

## **Large Family Child Care Homes**

## **Standard Findings** **(04/2018)**

### Classification Summary/Level

### **PERSONNEL: I**

#### **1. Screening I. A.**

- 1.1/3 No Current Attestation  
There was no Attestation of Good Moral Character for ( ) was not completed at the time of initial screening or upon change of employers.
- 1.2/2 5 Year Rescreening  
Background screening was not completed every five years after the initial screening for ( ).
- 1.3/3 Employment History  
A five-year employment history verification for the operator/substitute/employee was not documented and on file.
- 1.4/3 Abuse Form  
The operator/substitute/employee did not sign a CF-FSP 5337 Child Abuse and Neglect Reporting Acknowledgement form annually.
- 1.5/2 Required Screening  
Required background screening was missing for ( ).
- 1.6/1 Disqualified Person in Home  
A person disqualified from being in the home was present.
- 1.7/2 Unscreened Person Living in Home  
There was an unscreened person living in the home.
- 1.8/2 No Central Abuse Hotline Record Search-New Household Member(s)  
The Central Abuse Hotline Record Search form was not submitted for a new household member.
- 1.9/2 No Screening- 12 Year Old Household Member  
The Delinquency Screening form was not submitted for a household member who turned 12 years of age within the last 2 months.
- 1.10/1s Disqualified Person Working in Home  
The record for an individual indicated the person had been arrested for and are awaiting final disposition of, have been found guilty of, regardless of adjudication, or entered a plea of nolo contendere or guilty to any offense noted in section 434.04, Florida Statute, which disqualifies the person from employment and the owner/operator failed to take appropriate action in that ( ).
- 1.11/1s Unscreened Individual Left Alone  
An unscreened individual was left alone to supervise children in care.

- 1.12/3 Volunteer Acknowledgement Not on File  
A Volunteer Acknowledgement was not on file for the volunteer(s).
- 1.13/3 Substitute Change Not Reported  
The operator failed to notify the Licensing Program Office of any changes to the written substitute plan within 5 working days.
- 1.14/3 Substitute Hours Not Recorded  
The provider failed to maintain written documentation for the number of hours a substitute worked in the home for the preceding 12 months
- 1.15/3 No Substitute  
The operator did not have a substitute at least 21 years old to be available on a temporary or emergency basis.
- 1.16/3 Substitute Plan Information Incomplete  
The operator's substitute plan did not include the name, address and telephone number of the designated substitute.
- 1.17/2 Substitute <21 Years Left in Charge  
The substitute left in charge of the children in care was younger than 21 years of age.
- 1.18/3 Employment History Verification Not Completed  
Employment history check did not include all required information including applicant's job title, description of regular duties, confirmation of employment dates, and level of job performance.
- 1.19/3 Volunteer Written Documentation  
Operator failed to maintain written documentation for the number of hours a volunteer worked in the home.
- 1.20/3 Substitute Worked over 40 Hours  
The substitute worked over 40 hours per months on average over a six-month period in a single family day care home.
- 1.21/3 Reporting New Employee  
The operator failed to report changes regarding new employee within 5 working days.
- 1.22/2 Operator Alone Out of Ratio  
There was no staff person in addition to the operator on the premises while operating as a large family child care home.
- 1.23/2 Substitute for Employee < 18 years of age  
The substitute for the employee on a temporary or emergency basis was not at least 18 years of age.

## **2. Smoking: I.A.**

- 2.1/2 Smoking Observed-Children Present  
Smoking was observed in the home, the outdoor play area, during a field trip or in a vehicle transporting children in care.
- 2.2/3 Evidence of Smoking- Children Present  
There was evidence that smoking occurred in the home, outdoor play area, during a field trips or in a vehicle used to transport children in care.

2.3/3 Parents Not Informed-Smoking Occurs  
The custodial parents or legal guardians of children in care were not informed in writing, by the operator that someone living in the home smoked.

### **3. Child Care Water Safety: I.B.**

3.1/2 Water Safety Course Not Completed  
The provider has a swimming pool on the premises but the provider or the substitute, has not complete a Child Care Water Safety Course or its equivalent.

### **4. CPR Certificate: I.B.**

4.1/2 Operator's CPR Training Expired  
The operator's certification for infant and child CPR was no longer current.

4.2/2 Substitute's CPR Training Expired  
The substitute's certification for infant and child CPR was no longer current.

4.3/2 CPR Not Done By On-Site Assessment  
The online CPR training did not include an on-site instructor based skills assessment and is invalid for the individual.

4.4/2 Employee's CPR Training Expired  
The employee's certification for infant and child CPR was no longer current.

4.5/2 No Staff With Current CPR  
The home did not have at least one person providing care to children with a valid and current certification in infant and child CPR procedures.

### **5. First Aid Certificate: I.B.**

5.1/2 Operator's First Aid Training Expired  
The operator's first aid was no longer current.

5.2/2 Substitute's First Aid Training Expired  
The substitute's first aid was no longer current.

5.3/2 Employee's First Aid Training Expired  
The employee's first aid was no longer current.

5.4/2 No Staff With Current First Aid  
The home did not have at least one person providing care to children with a valid and current certification in First Aid training.

### **6. Training Dates/Hours: I.B.**

6.1/3 Substitute-Early Learning Literacy and Language Development Not Taken  
A substitute, who worked 40 hours or more a month, on average, did not have documentation to show completion of an approved five-hour early literacy and language development of children ages birth through five course.

