

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**Approved Minutes from Special Meeting
May 5, 2014 at 1:30 pm
Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, FL**

Our mission is to protect and promote the health, safety and mental development of children cared for in children's centers and family childcare homes in Pinellas County.

The Regular Board Meeting of the Pinellas County License Board for Children's Centers and Family Day Care Homes was scheduled and properly noticed for Monday, May 5, 2014 at 8751 Ulmerton Road, Largo, FL, to begin at 6:30 p.m.

Board Members Present: Dr. Judith Vitucci, Chair, Susan Weber, Secretary, Commissioner Norm Roche, Lourdes Benedict, Sandra Downes, Angela Rouson and Francine Williams

Board Members Absent: None

Advisory Members Present: Lynn Bittner, DaVee Henderlong, Ann Hofmeister, Elizabeth Krakowski, Nina Meyers and Amanda Neuner

Advisory Members Absent: None

Ex Officio Absent: Charles Minor

Attorney Present: Colleen Flynn, Esq.

Staff Members Present: Patsy Buker, Executive Director; Jorie Massarsky, Supervisor, Children's Centers; Julie Oliver, Supervisor, Family Child Care Homes and Julie Driscoll, Administrative Secretary

I. CALL TO ORDER: Judi Vitucci, Chair, called the Pinellas County License Board meeting to order at 1:35 p.m. There were no requests to add any items to the agenda.

Motion: Lourdes Benedict made a motion to approve the agenda as presented. Susan Weber seconded the motion and it passed unanimously.

I. Consent Agenda

- A. Minutes from March 19, 2014, meeting will be presented in the June 11th Board Packet for approval.

II. Action Items

- A. Ms. Buker explained that the Board is asked to approve the program asking JWB for continuation of funding each year.

Motion:

Susan Weber made a motion to approve the action of applying for continuation of funding from JWB. Lourdes Benedict seconded the motion and it passed unanimously.

- B. Revise Strategic Plan Dr. Vitucci led a discussion about the Strategic Plan for the Pinellas County License Board. The current plan was adopted in 2010 and has not been revised since that time. Various Board and Advisory Committee members offered suggestions for revisions, which are represented in the attached draft plan. The Board requested that we engage the services of a consultant to help them to make further changes and Ms. Buker agreed to get some assistance for that purpose. The plan will be on an agenda for a future meeting.

III. Informational Items Ms. Buker reviewed reports that were contained in the Board packet.

IV. Public Comment There was no request from the public to make comment at this meeting.

V. Next Meeting: Wednesday, June 11, 2014 at 1:30 pm
Mid County, Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, FL 33771

VII. Adjournment Mrs. Rouson made a motion to adjourn the meeting and Ms. Benedict seconded the motion. The meeting was adjourned at 3:05 pm.