing child: _____

Suspected maltreatment of a child: _____

Injury or illness requiring hospitalization or emergency treatment: _____

Death of a child or staff member: _____

Presence of a threatening individual: _____

Name _____

Date _____