- 6.2/3 In-Service Record Not Maintained Two Years  
Documentation of in-service training was not maintained for the past two (2) years and recorded on F-0077, In Service Training Record.
- 6.3/3 Operator 10-Hours Annual Training Not Taken  
The 10 hours of annual in-service training had not been completed by the operator between July 1-June 30 annually. These training hours were for the fiscal year that ended ( ) when 10 hours of training was the requirement.
- 6.4/3 Substitute Over 40 Hrs-No Training Certificate  
A substitute, who worked 40 hours or more a month, on average, did not have documentation on the training transcript of the 30 clock hour Family Child Care Training course completion.
- 6.5/3 Substitute Under 40 Hrs.-6 clock  
A substitute, who works less than 40 hours a month, on average, did not complete the DCF's 6 clock-hour Family Child Care Rules and Regulation course (or have documentation of completion of the 3 clock-hour Fundamentals of Child Care Home Rules course.) as evidenced by the DCF's training transcript.
- 6.6/3 Foster Grandparent Training  
A foster grandparent working in the home failed to complete the required training.
- 6.7/3 Employee Five Hour Literacy Training  
The employee did not complete a DCF approved five hour early literacy and language development course within 12 months of employment.
- 6.8/3 Employee Annual In-Service Training  
The employee did not complete the ten hours of annual in-service between July 1-June 30.
- 6.9/3 Operator – Active CDA  
The operator failed to maintain and/or document an active Staff Credential Verification on the DCF training transcript.
- 6.10/3 Safe Sleep/Shaken Baby Training  
The home did not have documented proof that all staff were trained and knowledgeable with 30 days of employment in safe sleep practices and shaken baby syndrome.
- 6.11/3 Fire Extinguisher Training  
The home did not have documented proof that all staff were trained and knowledgeable with 30 days of employment in the use of fire extinguishers.
- 6.12/3 Substitute for Operator – 30 Clock Hours  
The substitute for the operator did not complete the 30 clock-hour Family Child Care Home training as documented on the DCF's transcript prior to caring for children.
- 6.13/3 Substitute for Employee – 30 Clock Hours  
The substitute for the employee, who works more than 40 hours per month on average, did not complete the 30 clock-hour Family Child Care Home training as documented on the DCF training transcript prior to caring for children.

- 6.14/3 Substitute for Employee – Literacy  
The substitute for the employee, who works more than 40 hours on average, did not have documentation to show completion of a DCF approved five-hour early literacy and language development course, prior to caring for children.
- 6.15/3 Substitute for Employee  
A substitute for the employee, who worked less than 40 hours a month on average, did not complete the DCF 6 clock-hour Family Child Care Rules and Regulation course (or have documentation of completion of the 3 clock-hour Fundamentals of Child Care Home Rules course.) as evidenced by the DCF training transcript.
- 6.16/3 Employee 30 Clock-Hours  
The employee did not complete the 30 clock-hour Family Child Care Home training as documented on the DCF training transcript.
- 6.17/3 Employee Start Training Within 90 Days  
The employee did not begin the 30 clock-hour Family Child Care Home training within 90 days of employment.
- 6.18/3 Operator – Completion of Part II  
The operator did not complete the DCF’s 10 clock-hour Part II module training course within 6 months of licensure as documented on the DCF training transcript.
- 6.19/2SR Training Not Complete  
The operator, employee or designated substitute did not have pre-service training requirements completed within 90 days of employment or prior to unsupervised contact with or care of children.

**7. Capacity: I.C.**

- 7.1/2 # in Care Exceeds License Capacity  
The operator may provide care for ( ) children, ages ( ). The number of children observed in this age group was ( ).
- 7.2/2 # Less Than 18 months old Exceeded  
The family child care home is licensed to serve a total of ( ) children under 18 months of age and ( ) children of this age group were observed in care.
- 7.3/1s Over Licensed Capacity  
The operator was over the licensed capacity and the circumstances pose an imminent threat to the children which could or does result in serious harm and death of a child. Same standard, new wording

**8. Supervision: I.C.**

- 8.1/2 Children Not Adequately Supervised  
Children were not being adequately supervised in that ( ).
- 8.2/2 Release of Children to Unauthorized Person  
A child was released to a person other than the person(s) authorized or in the manner authorized in writing by the custodial parent(s) or legal guardian(s).
- 8.3/1s Child Left Home Unknown  
A child was not adequately supervised and left the premises of the home without staff supervision.

- 8.4/1s Drugs/Alcohol Use  
The operator/substitute/employee was supervising the children while under the influence of narcotics, alcohol, or other drugs that impair the individual's ability to provide safe child care.
- 8.5/3 Prolonged Child Care-Written Certification  
The operator provided child care for more than 24 hours and did not have written certification from the employer of the parent/legal guardian that the parent/legal guardian works a shift of 24 hours or more.
- 8.6/2 Prolonged Child Care More Than 72 Hours  
A child remained in care for more than 72 consecutive hours in a 7-day period.
- 8.7/2 Child Dropped Off at Inappropriate Location  
The driver of the vehicle failed to drop the child off at the appropriate location.
- 8.8/1s Child Dropped Off at Inappropriate Location-Great Harm  
The driver of the vehicle failed to drop the child off at the appropriate location resulting in serious harm to the health, safety or well-being of a child.
- 8.9/1s Child Left Behind  
A child was left in a vehicle, at the home, or behind on a field trip.
- 8.10/1s Inadequate Supervision-Imminent Threat  
Child(ren) were not being adequately supervised in that ( ) which posed an imminent threat to a child, and could or did result in death or serious harm to the health, safety or wellbeing of the child(ren).
- 8.11/2 Insufficient Supervision While Toileting or Bathing  
Children did not receive supervision as required by their age or required needs while toileting or bathing.

