

## Action Items A.1 to A.9 – Increases/Additions to Regulations

### Memorandum re: proposed revisions to Children’s Centers and Family Child Care Home Regulations

PCLB has the ability to increase regulations above the state guidelines provided that PCLB follows the requirements set forth in the regulations. Specifically, the Regulations state as follows:

- RULES AND REGULATIONS**
- Ch 61 S.5.* The License Board shall have the power and duty to promulgate and adopt rules and regulations for the purposes of administering and enforcing minimum standards prescribed in this act. In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by the action of the Board only. In the event the License Board determines that there is a reasonable necessity to supplement or increase any particular standard, it may do so according to the following procedure:
- Ch 61 S.5.(1)* (1) There shall be a finding of necessity, not merely desirability.
- Ch 61 S.5.(2)* (2) There must be a notice of the finding, the old standard, the proposed new standard, the reason for the change, and a hearing date mailed to all licensees.
- Ch 61 S.5.(3)* (3) There must be a hearing at which all affected persons are given an opportunity to present their views.
- Ch 61 S.5.(4)* (4) The proposed new standard may not be considered again by the Board until a meeting at least ninety (90) days after the hearing, at which time, if approved by five-sevenths (5/7) of the membership of the Board, it shall be adopted.
- Ch 61 S.5.(5)* (5) Any new standard must provide that it shall not become effective for a particular period of time specified in it, which is reasonable considering the particular standard involved.
- Ch 61 S.5.(6)* (6) No rule or regulation shall require medical examination or immunization for admission to a children's center of a child whose parent or guardian files a letter with the operator stating that such medical examination and/or immunization is contrary to his or her religious beliefs, or provide for the exclusion of a child from the center because of parent or guardian having filed such a letter; provided however, that whenever there is good cause to believe that a child is suffering from a recognized contagious or infectious disease, the child may be temporarily excluded from the center until the operator is satisfied that any contagious or infectious disease does not exist.
- Ch 61 S.5.(7)* (7) After the meeting approving the standard, within thirty (30) days, notice of the new standard and the effective date of it shall be mailed to all members.

Thus, following the process, the Board first must find there is a finding of necessity, not that it merely prefers to increase a standard or impose a new standard. Second and assuming the board finds necessity, then all providers will receive via mail, a notice of the finding of necessity, the old standard, the proposed new standard and the reason for the change and a hearing date so that providers may be given an opportunity to express their views. Thereafter the proposed new standard may not be considered by the Board until a meeting at least ninety days after the hearing at which time, if approved by 5/7 of the Board it can be adopted. There must be an effective date of the new standard. Within thirty days of approval by the Board, it will be mailed to the providers.

The same procedure is in place for homes and centers.

At this time, because of the increased costs faced by licensing, staff believes it is necessary to increase fees and implement certain additional fees. Generally, there has not been a change to the cost of licensing in 14 years. Costs over that time span have increased in salaries, mileage reimbursements, increases in insurance, audit fees, and all other associated fees. PCLB has not received an increase in its DCF contract since 2006. Thus, PCLB ongoing increased expenses outpace the current level of funding. As set forth below, staff is recommending, as it believes it is necessary per the reasoning below, to increase certain fees and implement additional fees.

Attached as Chart 1 is a chart showing a current fee comparison of Pinellas to the local licensing Counties and DCF for centers. You will see that Pinellas is generally lower.

Attached as Chart 2 is a chart showing comparison of Pinellas to the local licensing Counties and DCF for centers if the proposed fee increases are passed.

Attached as Chart 3 is chart showing a current fee comparison of Pinellas to the local licensing Counties and DCF for homes. You will see that Pinellas is generally lower.

Attached as Chart 4 is a chart showing comparison of Pinellas to the local licensing Counties and DCF for homes if the proposed fee increases are passed.

Attached as Chart 5 is a chart showing a summary of the current and proposed changes/additions in fees for Pinellas County centers and homes.

