

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

REGULAR MEETING

Virtual Meeting for Advisory Committee

September 22, 2021 at 6:30 PM

Florida Department of Health in Pinellas

8751 Ulmerton Road, Largo, Florida

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

I. Call to Order

A. Announcements

II. Consent Agenda

A. Minutes from Public Hearing on June 23, 2021

B. Minutes from Board Meeting on June 23, 2021

III. Action Items

A. Final Agency Action on Proposed Increases/Additions to Minimum Standards

1. Increases/Additions to Minimum Standards for Children's Centers

a. To increase the fee for a Children's Center License

b. To add a new regulation providing for a fee for a non-mandatory preliminary inspection of a possible location of a Children's Center

c. To add a new regulation providing for a fee for filing a Petition for a Variance or Waiver for Children's Centers

d. To add a new regulation requiring a Children's Center Director who has not been a Director in Pinellas County within the previous 12 months, to attend the License Board Training "Pinellas Director Basics" within 90 days of hire as a Director in Pinellas County

2. Increases/Additions to Minimum Standards for Family Child Care Homes

a. To increase the fee for a Family Child Care License

b. To increase the fee for Large Family Child Care License

c. To add a new regulation providing for a fee for filing a petition for a Variance or Waiver for Family Child Care Homes and Large Family Child Care Homes

d. To add a new regulation requiring attendance at the License Board "Prospective Provider Training" if the applicant has not been a licensed Family Child Care Home operator in Pinellas County in the past two years

e. To add a new regulation providing for a \$25 fee to add overnight care to a license at any time other than at issuance of license or a renewal of a license for a Family Child Care Home or Large Family Child Care Home

B. Approve Agreement with JWB for October 1, 2021-September 30, 2024 - Attachment A

C. Review of RFP's & Selection of Auditor for FY 20-21 Audit - Attachment B

D. Approve Licenses for 3 New Child Care Centers

E. Approve Licenses for 5 Family Child Care Homes & 2 New Large Family Child Care Homes

F. Approve 2022 PCLB Board Meeting Dates

IV. Executive Director's Report - To Be Presented

V. Information Items

A. Update on Unlicensed Care Enforcement – Verbal Update

B. PCLB's 70th Birthday Celebration on September 14th – Verbal Update

C. Monthly Financial Report

D. Statistical Report Regarding Licensing Activities

E. Compliance Reports

1. Children's Centers Fine Report
2. Family Child Care Homes Fine Report
3. 100 Percent Compliant Inspections in Children's Centers
4. 100 Percent Compliant Inspections in Family Child Care Homes
5. Closed Centers and Homes

VI. Public Comment

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 3.

VII. Staff Anniversaries

VIII. Upcoming 2021 Meeting Dates

IX. Adjournment

Notice: This meeting is audio recorded by PCLB

PUBLIC COMMENT POLICY (Revised 10/01/13)

1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:

1. If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.
2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.
3. Individual speakers have up to three minutes.
4. A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.
5. Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.
6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

Public Comment for Agenda Items and Items not on the Agenda

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

Note:

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

2. Making a Presentation to the Board:

To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

3. Process for Decreasing or Increasing Licensing Regulations

Decreases:

- In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

Increases:

- At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.
- At the hearing, Board must give an opportunity for all affected persons to present their

views. The Board will hear public comment according to the procedure above.

- The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.
- Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.
- Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

4. Policy for Recording

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting.

II. Consent Agenda

A. Minutes from Public Hearing on June 23, 2021

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**PUBLIC HEARING REGARDING INCREASES/ADDITIONS TO MINIMUM STANDARDS
FOR CHILDREN'S CENTERS AND FAMILY CHILD CARE HOMES**

**June 23, 2021 at 1:30 PM
Florida Department of Health in Pinellas County
8751 Ulmerton Road, Largo, Florida
Unapproved Minutes**

Board Members Present: Michael Mikurak; Dorothy Duvé; Michael Feeney; Lynn Gibson; Celeste Fernandez; Commissioner Patricia Gerard

Board Members Attending Virtually: Emily Ralston

Ex-Officio Member Present: Brandy Downing

Advisory Committee Members Attending Virtually: Lynn Bittner; Richard French; Cynthia Sumter; Elizabeth Krakowski; Nancy McGreevy

Advisory Committee Members Absent: Shelia Haugabook

Attorney Present: Colleen Flynn, Esq.

Staff Members Present: Faith Bornoff, Executive Director; Jorie Massarsky, Supervisor, Centers; Julie Oliver, Supervisor, Family Child Care Homes; Kathi Merino, Licensing Specialist; Cindy Odette, Licensing Specialist, Public Comment Volunteer; Lisa Zacharia, Administrative Secretary; Chuck Minor, Environmental Health Administrator; Ivy Than Huynh, Contract Administrator

Staff Members Attending Virtually: Olga Chang, Contract Administrator

A. Introduction - Faith Bornoff, M.Ed., Executive Director & Colleen Flynn, Esq., PCLB Attorney

Mr. Mikurak called the Public Hearing to order and introduced Ms. Bornoff and Ms. Flynn. Ms. Bornoff stated that we did not receive any written comments by email, fax or regular mail so unless someone shows up at this meeting, we have no comments regarding the increases. Ms. Flynn stated this meeting is the time for the public to make comments on the proposed changes to regulations that you heard about in March. We mailed notice on March 31, to all Centers and Homes and it was also posted on the PCLB website and publicly noticed in the newspaper. Typically, this would be a hearing for the public to talk to us about their opinion and then it would be required by our Special Act for it to sit quiet for 90 days. Then, at the September Board meeting, we can discuss and then vote which will require more than a simple majority. We now call for any public comments and I see no members of the public that want to speak. Ms. Flynn then asked if Mr. Mikurak would like to adjourn the meeting.