## **FACILITY RECORD: II**

### **9. Identification/Enrollment: II.A.**

- 9.1/2 No Enrollment Information  
No enrollment information was on file for the child(ren) listed on the Children's Record Log.
- 9.2/3 Incomplete Enrollment Record  
The enrollment form used by the operator was incomplete and/or did not include all required information as required on form F-0030 (04/2018)
- 9.3/3 Current Enrollment Information  
Current enrollment information was not on file for the child(ren) listed on the Children's Record Log.
- 9.4/3 Parents Signature Selecting FCCH Provider  
There was no documentation of a signed statement from the custodial parents/guardians of the child(ren) enrolled that they had been provided the brochure Know Your Child's Family Child Care Home.

- 9.5/3 Incorrect Form for Enrollment  
The wrong form was being used for the child's enrollment/ID form.
- 9.6/3 Influenza Brochure  
The home did not maintain documentation that the parent(s) or legal guardian(s) of each child were provided information detailing the causes, symptoms, and transmission of the influenza virus annually during the months of August through September in that ( ).
- 9.7/3 Signed Statement Discipline/Expulsion Policy  
A signed statement from the custodial parent(s) or legal guardian(s) attesting that the operator had provided their written disciplinary and expulsion policies was not on file for the child(ren).
- 9.8/3 Child Enrichment Provider  
The home did not have written consent from the custodial parent(s) or legal guardian(s) before a child participated in activities conducted by the child enrichment service provider.
- 9.9/3 Authorized Release  
The name, address and phone number of persons authorized to retrieve the child was not included in the enrollment information.

### **10. Emergency Medical Release: II.A.**

- 10.1/3 No Emergency Medical Release Form  
There was no notarized Emergency Medical Release form for the child(ren) listed on the Children's Record Log.
- 10.2/3 Emergency Medical not Properly Completed  
The Emergency Medical Release form for the child(ren) listed on the Children's Record Log was not properly completed in that ( ).
- 10.3/3 Emergency Medical Form-Change of Legal Guardianship  
There was a change in legal guardianship for the child(ren) listed on the Children's Record Log and a new Emergency Medical Form was not completed.

### **11. Physical Examination: II. A.**

- 11.1/3 Missing Student Health Examination  
Child(ren) did not have a Student Health Examination/DH (Form 3040), or an equivalent health statement on file within 30 days of enrollment as noted on the Children's Record Log.
- 11.2/3 Student Health Examination Not Current  
The Student Health Examination was no longer current for the child(ren) as noted on the Children's Record Log.
- 11.3/3 No Signature of Medical Personnel  
The Student Health Examination, had not been completed by a person given statutory authority to perform health examinations for the child(ren) as noted on the Children's Record Log.
- 11.4/3 Incomplete Health Examination Form  
The health statement for the child(ren) as noted on the Children's Record Log, did not contain all of the elements in the Student Health Examination/DH Form 3040 as evidenced by ( ).

11.5/3 Medical Records Not Returned to Parents  
Immunization and/or student health examinations records were not returned to the parent or legal guardian upon withdrawal from care.

11.6/3 Emergency Care Plan  
A child who has or is at an increased risk for a chronic physical, developmental, behavioral or emotional condition and requires additional services did not have a current emergency care plan include in their file.

## **12. Immunization Certificate: II.A.**

12.1/3 No Certificate of Immunization  
The provider did not have DH Form 680, Florida Certification of Immunization, nor a DH 681 Religious Exemption Immunization form on file for the child(ren) enrolled more than 30 days as noted on the Children's Records Log.

12.2/3 Incomplete Form  
The applicable part of DH Form 680, Florida Certification of Immunization, was not complete in that ( ) was missing from the form.

12.3/3 Expired Immunization Record  
The DH Form 680, Florida Certification of Immunization, was no longer current for the child(ren) as noted on the Children's Record Log.

## **13. Medication records: II.A.**

13.1/2 Original Container Not Provided  
Prescription/non-prescription medication, ( ), brought to the family child care home was not in the original container.

13.2/2 Prescribed Medication Not Properly Labeled  
Prescription medication, ( ), was not adequately labeled, in that labeling did not include the following information ( ).

13.3/1s Not Dispensed Per Directions-Imminent Threat  
Written directions on the prescription label were not followed in that a child was given the wrong medication and which posed an imminent threat and could or did result in death or serious harm to the health, safety, or well-being of the child.

13.4/2 No Written Parental Permission  
A prescription/non-prescription medication ( ), was dispensed without written authorization from the custodial parent or legal guardian.

13.5/3 Known Allergy to Medication  
The operator was notified of allergies or special restrictions to medication and did not maintain documentation in the child's file and post a notice with stored medication.

13.6/3 No Child-Resistant Cap  
Medication did not have a child-resistant cap.

13.7/3 Information Logged Incomplete  
The operator's written record for medication was incomplete as it did not include ( ).