Should the Board find necessity for each increase/addition the proposed schedule would be as follows:

**March 24, 2021:** Finding of Necessity by Board

Thereafter Notice of Finding, old and proposed standards and reason for change and hearing date mailed to licenses

**June 23, 2021** Hearing on Increases/Additions (this would be in addition to the regular Quarterly board meeting)

**September 22, 2021** Consideration by Board for passage of increases/additions and implementation date. Requires 5/7 vote of Board.

Immediately Thereafter (no later than 30 days) mail notice of new standard and effective date to all licensees

**Implementation Date: November 1, 2021.**

Action Items A.1 to A.4 apply to Centers and Action Items A.5 to A.9 apply to Homes.

**ACTION ITEM A.1:**

To increase Fee for Children’s Center License:

**Current Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

*2. In addition to the application fee, each children’s center will be charged a license fee of \$50.00 plus \$1.00 per child based upon the license capacity of the children’s center.*

**Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

*3. In addition to the application fee, each children’s center will be charged a license fee of \$75.00 plus \$1.00 per child based upon the license capacity of the children’s center.*

\*Note the change from “2” to “3” – this is dependent upon whether the Board approves the additional fee for a preliminary site inspection. If not, it will remain “2”

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** *PCLB finds it necessary, not merely desirable, to increase the cost of licensing a children’s center. There has not been an increase to the cost of licensing a children’s center since 2007 and over the past 14 years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The funding from DCF has not increased since 2006 and the current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license; fees and 403.315 (4) F.S.

For example, currently in Pinellas County it costs \$150 to license a center with a capacity of 100 children. If the increase passes it will cost \$175 to license a center with a capacity of 100 children.

For comparison, the current costs in other Counties with local licensing agencies are as follows:

| COUNTY              | LICENSE FEES FOR CENTERS WITH A CAPACITY OF 100 CHILDREN |
|---------------------|--|
| Hillsborough County | \$325  |
| Palm Beach County   | \$550  |
| Broward County      | \$168  |
| Sarasota County     | \$400  |

## **ACTION ITEM A.2:**

To add a new regulation providing for a fee for a non-mandatory preliminary inspection of a possible location for a Children's Center.

**Current Regulation:** *None- the current regulations do not provide for a fee for a preliminary site inspection.*

### **Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

- 2. Each preliminary site inspection (non-mandatory) will cost \$25.00.*

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** PCLB finds it necessary, not merely desirable, to charge for a non-mandatory preliminary site inspection. Prospective center owners often request a preliminary site inspection, prior to purchasing or leasing space. There has been no charge for this service, and approximately 35% never end up opening a children's center. Thus, the service has been performed for free. Licensing specialists are being paid for their mileage and time to conduct these preliminary inspections and thus, PCLB has been incurring this cost without reimbursement and cannot continue to offer the service without charging for it.

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license; fees

For example and further explanation, the preliminary site inspection is arranged with the licensing specialist for that zip code, and interior and exterior spaces are measured, sufficient numbers of toilets and sinks assessed, technical assistance is given regarding the licensing process. The owner receives a document that records what was seen and discussed. There have been times when one owner may ask for multiple preliminary site inspections until a location is settled upon. A fee would be charged for each preliminary inspection. Because of the direct costs associated with the preliminary inspections \$25 preliminary site inspection fee is a reasonable amount to charge for the service. Additionally, the preliminary site inspection will include a copy of The Procedures for Opening a Children's Center, which will be reviewed with the prospective owner.

**ACTION ITEM A.3:**

To add a new regulation providing for a fee for filing a petition for a variance or waiver for Children's Centers.

**Current Regulation:** *None- the current regulations do not provide for a fee for a variance or waiver application.*

**Proposed Regulation:**

*X. APPLICATION, FEES, LICENSE*

*B. Fees*

4. *The cost for filing each petition for a variance or waiver is \$100.*

*\*This will be a new number "4" and the current provisions 4 and following in X.B. will be renumbered accordingly.*

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** PCLB finds it necessary, not merely desirable, to charge for processing a petition for a variance or waiver. When a provider files a petition for a variance/waiver from either a Pinellas or a state regulation staff must spend time analyzing the request and gathering information necessary from the provider. Thereafter legal counsel is consulted and an Order on the petition is drafted and entered. In addition, when a provider seeks a variance/waiver of a state regulation PCLB is required to publish it in the Florida Administrative Register and PCLB is also required to publish the disposition in the Florida Administrative Register. For both publications on a statewide request for variance/waiver the publication costs are approximately \$80. PCLB has not been charging for petitions for waiver/variance and PCLB has been incurring all of the expenses associates thereto and charging \$100 per petition would offset some of the costs associated with petitions for variance/waiver.