B. Public Hearing for Proposed Increases/Additions to Minimum Standards for Children's Centers (See Attached Notice to Children's Centers Owners/Directors dated March 31, 2021)

1. To increase the fee for a Children's Center License
2. To add a new regulation providing for a fee for a non-mandatory preliminary inspection of a possible location for a Children's Center
3. To add a new regulation providing for a fee for filing a Petition for a Variance or Waiver for Children's Centers
4. To add a new regulation requiring a Children's Center Director who has not been a Director in Pinellas County within the previous 12 months, to attend the License Board Training "Pinellas Director Basics" within 90 days of hire as a Director in Pinellas County

There were no public comments regarding Proposed Increases/Additions to Minimum Standards for Children's Centers.

C. Public Hearing for Proposed Increases/Additions to Minimum Standards for Family Child Care Homes and Large Family Child Care Homes (See Attached Notice to Operators of Family Child Care Homes and Large Family Child Care Homes dated March 31, 2021)

1. To increase the fee for a Family Child Care License
2. To increase the fee for Large Family Child Care License
3. To add a new regulation providing for a fee for filing a petition for a Variance or Waiver for Family Child Care Homes and Large Family Child Care Homes
4. To add a new regulation requiring attendance at the License Board's "Prospective Provider Training" if the applicant has not been a licensed Family Child Care Home operator in Pinellas County in the past two years
5. To add a new regulation providing for a \$25 fee to add overnight care to a license at any time other than at issuance of license or a renewal of license for a Family Child Care Home or Large Family Child Care Home

There were no public comments regarding Proposed Increases/Additions to Minimum Standards for Family Child Care Home and Large Family Child Care Homes.

D. Adjournment

Mr. Mikurak stated that hearing no comments, the meeting is adjourned and he looks forward to having any additional conversations about this in September.

Respectfully submitted,

Celeste Fernandez, Secretary

B. Minutes from Board Meeting on June 23, 2021

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES
REGULAR BOARD MEETING FOR BOARD MEMBERS
June 23, 2021, Immediately Following the Public Hearing at 1:30 PM
Florida Department of Health in Pinellas County
8751 Ulmerton Road, Largo, Florida
VIRTUAL MEETING ON TEAMS FOR ADVISORY COMMITTEE**

Unapproved Minutes

Our mission is to protect and promote the health, safety, and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The regular Board Meeting of the Pinellas County License Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday, June 23, 2021, at 8751 Ulmerton Road, Largo, Florida, to begin at immediately following the Public Hearing beginning at 1:30 pm.

Board Members Present: Michael Mikurak; Dorothy Duvé; Michael Feeney; Lynn Gibson; Celeste Fernandez; Commissioner Patricia Gerard

Board Members Attending Virtually: Emily Ralston

Ex-Officio Member Present: Brandy Downing

Advisory Committee Members Attending Virtually: Richard French; Cynthia Sumter; Elizabeth Krakowski; Nancy McGreevy

Advisory Committee Members Absent: Shelia Haugabook; Lynn Bittner

Attorney Present: Colleen Flynn, Esq.

Staff Members Present: Faith Bornoff, Executive Director; Jorie Massarsky, Supervisor, Centers; Julie Oliver, Supervisor, Family Child Care Homes; Kathi Merino, Licensing Specialist; Cindy Odette, Licensing Specialist, Public Comment Volunteer; Lisa Zacharia, Administrative Secretary; Chuck Minor, Environmental Health Administrator; Ivy Than Huynh, Contract Administrator

Staff Members Attending Virtually: Olga Chang, Contract Administrator

I. Call to Order

Mr. Mikurak called the Board meeting to order immediately following the Public Hearing and asked for any announcements but there were none.

II. Consent Agenda

A. Mr. Mikurak asked for a motion to accept the minutes from March 24, 2021.

Motion: Ms. Duvé made a motion to accept the minutes. Ms. Gibson seconded the motion and the Consent Agenda passed unanimously.

B. Approve FY 21 Budget Amendment

Ms. Bornoff introduced Ivy Than Huynh, Contract Administrator, and asked her for her input regarding the Budget Amendment. Ms. Huynh explained she is now training Ms. Olga Chang to be our Contract Administrator. She stated Lapse funds were used for salaries/fringe. Ms. Bornoff stated JWB money was used for the 3% increase and we have moved a clerk to the JWB payroll. Ms. Flynn stated the Board has to approve any budget amendment in accordance with the laws that govern Special Districts; it has to be a formal amendment; and has to be posted on the PCLB web page. Ms. Flynn asked that Ms. Huynh describe the movement of money so that we can get advance authorization and a formal amendment can be presented at the September Board meeting. Ms. Huynh stated we moved \$8,627 from Salaries and \$12,000 from Health Insurance/Fringe Benefits to cover for the telephone and cell phone increases due to the pandemic and the fact that travel was restricted. We took \$903 that was budgeted for Conferences. With \$18,000 extra money made available, we want to replace all the field computers. Ms. Flynn asked Ms. Bornoff if she is asking the Board to approve this Budget Amendment and then possible amendments before September. Ms. Bornoff and Ms. Huynh explained money needed to be moved around before August 21, the deadline to submit to JWB. Mr. Mikurak explained he is on the Finance Committee at JWB. They have some funds available and will be looking toward a program that will ask the community where they are missing opportunities. There are opportunities for adjustments if you need more support and will impact in 2023. The areas Mr. Mikurak described are more presence, marketing and framing to increase the number of foster homes and get more children into a safe place. Ms. Flynn stated as a Special District, the Board could approve this Budget Amendment today and do a formal budget amendment in September. Ms. Bornoff stated that after the laptop purchase, she will put the money left over into office supplies so that we can replace chairs and other necessities. Ms. Huynh talked about the increase of the minimum wage to \$13.00 per hour.