- 13.8/2 Wrong Medication Administered  
A child was given the wrong medication in that ( ).
- 13.9/3 Expired Medication Not Returned to Parent  
Medication which had expired or was no longer being administered was not returned to the custodial parent or legal guardian or discarded if the child is no longer enrolled.
- 13.10/3 Child's File Not Documented Emergency Non-Prescription  
Non-prescription medication not brought in by the custodial parent or legal guardian specifically ( ), was dispensed for emergency purposes and not documented in the child's file.
- 13.11/2 No Parental Permission Emergency Non-Prescription  
Non-prescription medication not brought in by the custodial parent or legal guardian, specifically ( ), was dispensed for emergency purposes without written authorization.
- 13.12/2 No Parental Information Emergency Non-Prescription  
The provider did not contact a parent or legal guardian on the date of occurrence after dispensing emergency non-prescription medication.
- 13.13/2 No Medical Personnel Permission Emergency Non-Prescription  
The provider did not contact emergency medical personnel prior to administering emergency non-prescription medication that was not supplied by the parent or legal guardian.
- 13.14/2 Medication Accessible  
Medication was not stored in a locked area or inaccessible and out of a child's reach.
- 13.15/3 Log Not Maintained for 6 Months  
The provider did not maintain a written record of medication dispensed within the previous six months.
- 13.16/2 Not Dispensed Per Directions  
Written directions on the prescription label, manufacturer's label or from the child's doctor for dispensing prescription or non-prescription medication were not followed in that ( ).
- 13.17/2 Medication Not Given When Needed  
Prescription or non-prescription medication provided for a child was not dispensed when needed in that ( ).
- 13.18/3 Documentation of Medication Training  
Staff administering medication did not have documentation of training.
- 13.19/2 Sun Safety  
Staff did not ensure sun safety.
- 13.20/3SR Not Maintained Fifteen Months  
The provider did not maintain a written record of medication dispensed with the previous 15 months

#### **14. Daily Attendance: II.A.**

- 14.1/2 Incomplete Attendance Record  
Daily attendance was not maintained to account for all children in care.

14.2/2 Parental Contact/Absentee  
The operator did not have prior documentation of the child's absence and failed to contact the custodial parent/legal guardian to confirm the child's absence.

### **15. License/Fine Posted: II.A.**

15.1/3 Not Prominently Displayed  
The family child care home license was not prominently displayed.

15.2/2 Fine Not Posted  
An administrative fine was issued and the provider did not post the fine for a period of one (1) year after issuance date.

15.3/3 Fine Explanation Not Posted  
An administrative fine was issued and the provider did not post an explanation of the fine and corrective action, in simple language for a period of one (1) year after issuance date.

### **16. Inspection Report: II.A.**

16.1/3 Inspection Report Not Available  
The most recent inspection report was not available for review.

### **17. Activities Schedule: II.C.**

17.1/3 No Written Activities Schedule  
The provider did not have a written schedule of varied daily activities.

17.2/3 Activities Inappropriate  
The activities for the children were developmentally inappropriate, in that ( ).

17.3/3 Activities Plan Not Posted  
The written plan of scheduled activities was not made accessible and available to parents and to the inspection authority for review.

17.4/3 Activities Plan Not Followed  
The operator's written plan of scheduled activities was not followed.

17.5/3 Meals, Snacks, Naps Not Included  
The written plan of activities did not include meals, snacks, or nap times appropriate for the age and times the children are in care.

17.6/3 No Quiet/Active Indoor/Outdoor Activity  
Activities planned did not include quiet and active play, both indoors and outdoors.

17.7/3 Electronic Use for Children Under 2 Years of Age  
The home used electronic media time with children younger than 2 years of age.

17.8/3 Electronic Media for Children Over 2 Years of Age  
The home use electronic media that was not for educational purposes or for physical activity for child 2 years of age and older.

17.9/3 No Written Plan of Activities for Each Age Group or Class  
The home had no written plan of activities for each age group or class.

- 17.10/3 Written Plan of Activities – No Variety of Activities  
The home's written plan of scheduled activities did not include a variety of activities that range from structured to unstructured.
- 17.11/3 Written Plan of Activities Did Not Include Consistency and Continuity of Care  
Program has not implemented practices that promote consistency and continuity of care.

## **SAFETY/HEALTH: III**

### **18. First Aid Supplies: III.A**

- 18.1/3 Some Supplies Not Available  
The home's first aid kit did not include the following: ( ).
- 18.2/3 Accessible to Children  
The first aid kit was accessible to children.
- 18.3/3 Clearly Labeled  
The first aid kit was not clearly labeled "First Aid".
- 18.4/3 First Aid Kit not Accessible to Provider  
The home's first aid kit was not accessible to the operator/substitute/employee.
- 18.5/2 First Aid Kit Missing  
There was no first aid kit in the home.
- 18.6/2 First Aid Kit for Field Trip  
The home did not have a complete first aid kit on an activity away from home.

### **19. Emergency Plan: III.A.**

- 19.1/3 Fire Emergency Plan  
The provider's emergency plan of evacuation in case of fire did not include the escape route and the location of the children's records.
- 19.2/3 Fire Emergency Plan Not Posted  
The provider's fire emergency plan of evacuation was not posted in a conspicuous location.
- 19.3/3 Written Plan of Evacuation  
The provider did not have a written plan on file in the License Board office for the evacuation and care of children in case of emergencies and disaster.
- 19.4/3 Emergency #'s Missing or Not Available  
The provider did not have available all emergency telephone numbers as required. The following was missing ( ).
- 19.5/3 Emergency Address and Directions Not Posted  
The family child care home's posted emergency information did not include the home's address and directions to the home.
- 19.6/3 No Emergency Info Posted Near Telephones  
No emergency information was posted on or near telephones in the home.