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section X.B. Application for license; fees

#### **ACTION ITEM A.4:**

To add a new regulation requiring a Children's Center Director who has not been a director in Pinellas County within the previous 12 months to attend the License Board Training Pinellas Director Basics within 90 days of hire as a Director in Pinellas County.

**Current Regulation:** *None- the current regulations do not require a Director who has not been a Director in Pinellas within the previous 12 months to attend any Pinellas specific training*

#### **Proposed Regulation:**

*I. Personnel*

*C. Training*

*10. A Director who has not been employed as a Director in Pinellas County within the previous 12 months must attend the License Board Training Pinellas Director Basics within 90 days of hire as a Director in Pinellas.*

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** Pinellas County not only meets 402 F.S. and 65C-22 FAC, but Chapter 61-2681 allows PCLB to exceed the state's minimum standards and have increased and/or additional regulations. Pinellas County regulations differ from the state regulations in many areas, including, but not limited to, infant care, ratios, group size, attendance recording requirements and children's records requirements. It is crucial that Directors understand their responsibility in the day to day operation of a children's center, including ramifications of not meeting compliance with Pinellas regulations. This course is designed to foster success in Pinellas County by focusing on the different/increased regulations in Pinellas County and answering questions early in a Director's Pinellas County tenure, to help the Director succeed in Pinellas County. Thus, because of the many areas where Pinellas is different from the state regulations PCLB finds it necessary, not merely desirable, to require that all Directors who have not been employed as a Director in Pinellas County within the previous 12 months attend the License Board Training Pinellas Director Basics within 90 days of employment as a Director in Pinellas.

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section I.C. Personnel; Training

For example and further explanation, the Center regulations dating back to 1987, and updated in 2005 and 2007 require that prior to the addition of the infant age range to a license, the director shall be required to attend the entire License Board training, Director's Orientation for Infant Care, specifically for directors who plan to provide for infant care. The regulations also currently provide that a new director of an existing children's center providing infant care must

attend within ninety (90) days of hire the entire License Board training, Director's Orientation for Infant Care, or the entire Department of Children and Family Services' specialized training course, Infant and Toddler Appropriate Practices. The addition of the new training will assist a Director who is new to Pinellas County or who has not worked as a Director in Pinellas within the last 12 months. The cost of the class will be the same cost as the License Board training Director's Orientation for infant Care.

**ACTION ITEM A.5:**

To increase Fee for Family Child Care License:

**Current Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

*2. In addition to the application fee, each family child care home will be charged a license fee of \$25.00.*

**Proposed Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

*2. In addition to the application fee, each family child care home will be charged a license fee of \$50.00.*

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** *PCLB finds it necessary, not merely desirable, to increase the cost of licensing a child care home. There has not been an increase to the cost of licensing a child care home since 2007 and over the past 14 years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The funding from DCF has not increased since 2006 and the current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license; fees and 403.315 (4) F.S.