Motion: Mr. Mikurak asked for a motion to approve the FY 21 Budget Amendment as is. Commissioner Gerard made the motion. Ms. Fernandez seconded the motion and it passed unanimously.

B. Approve FY 22 Proposed Budget

Ms. Bornoff stated this is what DOH has approved for FY22 and it has to go through JWB and DCF as well.

Motion: Mr. Mikurak asked for a motion to approve the FY 22 Proposed Budget. Commissioner Gerard made the motion. Ms. Fernandez seconded the motion and it passed unanimously.

C. Approve Factors for Evaluation of Audit Services Request for Proposal (RFP) & Authorize Public Announcement for RFP

Ms. Bornoff explained that in Section 3 it was added that DCF and JWB funding agreements require the audit and that the auditor must attend the first quarter Board meeting. Ms. Flynn stated that's also a legal requirement as a Special District. Ms. Flynn asked for the attachments that go with the RFP which were provided by Ms. Zacharia.

Motion: Mr. Mikurak asked for a motion to Approve Factors for Evaluation of Audit Services Request for Proposal (RFP) & Authorize Public Announcement for RFP. Commissioner Gerard made the motion. Ms. Gibson seconded the motion and it passed unanimously.

D. Approve Fourteenth Interlocal Agreement

Ms. Bornoff stated this is the renewal agreement between PCLB and DOH for FY22 and there were no changes.

Motion: Mr. Mikurak asked for a motion to approve the Fourteenth Interlocal Agreement. Mr. Feeney made the motion. Commissioner Gerard seconded the motion and it passed unanimously.

E. Approve Draft Renewal of Contract with DCF for 2021-2024

Ms. Bornoff reported this is the Draft and we don't have the official copy yet but we do need Board approval as it starts on July 1.

Motion: Mr. Mikurak asked for a motion to approve the draft Renewal of Contract with DCF for 2021-2024. Commissioner Gerard made the motion. Ms. Gibson seconded the seconded the motion and it passed unanimously.

F. Approve Renewal Agreement for Continued Representation of PCLB by Johnson Pope Bokor Ruppel & Burns, LLP for FY 2021-2022

Ms. Flynn explained that their fee had not increased since 2008 but it increased this year by \$15 per hour.

Motion: Mr. Mikurak asked for a motion to approve the Renewal Agreement for Continued Representation of PCLB by Johnson Pope. Commissioner Gerard made the motion. Ms. Fernandez seconded the seconded the motion and it passed unanimously

G. Approve Licenses for 5 New Family Child Care Homes & 1 New Large Family Child Care Home

Ms. Oliver reported that they have all had good inspections and we are asking for the Board to approve the 5 new Family Child Care Homes & 1 New Large Family Child Care Home. There are more Large Homes coming soon as well.

Motion: Mr. Mikurak asked for a motion to approve 5 new Family Child Care Homes & 1 New Large Family Child Care Home. Ms. Gibson made the motion. Commissioner Gerard seconded the motion and it passed unanimously.

IV. Executive Director's Report

Ms. Bornoff reported that Health Department has resumed normal business. Child care is also returning to the pre-COVID way of doing things but there are staff shortages so there are still closed rooms due to that. We are looking to buy laptops for field staff so they can be better supported out in the field. A bill passed the Legislature requiring alarms to be installed on vehicles for child care centers and child care homes. Providers have until January 1, 2022, to have them professionally installed but it goes into law on July 1, 2021. It's an alarm in the back of the vehicle which forces an adult to go to the back to turn it off so they are forced to check to ensure no children are left behind. The alarms are at the cost of the provider and can be disabled when not being used for transporting children. DCF is changing criteria for abbreviated inspections. Ms. Massarsky stated DCF worked with NARA and determined what standards are key indicators of non-compliances, 3 things that are key indicators, other standards, and 5 random standards. If any of these are violations, they have to go immediately to routine inspections. Soon homes will qualify for abbreviated inspections as well. Ms. Bornoff said she is really proud of the staff and providers for their work over the last year and a half. Children had somewhere to go, procedures were followed and some people never stopped working. Mr. Mikurak said the staff and providers have been amazing.

V. Information Items

A. Increases/Additions to Regulations and Next Steps - No Comments

B. Update on Unlicensed Care Enforcement – Ms. Bornoff stated Hope Williams has added duties of unlicensed care. She has had several complaints this quarter. One home is now in the process of getting licensed. Another individual had secured commercial office space and was running a child care out of it but there were no restrooms or sinks. We dismissed children that day and a month later we found she was doing it out of her home. She was then issued a \$500.00 fine. Another complaint was regarding a local sailing school. They met all criteria to be exempt and we issued a letter of exemption for them. They are now getting their staff screened and got an OCA Number. We will go back and in a year and check to see if

we can renew their letter of exemption. Hope is now also in the process of figuring out how to reach after - school programs. Our number one goal is background screening so everyone who is watching children has been background screened. Ms. Flynn reminded the Board that we need a 5/7 vote to approve the Increased Regulations at our September 22nd Board meeting. Mr. Mikurak asked about a fine for discipline. Ms. Massarsky explained that the person was fired. Discussion ensued about compliance and repercussions of fines.