- 19.7/3 Emergency Drill Records  
The operator failed to maintain records of emergency preparedness and evacuation drills for two years from the date of the drill.
- 19.8/2 No Emergency Drills  
The operator failed to conduct emergency preparedness drills.
- 19.9/3 Failure to Notify After Disaster  
The operator failed to notify the licensing authority within 24 hours following a fire, natural disaster or other event.
- 19.10/2 Operator failed to call 911  
The operator, employee, or substitute failed to immediately call 911 or other emergency numbers to meet the needs of a child in an emergency.
- 19.11/3 Emergency Preparedness Plan Incomplete  
The operator's emergency preparedness plan was incomplete in that it did not include ( ).
- 19.12/3 Emergency Preparedness Drills Missing Information  
The written record of the emergency preparedness drills was missing the following ( ).
- 19.13/2 No Emergency Evacuation Plan  
There was no emergency evacuation plan.
- 19.14/3 No Diagram of Emergency Evacuation Plan  
The operator did not have documentation of an emergency evacuation plan including a diagram of safe routes by which children may exit each area of the home.
- 19.15/3 Emergency Evacuation Plan Not Post or Shared  
The operator did not post, or share the emergency evacuation plan with employees and custodial parents and/or legal guardians.
- 19.16/3 Plan for Reporting Emergencies  
The operator did not have a written plan for reporting and managing any incident or unusual occurrence that is threatening to the health, safety, or welfare of the children, staff or volunteers to the licensing authority.
- 19.17/2 Reporting Emergencies  
The operator failed to notify the licensing authority of an incident or unusual occurrence that was threatening to the health, safety, or welfare of the children, staff or volunteers.

## **20. Accident/Incident Report: III.A.**

- 20.1/3 Information is Incomplete  
The provider's documentation of accidents/incidents did not include the following information ( ).
- 20.2/3 No Documentation  
The operator failed to document an accident, incident, or any health-related signs/symptoms on the day it occurred.
- 20.3/2 Parents not notified of Accident/Incident  
The operator failed to immediately notify the custodial parents or legal guardian of a serious illness, accident, injury or emergency to their child.

- 20.4/3 Emergency Contact Person Not Notified  
The operator, employee, or substitute failed to contact persons designated by the custodial parent or legal guardian to be contacted in the event that the custodial parent or legal guardian could not be reached.
- 20.5/2 Serious Accident/Incident Instructions Not Followed  
The instructions provided by the custodial parent or legal guardian regarding action to be taken in the event of a serious illness, accident, injury or emergency were not followed by the operator, employee, or substitute.
- 20.6/3 Copy of Incident/Accident Report Not Provided  
The operator failed to provide a copy of the accident or incident form to the individual authorized to pick up the child on the date of occurrence.
- 20.7/3 Documentation Not Maintained for 1 year  
Records of accidents, incidents, and observed health related signs and symptoms were not maintained for 1 year.

## **21. Fire Drills: III.A.**

- 21.1/2 Fire Drills Not Being Conducted  
During the licensure year, the operator failed to conduct monthly fire drills at various dates and times when children are in care.
- 21.2/2 Fire Drills Not Being Done According to Licensing Requirements  
Fire drills during the licensure year did not include the following requirements: nap time drill, alternate route drill or drill in presence of licensing.
- 21.3/3 Fire Drill Documentation Incomplete  
A written record of fire drills was incomplete and did not include the following ( ).
- 21.4/2 Fire Drill – No Current Attendance  
The operator or substitute failed to possess a current attendance record during a fire drill, emergency preparedness drill or an actual emergency to account for all children.
- 21.5/3 Maintain Fire Drill Log for 2 Years  
The operator did not maintain and make available the record of fire drills for a minimum of two years from the date of the drill.

## **22. Communicable Disease Control: III.B.**

- 22.1/3 No Isolation Area Available  
The family child care home did not have an isolation area.
- 22.2/2 Sick Child Not in Sight/Hearing  
A child was placed in an isolation area due to illness, but was not within sight and hearing of the operator.
- 22.3/3 Child in Care-Signs Communicable Disease  
A child suspected of having a communicable disease or a fever of 101 degrees Fahrenheit or higher, in conjunction with other signs of illness was not placed in isolation or removed from the home.

- 22.4/2 Parents/Guardian Not Notified of Illness  
The parents or legal guardian of a child who showed signs of communicable disease were not notified.
- 22.5/3 Operator, Substitute, Household Member with Signs and Symptoms  
Operator, substitute, employee or household member suspected of having a communicable disease or a fever of 101 degrees Fahrenheit or higher, in conjunction with any other signs of illness, did not leave the areas of the home occupied by children.
- 22.6/3 Child/Person With Illness Returns  
A child, child care personnel or other person suspected to be contributing to transmission of the illness, is not adequately immunized when there is an outbreak of a vaccine-preventable disease, or the circulating pathogen poses an increased risk to the individual was permitted to return to the family day care home without medical authorization or the signs and symptoms of the disease were still present.
- 22.7/3 Linens Not Changed  
Linens and disposables were not changed after use by an ill child.
- 22.8/2 Child With Head Lice  
A child identified as having head lice was permitted to return to the home before treatment had occurred.
- 22.9 /3 Operator Failed to Treat Home For Lice  
The operator failed to treat areas, equipment, toys or furnishing with which a child with lice had contact.
- 22.10/2 Outbreaks Not Reported  
The operator failed to report a suspected communicable disease outbreak for two or more children or adults within 72 hours to the local county health department and failed to follow the direction given.

## **PHYSICAL PLANT: IV.A**

### **23. Safe/Good Repair: IV.A.**

- 23.1/2 Unsafe Building  
The building housing the family child care home was observed not to be in good repair/safe as evidenced by ( ).
- 23.2/3 No Annual Fire Inspection  
The operator did not have a current fire safety inspection and/or documented proof of an annual fire inspection by the local fire authority.
- 23.3/3 Local Codes  
The building housing the family child care home did not meet/maintain all local building, fire and health regulations.
- 23.4/2 Exits-Not Free of Obstructions  
The exit(s) leading outside the family child care home are obstructed by ( ).

23.5/2 Fire Hazard  
Fire hazard, such as ( ) was observed in the home.

23.6/2 Uniform Fire Safety Standards inspection  
The operator did not have an annual inspection for Uniform Fire Safety Standards for Child Care and/or documented proof of a completed annual inspection for Uniform Fire Safety Standards for Child Care.