For example, currently in Pinellas County it costs \$25 to license a childcare home. If the increase passes it will cost \$50.00 to license a childcare home

For comparison, the current costs in other Counties with local licensing agencies are as follows:

| COUNTY              | LICENSE FEES FOR FAMILY CHILD CARE HOMES |
|---------------------|--|
| Hillsborough County | \$100                                    |
| Palm Beach County   | \$80                                     |
| Broward County      | \$36.53                                  |
| Sarasota County     | \$50                                     |



**ACTION ITEM A.6:**

To increase Fee for Large Family Child Care License:

**Current Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

*3. In addition to the application fee, each large family child care home will be charged a license fee of \$50.00.*

**Proposed Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

*3. In addition to the application fee, each family child care home will be charged a license fee of \$75.00.*

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** *PCLB finds it necessary, not merely desirable, to increase the cost of licensing a large child care home. There has not been an increase to the cost of licensing a large child care home since 2007 and over the past 14 years, costs have gone up dramatically such as salary increases, mileage reimbursement, insurance, materials, audit costs etc. The funding from DCF has not increased since 2006 and the current cost to operate licensing is outpacing any increases in funding from other funders. The increased fee will help offset the increased costs of operating expenses.*

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license; fees and 403.315 (4) F.S.

For example, currently in Pinellas County it costs \$50 to license a large child care home. If the increase passes it will cost \$75.00 to license a large child care home

For comparison, the current costs in other Counties with local licensing agencies are as follows:

| COUNTY              | LICENSE FEES FOR LARGE FAMILY CHILD CARE HOMES |
|---------------------|--|
| Hillsborough County | \$125  |
| Palm Beach County   | \$150  |
| Broward County      | \$36.53 (no difference in fees for large)      |
| Sarasota County     | \$60   |

**ACTION ITEM A.7:**

To add a new regulation providing for a fee for filing a petition for a variance or waiver for family child care homes.

**Current Regulation:** *None- the current regulations do not provide for a fee for a variance or waiver application.*

**Proposed Regulation:***IX. APPLICATION, FEES, LICENSE**B. Fees*

5. *The cost for filing each petition for a variance or waiver is \$100.*

*\*This will be a new number "5" and the provisions following in IX.B. will be renumbered accordingly.*

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** PCLB finds it necessary, not merely desirable, to charge for processing a petition for a variance or waiver. When a provider files a petition for a variance/waiver from either a Pinellas or a state regulation staff must spend time analyzing the request and gathering information necessary from the provide. Thereafter legal counsel is consulted and an Order on the petition is drafted and entered. In addition, when a provider seeks a variance/waiver of a state regulation PCLB is required to publish it in the Florida Administrative Register and PCLB is also required to publish the disposition in the Florida Administrative Register. For both publications on a statewide request for variance/waiver the publication costs are approximately \$80. PCLB has not been charging for petitions for waiver/variance and PCLB has been incurring all of the expenses associates thereto and charging \$100 per petition would offset some of the costs associated with petitions for variance/waiver.

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license; fees

**ACTION ITEM A.8:**

To add a new regulation requiring attendance at the License Board Prospective Provider Training if the applicant has not been a licensed family child care home Operator in Pinellas County in the past two years

**Current Regulation:** *None- the current regulations do not require any such training*

**Proposed Regulation:**

*I. Personnel*

*B. Staff Training*

*19. Prior to becoming a licensed family child care home Operator, the applicant must attend the License Board Training Prospective Provider training if the applicant has not been a licensed family child care home Operator within the past two years in Pinellas County.*

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** In order to help ensure success for new providers, this course provides direction on business practices, required paperwork and best practices and preliminary instruction on the Pinellas County regulations. Forms and copies of Regulations Governing Pinellas County Family Child Care Homes and Large Family Homes are provided and explained during this course which goes through the expectations in Pinellas of a licensed family child care home. Pinellas County not only meets all state requirements but Chapter 61-2681 allows PCLB to exceed the state's minimum standards and have increased and/or additional regulations so those applicants who may have operated a licensed child care home in another County will benefit by learning the Pinellas regulations. Because of the different regulations and the extensive regulations that go into being a licensed child care home, PCLB find that this is necessary and not merely preferable, for applicants in Pinellas County who have not been an Operator of a licensed family child care home within the past two years in Pinellas County.

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section I.B. Personnel; Staff Training

For further explanation, the class would be charged at the same rates of other classes currently being offered by staff.

**ACTION ITEM A.9:**

To add a new regulation providing for a fee for \$25 fee to add overnight care to a license at any time other than at issuance of license or renewal of license for a family child care home.