C. Monthly Financial Report – No Comment

D. Statistical Report Regarding Licensing Activities – No Comment

E. Compliance Reports – No Comment

1. Children’s Centers Fine Report
2. Family Child Care Homes Fine Report
3. 100 Percent Compliant Inspections in Children’s Centers
4. 100 Percent Compliant Inspections in Family Child Care Homes
5. Closed Centers and Homes

VI. Public Comment – No Public Comment

VII. Staff Anniversaries

Ms. Bornoff reported Lisa Zacharia is the only anniversary this quarter and it’s her 4th.

VIII. Upcoming Meeting Dates

September 22, 2021, 6:30 pm

Mr. Mikurak reminded the Board we must have 5/7 Board members present to vote on increased regulations and the importance of that. Ms. Bornoff presented Board members with bound copies of the FY 20 audit.

November 17, 2021, 1:30 pm

IX. Adjournment

Meeting was adjourned at 2:20 pm.

Respectfully submitted,

Celeste Fernandez, Secretary

III. Action Items

A. FINAL AGENCY ACTION ON PROPOSED INCREASES/ADDITIONS TO MINIMUM STANDARDS FROM 6/23/21 PUBLIC HEARING - Each proposed regulation must be approved by 5/7 of the Board to be implemented.

1. Increases/Additions to Minimum Standards for Children's Centers

a. To Increase Fee for Children's Center License:

Current Regulation:

X. APPLICATION, FEES, LICENSE

B. Fees

2. In addition to the application fee, each children's center shall be charged a license fee of \$50.00 plus \$1.00 per child based upon the license capacity of the children's center.

Proposed Regulation:

X. APPLICATION, FEE, LICENSE

B. Fees

3. In addition to the application fee, each children's center will be charged a license fee of \$100.00 plus \$1.00 per child based upon the license capacity of the children's center.

Finding of Necessity Passed by Board on March 24, 2021:

PCLB finds it necessary, not merely desirable, to increase the cost of licensing a Children's Center. There has not been an increase to the cost of licensing a Children's Center since 2007, and over the past 14 years, costs have gone up dramatically, such as salary increases, mileage reimbursements, insurance materials, audit costs, etc. The funding from DCF has not increased since 2006, and the current cost to operate Licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees and 403.315 (4) F.S.

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY THE PROPOSED REGULATION.

Continued

III. Action Items

A. FINAL AGENCY ACTION ON PROPOSED REGULATIONS FROM 6/23/21 PUBLIC HEARING

1. Increases/Additions to Minimum Standards for Children's Centers

- b. To add a new regulation providing for a fee for a non-mandatory preliminary inspection of a possible location for a Children's Center.

Current Regulation: None – the current regulations do not provide for a fee for a preliminary site inspection.

Proposed Regulation:

X. APPLICATION, FEES, LICENSE

B. Fees

- 2. Each preliminary site inspection (non-mandatory) will cost \$50.00.

Finding of Necessity Passed by Board on March 24, 2021:

PCLB finds it necessary, not merely desirable, to charge for a non-mandatory preliminary site inspection. Prospective Center owners often request a preliminary site inspection, prior to purchasing or leasing space. There has been no charge for this service, and approximately 35% never end up opening a children's center. Thus, the service has been performed for free. Licensing Specialists are being paid for their mileage and time to conduct these preliminary inspections, and thus PCLB has been incurring this cost without reimbursement and cannot continue to offer the service without charging for it.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license, fees.

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY THE PROPOSED REGULATION.

Continued

III. Action Items

FINAL AGENCY ACTION ON PROPOSED REGULATIONS FROM 6/23/21 PUBLIC HEARING

1. Increases/Additions to Minimum Standards for Children's Centers

- c. To add a new regulation providing for a fee for filing a petition for a variance or waiver for Children's Centers.

Current Regulation: None-the current regulations do not provide for a fee for a variance or waiver application.

Proposed Regulation:

X. APPLICATION, FEES, LICENSE

B. Fees

- 4. The cost for filing each petition for a waiver is \$100.00

Finding of Necessity – Passed by the Board on March 24, 2021:

PCLB finds it necessary, not merely desirable, to charge for processing a petition for a variance or waiver. When a provider files a petition for a variance/waiver from either a Pinellas or a state regulation, staff must spend time analyzing the request and gathering information necessary from the provider. Thereafter, legal counsel is consulted and an Order on the petition is drafted and entered. In addition, when a provider seeks a variance/waiver of a state regulation, PCLB is required to publish it in the Florida Administrative Register and PCLB is also required to publish the disposition in the Florida Administrative Register. For both publications on a statewide request for variance/waiver the publication costs are approximately \$80. PCLB has not been charging for petitions for variance/waiver and PCLB has been incurring all of the expenses associated thereto and Charging \$100 per petition would offset some of the costs associated with petitions for variance/waiver.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B.
Application for license, fees

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY THE PROPOSED REGULATION.

Continued

III. Action Items

A. FINAL AGENCY ACTION ON PROPOSED REGULATIONS FROM 6/23/21 PUBLIC HEARING

1. Increases/Additions to Minimum Standards for Children's Centers

- d. To add a new regulation requiring a Children's Center Director who has not been a director in Pinellas County within the previous 12 months to attend the License Board Training "Pinellas Director Basics" within 90 days of hire as a Director in Pinellas County.

Current Regulation: None- the current regulations do not require a Director who has not been a Director in Pinellas County within the previous 12 months to attend any Pinellas specific training.

Proposed Regulation:

I. Personnel

C. Training

10. A Director who has not been employed as a Director in Pinellas County within the previous 12 months must attend the License Board Training "Pinellas Director Basics" within 90 days of hire as a Director in Pinellas.