#### **24. Lighting: IV.A.**

24.1/3 Inadequate for Activity  
The family child care home did not have adequate lighting for supervision, safe movement and egress for children in care.

#### **25. Safe Source of Heat: IV.A.**

25.1/2 Safe Source of Heat  
The home did not have a safe source of heat.

#### **26. Smoke Detector: IV. A.**

26.1/2 Smoke Detector Unavailable  
The family child care home did not have an operable smoke detector.

26.2/2 Smoke Detector—Split Floor Plan  
The family child care home has a split floor plan and did not have two (2) operable smoke detectors installed in the home.

#### **27. Fire Extinguisher: IV.A.**

27.1/2 No Fire Extinguisher Available  
The family child care home did not have an operable fire extinguisher available.

27.2/3 Expired Tag or Label  
The fire extinguisher did not have a current certificate.

#### **28. Operable Telephone: IV.A.**

28.1/2 No Corded Operable Telephone  
The provider did not have an operable, installed, corded telephone.

28.2/3 Corded Phone in Off-Limits Area  
The operable corded phone was plugged in, in an off-limits room.

#### **29. Adequate Ventilation: IV.A.**

29.1/3 Inadequate Ventilation  
The home did not have adequate ventilation.

#### **30. Temperature: IV.A.**

30.1/3 65-82 Degree Temperature Not Maintained  
The home's temperature was not maintained between sixty-five (65) and eighty-two (82) degrees Fahrenheit.

### **31. Fans Screened: IV.A.**

- 31.1/2 Fans Within Reach and Unscreened  
Portable electric fans within reach of children did not have adequate protective screening.

### **32. Animals: IV.A.**

- 32.1/3 No Documentation Of Valid Immunizations  
The operator did not have documentation of current vaccination records for the pet observed. Vaccinations are available for this type of animal.
- 32.2/1 Aggressive/Dangerous Animal on Property  
An animal that has bitten a human more than once/has exhibited aggressive behavior/has been declared dangerous was on the property of the family child care home.
- 32.3/2 No Immunizations  
The animal was not immunized, though immunizations are available for this type of animal.
- 32.4/3 Parents Not Informed  
The operator did not have documentation that custodial parents or guardian are given written notification of animals on the premises.

### **33. Hazardous Products/Surfaces: IV.A.**

- 33.1/2 Toxic/Hazardous Materials Accessible to Children  
Toxic Substances and/or Hazardous materials including cleaning supplies, flammable products, and poisonous items were accessible to children in care.
- 33.2/2 Harmful Products Not Labeled  
A potentially harmful substance, ( ), was not labeled.
- 33.3/2 Storage of BB Guns/Pellet Guns/Knives/Sharp Tools  
Potentially harmful items such as BB guns, pellet guns, knives and/or sharp tools were not in a locked area or were accessible to children in care.
- 33.4/2 Cleaning While Children In Care  
Cleaning (other than general clean-up activities) of a room took place while children were present in the room.

### **34. Locks: IV.A**

- 34.1/2 Doors to Outside/Off Limit Area  
Doors to the outside/off-limit areas had no inaccessible locks.
- 34.2/2 Unlocked Gate-Children Outside  
A gate was not locked when children were playing outside.

### **35. Safety Plugs: IV A.**

35.1/2 Electrical Outlets  
There was no safety plug in an unused electrical outlet.

### **36. Gun Storage: IV.A.**

36.1/1 Ammunition Stored with Gun  
Ammunition was stored with the gun.

36.2/1s Firearms/Weapons not Locked or Inaccessible  
Firearms and/or weapons were not stored in a locked container, locked area, or with a secure trigger lock or in a location inaccessible to children.

36.3/1s Firearms on Person  
Firearms and/or weapons were observed on a person located on the premises other than law enforcement officers.

### **PLAY SPACE/POOL: IV.B-E**

### **37. Indoor Floor Space: IV.B.**

37.1/2 Does Not Have 35 Sq. Ft. Per Child  
The family child care home does not have 35 square feet per child of usable indoor space.

37.2/2 No Open Indoor Floor Space for Infants  
The family child care home did not have open indoor floor space outside of cribs and playpens when infants were in care.

### **38. Outdoor Space: IV.C.**

38.1/2 Hazard in Play Area  
Outdoor play areas in the home were not free from litter, nails, glass, and other hazards.

38.2/2 Equipment/Object/Space With Safety Hazards  
Sharp, broken and/or jagged edges were observed on the ( ) that pose a threat to the health, safety or well-being of the children in the play area.

38.3/3 Equipment/Object/Space With Overcrowding  
The placement of ( ) did not allow for adequate distance/clearance from other equipment, fences and objects or other children in the area.

38.4/3 Play Areas Not In Good Repair  
Play areas outside the home were not in good repair in that ( ).

38.5/2 Access to Public Road / Water Hazard  
Children in the outdoor play area had access to a public road/street, laned public road/street or road/street with a speed limit 25 miles per hour or greater or border a water hazard.

- 38.6/2 Does Not Have 50 Sq. Ft. Per Child  
The outdoor space was not adequate in that there was not 50 square feet of outdoor space per child.
- 38.7/1s Children had Access to a Water Hazard Children in care had access to a water hazard or swimming pool, which posed an imminent threat to a child and which could or does result in death or serious harm to the health, safety, or wellbeing of the child in that ( )
- 38.8/3 Infants Not Provided Outdoor Time  
Weather permitting, infants were not provided opportunities for outdoor time.
- 38.9/3 Health, Safety Deficiency Low Potential  
A health and safety deficiency having a low potential for harm to the children in care was observed.
- 38.10/2 Health, Safety Deficiency Moderate Potential  
A health and safety deficiency having a moderate potential for harm to the children in care was observed.
- 38.11/1s Health, Safety Deficiency Serious Potential  
A health and safety deficiency was observed in the outdoor play area that poses a serious threat to the health, safety or well-being of the children.
- 38.12/3 Outdoor Space Use by Others  
The homes outdoor play area is not for the exclusive use of the children in care or children who reside in the home.