**Current Regulation:** *None- the current regulations do not provide for a fee for a variance or waiver application.*

**Proposed Regulation:**

*IX. APPLICATION, FEES, LICENSE*

*B. Fees*

4. *Each family child care home will be charged \$25 to add overnight care to the license at any time other than at issuance of an initial license or at the time of renewal.*

*\*This will be a new number "4" and the provisions following in IX.B. will be renumbered accordingly.*

**Implementation Date:** *November 1, 2021.*

**FINDING OF NECESSITY:** PCLB finds it necessary, not merely desirable, to charge for adding overnight care to a license at anytime other than at initial issuance or at time of renewal. Adding overnight care in the middle of a license year requires at least one extra inspection and typically involves additional technical assistance. Charging the \$25 fee will offset the additional out of cycle expense.

**Reference:** Chapter 61-2681, amended by Chapters 70-893 and 2007-277, Laws of Florida, Section IX.B. Application for license; fees and 403.315 (4) F.S.

## Current Center Fee Assessment Analysis

|                 | Pinellas  | Palm Beach  | Sarasota  | Broward   | Hillsborough   | DCF  |
|-----------------|---|---|---|---|--|--|
| Application Fee | \$25  | <p>\$250 one-time “Program Plan Review”</p> <p>Pre-Licensure Site Inspection \$85 (optional)</p>  | <p>License fee serves as application fee</p> <p>Survey for proposed Center \$50 (optional)</p>                                    | <p>License fee serves as application fee</p> <p>One-time Prelim fee \$36.53</p>   | Application fee is collected as part of the required consultation class fee.   | License fee serves as application fee                        |
| License Fee     | <p>\$50 + \$1 per child</p> <p>*Non-Public application fee only.</p> <p>*Religious Exempt no fees</p> | <p>Capacity of 25 or less \$150</p> <p>Capacity of 25 or more \$150 +\$4 per child</p> <p>PRORATED:<br/>Jan.1 through Mar. 31 100% of required annual fee.<br/>Apr. 1 through Jun. 30 75% of required annual fee.<br/>Jul. 1 through Sept. 30 50% of required annual fee<br/>Oct. 1 through Dec. 31 25% of required annual fee.</p> | <p>Capacity of 25 or less children \$100 +\$4 per child</p> <p>Capacity of over 25 \$100 +4 per child with a maximum of \$400</p> | <p>Small capacity 5-50= \$94.96 (Gold seal \$85.46)</p> <p>Medium capacity 51-150 = \$168 (Gold Seal \$151.20)</p> <p>Large capacity 151 and over= \$219.11 (Gold Seal \$197.19)</p> <p>Religious Exempt \$146.07</p> | <p>Capacity of 10 or less children \$125</p> <p>Capacity of over 10 \$125 + \$2 per child.</p> <p>Same for non-public</p> <p>Religious exempt \$75</p> | \$1 per child with a minimum of \$25 and a maximum of \$100. |

|             |   |   |   |  |  |   |
|-------------|---|---|---|--|--|---|
| Renewal Fee | Applicable <u>Application &amp; License fees</u> above, due 45 days prior to expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. | Applicable <u>License fees</u> are due 45 days prior to the expiration date on license or:<br>1 <sup>st</sup> - \$100<br>2 <sup>nd</sup> - \$200<br>3 <sup>rd</sup> - \$300<br>If occurrence in last 5-year period. | Applicable <u>Application &amp; License fees</u> above due 45 days prior to expiration date on license or:<br>\$50 late charge  | applicable <u>License fees</u> above due 45 days prior to expiration date on license or:<br>\$73.03 late charge      | Applicable <u>License fees</u> are due 45 days prior to the expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. | <u>Applicable Application fees</u> above, due 45 days prior to expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. |
| Change Fee  | Applicable Application and License fee above for any change to face of license.   | Applicable Application & License fees above for change in ownership or capacity.  | \$50 Additional fee charged for change in capacity by number of children (see license fees)   | \$73.03 for capacity, name change night care.  | \$30   | None  |
| Other       | Director Orientation for Infant Care \$25 (required for Directors of children's centers with children under 2 years of age)<br><br>Record Keeping \$40 (optional)   | Required Director Orientation \$20  | Reinspection fees: Inspection and first reinspection included in license fee, then for each reinspection thereafter:<br>2 <sup>nd</sup> \$25<br>3 <sup>rd</sup> \$50<br>4 <sup>th</sup> \$100<br><br>Variance application fee \$100 | fees increase every year effective October 1 either 3% or in conjunction with the Consumer Price Index for the year. | Required Consultation class fees before opening a center \$30 per person per class, or combined class for \$60 per person  | None  |