Finding of Necessity Passed by Board on March 24, 2021:

Pinellas County not only meets 402 F.S. and 65C -22 FAC, but Chapter 61-2681 allows PCLB to exceed the state's minimum standards and have increased and/or additional regulations. Pinellas County regulations differ from the state regulations in many areas, including, but not limited to, infant care, ratios, group size, attendance recording requirements and children's records requirements. It is crucial that Directors understand their responsibility in the day to day operation of a Children's Center, including ramifications of not meeting compliance with Pinellas regulations. This course is designed to foster success in Pinellas County by focusing on the different/increased regulations in Pinellas County and answering questions early in a Director's tenure, to help the Director succeed. This, because of the many areas where Pinellas is different from the state regulations, PCLB finds it necessary, not merely desirable, to require all Directors who have not been employed as a Director in Pinellas County within the previous 12 months attend the License Board Training "Pinellas Director Basics" within 90 days of employment as a Director in Pinellas.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section I.C.

Personnel; Training

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY PROPOSED REGULATION.

Continued

III. Action items

A. FINAL AGENCY ACTION ON PROPOSED REGULATIONS FROM 6/23/21 PUBLIC HEARING

2. Increases/Additions to Minimum Standards for Family Child Care Homes

- a. To Increase Fee for Family Child Care License:

Current Regulation:

IX. APPLICATION, FEES, LICENSE

B. Fees

2. In addition to the application fee, each family child care home will be charged a license fee of \$25.00

Proposed Regulation:

X. APPLICATION, FEE, LICENSE

B. Fees

3. In addition to the application fee, each family child care home will be charged a license fee of \$75.00

Finding of Necessity Passed by Board on March 24, 2021:

PCLB finds it necessary, not merely desirable, to increase the cost of licensing a Child Care Home. There has not been an increase to the cost of licensing a Child Care Home since 2007, and over the past 14 years, costs have gone up dramatically, such as salary increases, mileage reimbursements, insurance materials, audit costs, etc. The funding from DCF has not increased since 2006, and the current cost to operate Licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B.

Application for license, fees and 403.315 (4) F.S.

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY PROPOSED REGULATION.

Continued

III. Action items

A. FINAL AGENCY ACTION ON PROPOSED REGULATIONS FROM 6/23/21 PUBLIC HEARING

2. Increases/Additions to Minimum Standards for Family Child Care Homes

b. To Increase Fee for Large Family Child Care License:

Current Regulation:

IX. APPLICATION, FEES, LICENSE

B. Fees

3. In addition to the application fee, each large family child care home will be charged a license fee of \$50.00

Proposed Regulation:

X. APPLICATION, FEE, LICENSE

B. Fees

3. In addition to the application fee, each large family child care home will be charged a license fee of \$100.00

Finding of Necessity Passed by Board on March 24, 2021:

PCLB finds it necessary, not merely desirable, to increase the cost of licensing a Large Child Care Home. There has not been an increase to the cost of licensing a Large Child Care Home since 2007, and over the past 14 years, costs have gone up dramatically, such as salary increases, mileage reimbursements, insurance materials, audit costs, etc. The funding from DCF has not increased since 2006, and the current cost to operate Licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B.

Application for license, fees and 403.315 (4) F.S.

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY PROPOSED REGULATION

Continued

III. Action items

A. FINAL AGENCY ACTION ON PROPOSED REGULATIONS FROM 6/23/21 PUBLIC HEARING

2. Increases/Additions to Minimum Standards for Family Child Care Homes

- c. To add a new regulation providing for a fee for filing a petition for a variance or waiver for Family Child Care Homes.

Current Regulation: None-the current regulations do not provide for a fee for a variance or waiver application.

Proposed Regulation:

X. APPLICATION, FEES, LICENSE

B. Fees

- 5. The cost for filing each petition for a waiver is \$100.00.

Finding of Necessity Passed by Board on March 24, 2021:

PCLB finds it necessary, not merely desirable, to charge for processing a petition for a variance or waiver. When a provider files a petition for a variance/waiver from either a Pinellas or a state regulation, staff must spend time analyzing the request and gathering information necessary from the provider. Thereafter, legal counsel is consulted and an Order on the petition is drafted and entered. In addition, when a provider seeks a variance/waiver of a state regulation, PCLB is required to publish it in the Florida Administrative Register and PCLB is also required to publish the disposition in the Florida Administrative Register. For both publications on a statewide request for variance/waiver, the publication costs are approximately \$80. PCLB has not been charging for petitions for variance/waiver and PCLB has been incurring all of the expenses associated thereto and Charging \$100 per petition would offset some of the costs associated with petitions for variance/waiver.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B.
Application for license, fees

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY PROPOSED REGULATION

Continued

III. Action items

A. FINAL AGENCY ACTION ON PROPOSED REGULATIONS FROM 6/23/21 PUBLIC HEARING

2. Increases/Additions to Minimum Standards for Family Child Care Homes

- d. To add a new regulation requiring attendance at the License Board's Prospective Provider Training if the applicant has not been a licensed Family Child Care Home Operator in Pinellas County in the past two years.

Current Regulation: *None.*

Proposed Regulation:

I. Personnel

B. Staff Training

19. Prior to becoming a licensed Family Child Care Home Operator, the applicant must attend the License Board's Prospective Home Provider Training if the applicant has not been a licensed family child care home Operator within the past two years in Pinellas County.