### **39. Fence: IV.C.**

- 39.1/2 Not 4 Feet High With 2 Exits  
Fencing a minimum of 4 feet in height with at least two exits, with one being remote from the building, was not provided when required.
- 39.2/2 Fence Not Safe  
The outdoor play area that required fencing was not safe and adequate in that ( ).
- 39.3/2 Base of Fence Not at Ground Level  
The base of the fence is not at ground level and could allow inside or outside access by children or animals.

39.4/3 Build-up at Base of Fence  
The fence in the outdoor play area had a build-up (e.g., leaves, soil) at the base on the play area side, causing the fence to be less than the minimum 4 feet in height.

#### **40. Sun/Shade: IV.C.**

40.1/2 Inadequate Sunny Area  
The outdoor play area did not have an adequate sunny area available.

40.2/2 Inadequate Shade Area  
The outdoor play area did not have an adequate shady area available in warm weather.

#### **41. Equipment Maintenance: IV.D.**

41.1/2 Outdoor Equipment Not Securely Anchored  
The frame of the ( ) was not securely anchored in the ground or stationary by design.

41.2/2 No Resilient Surface/Fall Zone  
A resilient surface was not provided beneath and within the fall zone of the ( ).

41.3/3 Ground Cover  
The ground cover or other protective surface under the ( ) was not maintained.

41.4/3 Equipment-Lacks Drainage  
The equipment used in the outdoor play area was not constructed to allow for water drainage or open containers for water play were not emptied.

41.5/3 Equipment- Not Maintain Safe/Sanitary  
Equipment in the outdoor play space ( ) was not maintained in a safe/sanitary condition in that ( ).

41.6/3 No Routine Checks of Outdoor Equipment  
The family child care home had no documentation, maintained for one year, that routine inspections were conducted at least monthly of all supports, above and below the ground, all connectors and moving parts.

41.7/3 Play Activities Not Age Appropriate  
The family day care homes' play activities were not suitable to the (child)ren's age and development.

41.8/3 Play Area/Equipment Not Safe  
Outdoor play areas and equipment were not inspected prior to usage for basic health and safety and/or problems noted were not corrected before used by children.

41.9/2 Guardrails or Barriers  
Guardrails or protective barriers, such as baby gates, were not provided at open sides of stairs, ramps or other walking surfaces from which there is more than a 30-inch vertical distance to fall.

41.10/2 Electrocution Hazard  
An electrical device or apparatus accessible to children was located in a place that could be plugged into an electrical outlet while a person is in contact with a water source such as a sink, tub, shower area, water table, or swimming pool.

## **42. Pool/Spa: IV.E.**

- 42.1/2 Pool Fencing  
The fence or barrier was unlocked, or had gaps or openings that could pose a threat to the health, safety or well-being of a child.
- 42.2/2 No Safety Equipment  
The swimming pool is more than six feet in width, length, or diameter and a ring buoy and rope, a rescue tube, or a throwing line and a shepherd's crook that will not conduct electricity was not available.
- 42.3/2 No Pool Alarm  
In the absence of a fence or barrier, the swimming pool alarm was found to be inoperable.
- 42.4/2 Above Ground Pool-Wall, Steps/Ladder Remain  
The wall of the above ground pool is not 4 feet in height/the ladder or steps leading to the above ground pool were not removed while children were in care.
- 42.5/2 Spa/Hot Tub –No Safety Cover  
A spa or hot tub did not have a fence or barrier with the minimum requirement of four (4) feet in height or was not covered with a safety cover that meets the requirements of Section 515.25(1), F.S., while children were in care.
- 42.6/3 Pool Chemicals Not Used  
The family child care home's swimming pool was not maintained by the use of chlorine or other suitable chemicals and the bottom of the pool was not visible.
- 42.7/2 Four Foot Fence  
The fence or barrier, separating the home from the swimming pool, did not meet the minimum requirement of four (4) feet in height, in the absence of an operable pool alarm.
- 42.8/1 Use of Swimming Pool  
Children in care were using the swimming pool located at the family child care home.
- 42.9/2 Access to Water Hazard  
Children in care had access to a water hazard or swimming pool, in that ( ).
- 42.10/1 Wading Pool  
A wading pool was used by children in care.
- 42.11/1s No Certified Lifeguard  
Children were taken from the home for a swimming activity and a person with a certified lifeguard certification or equivalent was not present.
- 42.12/2 No Training on Safety Equipment  
The homes' swimming pool that exceeds six feet in width, length, or diameter and staff at the pool did not have training on the proper use of a ring buoy and rope, a rescue tube, or a throwing line and a shepherd's crook that will not conduct electricity.