## Children's Center Fee Proposal

|                 | Pinellas   | Palm Beach   | Sarasota   | Broward  | Hillsborough  | DCF  |
|-----------------|--|--|--|--|---|--|
| Application Fee | \$25<br><br>Preliminary Inspection (Optional) \$25   | \$250 one-time "Program Plan Review"<br><br>Pre-Licensure Site Inspection \$85 (optional)  | License fee serves as application fee<br><br>Survey for proposed Center \$50 (optional)                                    | License fee serves as application fee<br><br>One-time Prelim fee \$36.53   | Application fee is collected as part of the required consultation class fee.  | License fee serves as application fee                        |
| License Fee     | \$75 + \$1 per child<br><br>*Non-Public application fee only.<br>*Religious Exempt no fees | Capacity of 25 or less \$150<br><br>Capacity of 25 or more \$150 +\$4 per child<br><br>PRORATED:<br>Jan.1 through Mar. 31 100% of required annual fee.<br>Apr. 1 through Jun. 30 75% of required annual fee.<br>Jul. 1 through Sept. 30 50% of required annual fee<br>Oct. 1 through Dec. 31 25% of required annual fee. | Capacity of 25 or less children \$100 +\$4 per child<br><br>Capacity of over 25 \$100 +4 per child with a maximum of \$400 | Small capacity 5-50= \$94.96 (Gold seal \$85.46)<br><br>Medium capacity 51-150 = \$168 (Gold Seal \$151.20)<br><br>Large capacity 151 and over= \$219.11 (Gold Seal \$197.19)<br><br>Religious Exempt \$146.07 | Capacity of 10 or less children \$125<br><br>Capacity of over 10 \$125 + \$2 per child.<br><br>Same for non-public<br><br>Religious exempt \$75 | \$1 per child with a minimum of \$25 and a maximum of \$100. |

|             |  |   |   |  |  |   |
|-------------|--|---|---|--|--|---|
| Renewal Fee | Applicable <u>Application &amp; License fees</u> above, due 45 days prior to expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period.  | Applicable <u>License fees</u> are due 45 days prior to the expiration date on license or:<br>1 <sup>st</sup> - \$100<br>2 <sup>nd</sup> - \$200<br>3 <sup>rd</sup> - \$300<br>If occurrence in last 5-year period. | Applicable <u>Application &amp; License fees</u> above due 45 days prior to expiration date on license or:<br>\$50 late charge  | applicable <u>License fees</u> above due 45 days prior to expiration date on license or:<br>\$73.03 late charge      | Applicable <u>License fees</u> are due 45 days prior to the expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. | Applicable <u>Application fees</u> above, due 45 days prior to expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. |
| Change Fee  | Applicable Application and License fee above for any change to face of license.  | Applicable Application & License fees above for change in ownership or capacity.  | \$50 Additional fee charged for change in capacity by number of children (see license fees)   | \$73.03 for capacity, name change night care.  | \$30   | None  |
| Other       | Pinellas Director Basics class \$25 (required for all new directors who have not been a director in Pinellas County in the past 12 months).<br><br>Director Orientation for Infant Care \$25 (required for Directors of children's centers with children under 2 years of age)<br><br>Record Keeping \$40 (optional)<br><br>Variance fee \$100 | Required Director Orientation \$20  | Reinspection fees: Inspection and first reinspection included in license fee, then for each reinspection thereafter:<br>2 <sup>nd</sup> \$25<br>3 <sup>rd</sup> \$50<br>4 <sup>th</sup> \$100<br><br>Variance application fee \$100 | Fees increase every year effective October 1 either 3% or in conjunction with the Consumer Price Index for the year. | Required Consultation class fees before opening a center \$30 per person per class, or combined class for \$60 per person  | None  |