Finding of Necessity Passed by Board on March 24, 2021:

In order to help ensure success for new providers, this course provides direction on business practices, required paperwork and best practices and preliminary instruction on the Pinellas County regulations. Forms and copies of Regulations Governing Pinellas County Family Child Care Homes and Large Family Homes are provided and explained during this course, which goes through the expectations in Pinellas of a Licensed Family Child Care Home. Pinellas County not only meets all state requirements, but Chapter 61-2681 allows PCLB to exceed the state's minimum standards and have increased and/or additional regulations so those applicants who may have operated a Licensed Child Care Home in another County will benefit by learning the Pinellas regulations. Because of the different regulations and the extensive regulations that go into being a Licensed Child Care Home, PCLB finds that this is necessary and not merely preferable, for applicants in Pinellas County who have not been an Operator of a Licensed Family Child Care Home within the past two years in Pinellas County.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section I.B. Personnel; Staff Training

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY PROPOSED REGULATION.

Continued

III. Action items

A. FINAL AGENCY ACTION ON PROPOSED REGULATIONS FROM 6/23/21 PUBLIC HEARING

2. Increases/Additions to Minimum Standards for Family Child Care Homes

- e. To add a new regulation providing for a \$25 fee to add overnight care to a license at any time other than at issuance of license or renewal of license for a Family Child Care Home or Large Family Child Care Home.

Current Regulation: *None*

Proposed Regulation:

IX. APPLICATION, FEES, LICENSE

B. Fees

- 4. Each family child care home will be charged \$25 to add overnight care to the license at any time other than at issuance of an initial license or at the time of renewal.

Finding of Necessity Passed by Board on March 24, 2021:

PCLB finds it necessary, not merely desirable, to charge for adding overnight care to a license at any time other than at initial issuance or at time of renewal. Adding overnight care in the middle of a license year requires at least one extra inspection and typically involves additional technical assistance. Charging the \$25 fee will offset the additional out of cycle expense.

Reference: Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX. B. Application for license; fees and 403.315 (4) F.S.

Implementation Date: November 1, 2021

BOARD ACTION; TO APPROVE OR DENY PROPOSED REGULATION

B. Approve Agreement with JWB for October 1, 2021-September 30, 2024 – Attachment A

C. Review of RFP's & Selection of Auditor for FY 20-21 Audit – Attachment B

D. Approve Licenses for 3 New Child Care Centers

Recommended Action: Approve

Center Name	Address	Owner	Category	Capacity	Age
Mattie Williams Neighborhood Family Center	1001 Dr. Martin Luther King Street North Safety Harbor 34695	Safety Harbor Neighborhood Family Center, Inc.	School Age Center	57	School Age
Primrose School of Oldsmar	3760 Tampa Road Oldsmar 34677	Early Impressions Holding LLC	Day Nursery	155 including 32 Infants	2 months - 6 Years and School Age
Union Academy Family Center	401 E. Martin Luther King Jr. Drive Tarpon Springs 34689	Citizens Alliance for Progress Inc.	School Age Center	75	School Age

E. Approve Licenses for 5 Family Child Care Homes & 2 New Large Family Child Care Homes

Recommended Action: Approve

Provider Name	Address	Capacity
Sonya Anderson	2038 16 th St. S. St. Petersburg 33705	6
Tiffany Bell	2695 64 th Ave. S. St. Petersburg 33712	8
Cindy Barnes	5818 98 th Ave. N. Pinellas Park 33782	3
Danielle Huard	5190 72 nd Ave. N. Pinellas Park 33781	8
Vanessa B. Young	235 38 th Ave SE St. Petersburg 33705	8

Approve Licenses for 2 Large Family Child Care Homes

Recommended Action: Approve

Provider Name	Address	Capacity
Mitzi Webb	3405 Avocado Road Largo 33770	12
Geneva Humphrey	1345 Sandy Lane Clearwater 33775	12

F. Approve 2022 PCLB Board Meeting Dates:

Wednesday, January 26th at 6:30 p.m.
Wednesday, April 28th at 1:30 p.m.
Wednesday, July 20th at 6:30 p.m.
Wednesday, October 26th at 1:30 p.m.

IV. Executive Director's Report - To Be Presented

V. Information Items

A. Update on Unlicensed Care Enforcement

B. PCLB's 70th Birthday Celebration on September 14th

**You are cordially invited to attend
the 70th Birthday
Open House Celebration
of Pinellas County License Board.**

**Tuesday, September 14
12:00 Noon — 4 P.M.**

**Mid-County Health Department
8751 Ulmerton Road, Largo
outside Conference Center**

**Here's
to 70
Years!**

**Please join us for refreshments,
reminiscing and gratitude for
your support of the Pinellas
County License Board.**

**Happy
Birthday**

pclb
Since 1951

**2021
SEPTEMBER**

S	M	T	W	T	F	S
				1	2	3 4
				8	9	10 11
5	6	7	14	15	16	17 18
12	13	20	21	22	23	24 25
19	26	27	28	29	30	

Statistical Report for August 2021

	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Previous Months Totals												
Monthly Activity	238	1687	23	369	244	22000	121	19027	3	213	10	417
1. Temporary Permits 1st Time TP	1	6	0	0	2	156	1	75				
2. Capacity Change - current licenses New capacity began						91				10		
3. Closed - # with capacity	-4	-24	0	0	-3	-268					-1	-48
4. Corrections - from previous reports Explain below*												
Total Capacity	235	1669	23	369	243	21979	122	19102	3	223	9	369

Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Infant Centers	
Total Number	258	235	23	377	131	
Total Capacity	2038	1669	369	41673	2536	