## Current Family Child Care Home Fee Assessment Analysis

|                 | Pinellas  | Palm Beach  | Sarasota   | Broward   | Hillsborough   | DCF   |
|-----------------|---|---|--|---|--|---|
| Application Fee | \$25  | \$50 one-time<br>"Program Plan Review"  | License fee serves as application fee  | License fee serves as application fee   | Application fee is collected as part of the required consultation class fee.   | License fee serves as application fee   |
| License Fee     | Regular \$25<br>Large \$50  | Regular \$80<br>Large \$150   | Homes: \$50<br>Large Homes: \$60   | \$36.53<br>(Gold Seal \$32.88)  | Regular \$100<br>Large \$125   | Regular \$50<br>Large \$60  |
| Renewal Fee     | Applicable <u>Application &amp; License fees</u> above, due 45 days prior to expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. | Applicable <u>License fees</u> are due 45 days prior to the expiration date on license or:<br>1 <sup>st</sup> - \$100<br>2 <sup>nd</sup> - \$200<br>3 <sup>rd</sup> - \$300<br>If occurrence in last 5-year period. | Applicable <u>Application &amp; License fees</u> above due 45 days prior to expiration date on license or:<br>\$50 late charge | applicable <u>License fees</u> above due 45 days prior to expiration date on license or:<br>\$73.03 late charge | Applicable <u>License fees</u> are due 45 days prior to the expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. | <u>Applicable Application fees</u> above, due 45 days prior to expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. |
| Change Fee      |   | Homes \$30 for adding or changing (fictitious name) or adding of over-night care<br><br>Regular Homes becoming Large Homes: applicable application & license fees above.  | \$50   | None  | \$25   | None  |

|       |   |  |   |   |  |             |
|-------|---|--|---|---|--|-------------|
| Other | Prospective Home Provider Class \$25 (optional) |  | <p>Reinspection fees: Inspection and first reinspection included in license fee, then for each reinspection thereafter:<br/> 2<sup>nd</sup> \$25<br/> 3<sup>rd</sup> \$50<br/> 4<sup>th</sup> \$100</p> <p>Variance application fee \$100</p> | <p>fees increase every year effective October 1 either 3% or in conjunction with the Consumer Price Index for the year.</p> | <p>Required Consultation class fees before becoming a licensed home \$40</p> | <p>None</p> |
|-------|---|--|---|---|--|-------------|

## Family Child Care Home Fee Proposal

|                 | Pinellas  | Palm Beach  | Sarasota   | Broward   | Hillsborough   | DCF   |
|-----------------|---|---|--|---|--|---|
| Application Fee | \$25  | \$50 one-time<br>"Program Plan Review"  | License fee serves as application fee  | License fee serves as application fee   | Application fee is collected as part of the required consultation class fee.   | License fee serves as application fee   |
| License Fee     | Regular \$50<br>Large \$75  | Regular \$80<br>Large \$150   | Regular: \$50<br>Large Home: \$60  | \$36.53<br>(Gold Seal \$32.88)  | Regular \$100<br>Large \$125   | Regular \$50<br>Large \$60  |
| Renewal Fee     | Applicable <u>Application &amp; License fees</u> above, due 45 days prior to expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. | Applicable <u>License fees</u> are due 45 days prior to the expiration date on license or:<br>1 <sup>st</sup> - \$100<br>2 <sup>nd</sup> - \$200<br>3 <sup>rd</sup> - \$300<br>If occurrence in last 5-year period. | Applicable <u>Application &amp; License fees</u> above due 45 days prior to expiration date on license or:<br>\$50 late charge | Applicable <u>License fees</u> above due 45 days prior to expiration date on license or:<br>\$73.03 late charge | Applicable <u>License fees</u> are due 45 days prior to the expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. | Applicable <u>Application fees</u> above, due 45 days prior to expiration date on license or:<br>1 <sup>st</sup> - \$50<br>2 <sup>nd</sup> - \$100<br>3 <sup>rd</sup> - \$200<br>If occurrence in last 5-year period. |
| Change Fee      | \$25 for existing license to add over-night care.   | \$30 for adding or changing (fictitious name) or adding of over-night care<br><br>Regular Homes becoming Large Homes: applicable application & license fees above.  | \$50   | None  | \$25   | None  |

|       |   |  |   |   |   |      |
|-------|---|--|---|---|---|------|
| Other | Prospective Home<br>Provider Class \$25<br>(required)<br><br>Variance fee \$100 |  | Reinspection fees:<br>Inspection and<br>first reinspection<br>included in license<br>fee, then for each<br>reinspection<br>thereafter:<br>2 <sup>nd</sup> \$25<br>3 <sup>rd</sup> \$50<br>4 <sup>th</sup> \$100<br><br>Variance<br>application fee<br>\$100 | Fees increase every<br>year effective<br>October 1 either<br>3% or in<br>conjunction with<br>the Consumer<br>Price Index for the<br>year. | Required<br>Consultation class<br>fees before<br>becoming a<br>licensed home \$40 | None |
|-------|---|--|---|---|---|------|

## Pinellas Fee Comparison

Key: **CENTERS** **HOMES** **BOTH**

|                 | Current  | Proposed  |
|-----------------|--|---|
| Application Fee | <p><b>Centers: \$25</b></p> <p><b>Homes: \$25</b></p>  | <p><b>Centers: \$25</b></p> <p><b>Preliminary Inspection (optional) \$25</b></p> <p><b>Homes: \$25</b></p>  |
| License Fee     | <p><b>Centers:</b><br/>\$50 + \$1 per child</p> <p>*Non-Public application fee only.<br/>*Religious Exempt no fees</p> <p><b>Homes:</b><br/>Regular \$25<br/>Large \$50</p>  | <p><b>Centers:</b><br/>\$75 + \$1 per child</p> <p>*Non-Public application fee only.<br/>*Religious Exempt no fees</p> <p><b>Homes:</b><br/>Regular \$50<br/>Large \$75</p>   |
| Renewal Fee     | <p><b>Centers &amp; Homes:</b><br/>Applicable <u>Application &amp; License fees</u> above, due 45 days prior to expiration date on license or:<br/>1<sup>st</sup>- \$50<br/>2<sup>nd</sup>- \$100<br/>3<sup>rd</sup>- \$200<br/>If occurrence in last 5-year period.</p> | <p><b>Centers &amp; Homes:</b><br/>Applicable <u>Application &amp; License fees</u> above, due 45 days prior to expiration date on license or:<br/>1<sup>st</sup>- \$50<br/>2<sup>nd</sup>- \$100<br/>3<sup>rd</sup>- \$200<br/>If occurrence in last 5-year period.</p>  |
| Change Fee      | <p><b>Centers-</b> applicable application and license fee above for any change to face of license.</p>   | <p><b>Centers-</b> applicable application and license fee above for any change to face of license.</p> <p><b>Homes-</b> \$25 for existing license to add over-night care.</p>   |
| Other           | <p>Director Orientation for Infant Care \$25 (required for Directors of children's centers with children under 2 years of age)</p> <p>Record Keeping \$40 (optional)</p> <p><b>Prospective Home Provider Class \$25 (optional)</b></p>                                   | <p><b>Pinellas Director Basics class \$25</b> (required for all new directors who have not been a director in Pinellas County in the past 12 months.)</p> <p>Director Orientation for Infant Care \$25 (required for Directors of children's centers with children under 2 years of age)</p> <p>Record Keeping \$40 (optional)</p> <p><b>Prospective Home Provider Class \$25 (required)</b></p> <p><b>Variance fee \$100</b></p> |

\* Licensing Classes will be charged at the then current rate charged for other similar classes.