1. Licensing						
a. Pre-licensing inspections	3			5		
b. - e. Inspections/ Re-checks	52			111		
f. TA/Consultation	1			17		
g. Unlicensed care investigations	0			0		
h. Children's Records (only)				0		
i. Renewal licenses issued	17			34		
2. Enforcement						
a. Complaints	1			14		
b. Fines administered	5			14		
c. Conferences	0			2		
d. Intent to deny/suspend/revoke	0			0		
e. - f. Hearings	0			1		
3. Training Presented						
a. Number of trainings	0			1		
b. Number of hours	0			4.5		
4. Training Taken						
a. Number of trainings	0					
b. Number of hours	0					
5. Health Inspections						
a. Food				94		

E. Compliance Reports
1. Children's Centers Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
Kinder Care 1046	1S	16 children were transported in a bus outfitted with 14 seat belts	6/7/2021	\$500.00	\$500.00	7/1/2021
Holy Family Catholic School	2	Personnel: level 2 screening not complete, still in process	6/8/2021	\$50.00	\$50.00	6/14/2021
Lealman YMCA Preschool	2	Supervision: A child was left in the bathroom when a class went outside	6/11/2021	\$60.00	\$60.00	6/18/2021
Lealman YMCA Preschool	2	Daily Attendance: Attendance accuracy was not verified at transition	6/11/2021	\$50.00	\$50.00	6/18/2021
The Nicholas Vosotos Kimberly Home	2	Infants were combined with children 2 years old	6/14/2021	\$50.00	\$50.00	6/29/2021
The Nicholas Vosotos Kimberly Home	2	No SMIC on premises	6/14/2021	\$50.00	\$50.00	6/29/2021
The Nicholas Vosotos Kimberly Home	2	Daily Attendance: Closing Log was not properly documented	6/14/2021	\$50.00	\$50.00	6/29/2021
Young Achievers	2	Daily Attendance-inaccurate recording	6/16/2021	\$60.00	\$60.00	7/6/2021
Kinder Care 531	3	Chr: Incomplete Child Enrollment Forms	6/23/2021	\$25.00	\$25.00	7/6/2021
Kinder Care 531	3	Chr: Expired Immunization Records	6/23/2021	\$25.00	\$25.00	7/6/2021
Kinder Care 531	3	Personnel Records: Expired Acknowledgement Forms	6/23/2021	\$25.00	\$25.00	7/6/2021
Kinder Care 531	3	Personnel Training: Infant/Toddler Training not completed within required timeframe	6/23/2021	\$25.00	\$25.00	7/6/2021
Kinder Care 531	3	Personnel: Attestation of Good Moral Character not completed on or before date of hire	6/23/2021	\$25.00	\$25.00	7/6/2021
Lealman YMCA Preschool	3	Personnel: Acknowledgement forms expired	7/9/2021	\$25.00	\$25.00	7/16/2021
Lealman YMCA Preschool	3	Infant/Toddler training not completed within 90 days of being in infant/toddler classroom (per day)	7/13/2021	\$325.00	\$325.00	7/16/2021
Westchester Academy	2	Safety deficiency-leak under sink causing standing water	7/13/2021	\$60.00	\$60.00	8/2/2021
R'Club ELA @ ASI	2	water too hot at diaper changing sink in infant/toddler rooms	7/20/2021	\$50.00	\$50.00	8/5/2021
Wonder Kidz Academy	2	Closing Log Not signed	7/30/2021	\$60.00		
La Petite Academy	3	Chr-incomplete enrollment information	8/3/2021	\$25.00	\$25.00	8/19/2021
La Petite Academy	3	Chr-Emergency Medical Release form not notarized	8/3/2021	\$25.00	\$25.00	8/19/2021
North Bay Church Preschool	3	Chr-incomplete enrollment information	8/5/2021	\$30.00	\$30.00	8/5/2021
North Bay Church Preschool	2	Driver did not have current first aid or CPR certification	8/5/2021	\$50.00	\$50.00	8/5/2021
North Bay Church Preschool	3	Transportation log did not include arrival and departure times	8/5/2021	\$25.00	\$25.00	8/5/2021
Dunedin Montessori	2	Daily Attendance: Inaccurate recording	8/16/2021	\$50.00	\$50.00	8/23/2021
Kids Christian Care	1S	Lack of supervision when a child was given a food that they were known to be allergic to and had severe reaction	8/25/2021	\$500.00	\$500.00	8/30/2021
Kids Corner	3	Annual in-service training not completed timely	8/26/2021	\$270/day	\$270.00	9/8/2021
Kids Corner	3	Personnel: Acknowledgement forms expired	8/26/2021	\$25.00	\$25.00	9/8/2021
Celebrity Kids Club Too	2	Daily Attendance-transitions not documented	8/31/2021	\$50.00	\$50.00	9/3/2021
Celebrity Kids Club Too	2	Diaper pail was accessible to children	8/31/2021	\$50.00	\$50.00	9/3/2021

E. Compliance Reports
1. Children's Centers Fine Report-Continued

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid
YMCA Lynch	2	Daily Attendance: Inaccurate recording	8/31/21	\$50.00	\$50.00	8/31/2021
Delores M. Smith Academy	2	Daily Attendance: Inaccurate recording	8/31/21	\$50.00	\$50.00	8/31/2021

2. Family Child Care Homes Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine	Amount Paid	Date Paid
Brown, Terri	2	Locks: The master bedroom, laundry room and outside shed (off-limit areas) were unlocked during the inspection.	6/11/2021	\$50	\$50	6/11/2021
Grady, Shana Marie	2	Hazardous Materials: Toxic substances and/or hazardous materials including cleaning supplies, flammable products, and poisonous items (Vapor Rub) were accessible to children in care.	6/30/2021	\$50	\$50	7/19/2021
Clark, Tunisia	2	Play Space (Fence): The outdoor area that required fencing was not safe and adequate in that there were missing slats and broken areas where the fence was leaning with visible nails/screws.	7/28/2021	\$50	\$50	8/6/2021
Talisha Ghansiam	3	Facility Records (Attendance): A Child was not marked in on the attendance sheet, but he was present. Another Child was marked out at 1:45 but we arrived at the home at 1:15 pm and he was already gone.	8/5/2021	\$25.00	\$25.00	8/10/2021
Carrie Roundtree	3	Records (Immunizations): The DH Form 680 Florida Certifications of Immunization no longer current for the child enrolled.	8/10/2021	\$25.00	\$25.00	8/16/2021
Issa, Ibitisam	2	Corded Phone: The provider did not have an operable corded telephone available during hours of operation.	8/31/2021	\$50	\$50	8/31/2021
Streeter, Barbara	3	In-Service Training: Provider did not complete the annual in-service training by 6/30/21 for the 2020/2021 training year	8/20/2021	\$25	\$25	9/2/2021
Parmar, Asha	3	Pool: The family child care home's swimming pool was not maintained by the use of chlorine or other suitable chemicals and the bottom of the was not visible.	8/20/2021	\$25	\$25	9/1/2021

3. 100 Percent Compliant Inspections in Children's Centers

June	July	August
Truth and life	Little Learning Preschool	Write Start
Loving Arms	Kid A Rama	R'Club Lealman
The Sprout Academy Seminole	Palm Harbor Creative Learning	Boys & Girls Wood Valley
Promiseland	Paul Hortin CDC	Roberts Recreation Center
Tweety B's	Accelerated Learning Center	YMCA Woodlawn
Temple Beth El ECC	The Learning Tree of Education	Creative Play Preschool
Angels at Play	Kids Zone	R'Club Southern Oak
Discovery Learning Center	Tot Tenders	Happy Days Academy
Child's Park YMCA		TPP PTEC
Excel		Jump Start Preschool
Oak Crest		Walter Fuller Recreation Center
Little People's Place		YMCA Westgate
Primrose of Oldsmar		Divine Academy
Stepping Stones #2		R'Club Sandy Lane
iDiscover		Ross Norton Recreation Center
		Plato Tarpon Springs
		R'Club ELA Lemon Street
		R'Club 74th Street
		R'Club Rawlings
		A Child's Choice
		YMCA Orange Grove

4. 100 Percent Compliant Inspections in Family Child Care Homes

June		July		August
Betty Butler		Lisa Gable		Mara De La Torre
Donna Johnson		Teresa Piper		Andrea Pena
Dario Barcnas		Cindy Barnes		Debra Alexander*
Anna Denise Precourt		Joanne Grenesko		Gina Replogle
Diane Pinta		Michelle Amons		Robin Vasil
June Moody*		Deborah Hamilton		Grisel Miranda-Vasquez
Mitzi Webb		Ariana Poloska		Tammy Desaulniers
Deborah Fleck		Ronda Shults		Linda Bingham
Shirley Williams		Linda Marchica		Jenny Rockey
Doris Bostick		Andrea Gast		Laurae Evans
Laurie Murphy		Maria LeGare		Kristina Booker-Deveny
Monica Pittman*		Heidi Buck		Irish Smith
Neshi'a Cohen		Maria Isabel Leon		Velma Mondy
Lucille Jerger		Penny Naples		Clarisse High
Judy Drayton		Susan Fernandez		Kellie Smith
Patricia Jones		Beverly Grant		Davina Collins
Tabree Fort		Karen Cuatt		Betty Brown
Imaani Bilal		Staci Colborn		Cristy O'Donnell
Waleska Jimenez		Christine Phillips		Kathleen Sullivan
Danielle Huard		Barbara Edwards		Tiffany Bell
Candy Merrell		Kimberly Boykins		
Donna Lindsey		Shendoria Middlebrooks		
Jeanie Runkle				
Kimberly Ryder				
		*Inactive Status		

5. Closed Centers and Homes
Closed Centers

June	
Center Name	Reason
A Circle of Children	Low staffing, no director

July	
Center Name	Reason
Dunedin YMCA	Opened only for Summer Bridge
Garrison Jones YMCA	Opened only for Summer Bridge
LSF Clearwater	Building demolished will re-open when new construction completed

August	
Center Name	Reason
Guardian Angels	No VPK students enrolled, was non-public program
R'Club ELA @ Whitney	Low enrollment, only Head Start
First Presbyterian Day School	Church no longer wanted to operate, new owner opening instead
Southside Parent/Child Development Center	No staff to work, no director

Closed Homes

Closed Homes June-July-August		
Name	Date Closed	Reason
Iona Green	6/1/21	retired
Cathleen Schmidt	6/3/21	retired
Diana Duke	6/10/21	Increase to a large
Laura Karlhofer	6/18/21	moved
Stephanie Daniel	6/25/21	Personnel reasons
Bridget Stewart	7/12/21	Denied application
Julie Diersing	8/2/21	Moved out of county
Linda Hoskinson	8/2/21	retired
Karen Trepanier	8/10/21	retired
Donna Lindsey	8/11/21	retired

VI. Public Comment

VII. Staff Anniversaries

2021 Staff Anniversaries (3rd Quarter)

July
Chris Grybauskas – 12 years
Michelle Leland – 6 years

August
Hope Williams – 15 years
Priscilla Brown-Ireson – 7 years
Maria Villarreal – 16 years

September – None

VIII. Upcoming 2021 Meeting Dates

November 17, 2021, 1:30 pm

IX. Adjournment