## **SLEEPING/NAPPING SPACE: IV.F-G**

### **43. Bedding: IV.F**

- 43.1/3 Sanitary Bedding  
The bedding available for children in care was not sanitary as evidenced by ( ).
- 43.2/2 Bedding Unsafe  
The bedding available was not safe or sanitary and poses a threat to the health, safety or well-being of a child in care.
- 43.3/2 Insufficient Bedding  
The provider did not have a sufficient number of cots/beds for the children in care. The number needed was ( ) and ( ) sleeping spaces were available.
- 43.4/2 Soft Items in Crib  
Bedding provided for an infant was not safe and posed a threat to the health, safety or well-being of the infant in that there was not a well-fitting, protected mattress covered by a well-fitting, cloth crib sheet and/or soft items were in the sleep space.
- 43.5/3 Air or Foam Mattress Used  
Air/foam mattress was used for children's napping space.
- 43.6/3 No written Plan/Overnight Sleep Arrangements  
Provider did not have a written plan outlining the overnight sleeping arrangements.
- 43.7/3 No Bedtime Routines for Overnight Care  
Provider did not ensure that accepted bedtime routines were followed when children were in overnight care.
- 43.8/2 Kitchen/Bathroom/Utility/Garage Used for Nap  
Child(ren) was/were napping in kitchen/bathroom/utility room/garage.
- 43.9/2 Nap Room Doors Not Open  
A child was observed napping or sleeping in a bedroom with the bedroom door closed.
- 43.10/3 Non-Siblings Nap on Double Bed  
Non siblings shared a double bed for napping. Only sibling preschool children may share a double bed.
- 43.11/3 Quiet/Nap Space  
The home had no designated area where each child can sit quietly or lie down to rest or nap.
- 43.12/3 Normal Sleep Arrangements  
Playpens, floor mats, air mattresses and/or foam mattresses were used for children sleeping in the normal night time cycle.
- 44.13/3 Children Sharing Personal Items  
Children in care were observed sharing personal items such as toothbrushes, towels and wash cloths.
- 43.14/2 Did not Meet Federal Crib Requirement  
Cribs were used which did not meet current federal guidelines for construction regulations as outlined in Title 16, 1219, 1220 & 1221 Code of Federal Regulations.

43.15/3 Individual Linens Not Used  
Individual linens were not provided for each child using beds that were used by the family.

**44. Beds/Cribs 2 Feet Apart: IV.F.**

44.1/2 Beds/Cribs Less Than 2 Feet Apart  
Beds/Cribs were spaced less than the minimum distance of 2 feet between individual napping space.

44.2/2 Napping Placements  
Napping spaces shall not be designated under furniture, against furniture that may create a hazard, or blocking exit routes.

**45. Playpen Use: IV.F.**

45.1/2 Playpen/Crib Routine Use-Confined Child  
Playpens/Cribs were routinely used to confine children other than for rest or sleep.

**46. Sleeping Position: IV.F.**

46.1/2 Infant Sleeping on Stomach  
A napping or sleeping infant that is not capable of rolling over on their own was observed not positioned on their back and on a firm surface and the provider did not have written authorization form a physician in the child's record.

**47. Bathroom Facilities: IV.G.**

47.1/2 Toilet/Tub/Sink Not in Working Order  
The home did not have at least 1 toilet/bathtub/hand washing sink in good working order.

47.2/3 Toilet/Sink Not Easily Accessible by Children  
A toilet and/or bath facility used by children was not easily accessible and at an appropriate height for use by the children.

47.3/3 Soap/Trash/Paper Not Available or Within Reach  
Soap, trash receptacles, toilet paper and individual towels/disposable towels were not available and within reach of children using the toileting facility.

47.4/3 Platform or Stool  
The platform or stool used by children was not safely constructed with an impervious surface that can be easily cleaned and sanitized or disinfected.

47.5/3 No Running Water  
Running water was not available and within reach of children using the toileting facility.

**48. Individual Towels: IV.G.**

48.1/3 No Individual Towels/Disposable Towels  
Children were not provided an individually labeled towel/wash cloth or disposable towel. Provide either individual towels, or disposable towels that are discarded after each use.

48.2/3 Disposable Towels Not Discarded  
Disposable towels were not discarded properly after each use.

## **EQUIPMENT: IV.H**

### **49. Play Materials/Equipment/Safe & Developmentally Appropriate/Accessible: IV.H**

- 49.1/3 Inadequate Amount for # of Children in Care  
The provider did not have an adequate quantity of play materials, toys, books and equipment available for the number of children in care. ( ).
- 49.2/3 Materials Developmentally Inappropriate  
Play materials, toys, books and equipment were inappropriate for the developmental level of children in care as evidenced by ( ).
- 49.3/2 Play Materials Not Safe  
Play materials available to the children were unsafe, in that ( ).
- 49.4/3 Play Materials Not Accessible  
Play materials, toys, books, and equipment were not accessible to children.
- 49.5/3 Equipment Not Sanitized or Disinfected  
Toys, equipment and/or furnishings were not maintained in a sanitary condition and not cleaned and sanitized or disinfected immediately following exposure to bodily fluids.

### **50. Television/Appropriate Use: IV.H.**

- 50.1/3 Programming Inappropriate  
While children were awake the television was tuned to programming that was inappropriate for children.
- 50.2/3 Programming Not Limited  
The television was on for unlimited time periods.

## **CLEANLINESS/ORDERLINESS: IV.I**

### **51. Clean /General Good Order: IV.I**

- 51.1/3 Soiled Items  
Soiled items were not immediately placed in a plastic lined and securely covered container.
- 51.2/2 Soiled Items- Accessible  
Soiled items were accessible to children.
- 51.3/3 Soiled Items Container Not Emptied  
The container used for storage of soiled items was not emptied, cleaned and sanitized or disinfected daily.
- 51.4/2 Soiled Crib Sheets Not Changed  
Children's wet or soiled clothing or crib sheets were not promptly changed.
- 51.5/2 Potty Chair Threat to Health  
A potty chair was not cleaned and sanitized or disinfected after each use that poses a threat to the health, safety or well-being of the children in care.

- 51.6/3 All Parts of the Home Clean and Sanitary  
All parts of the home, indoors and outdoors, including furnishings and equipment were not kept clean and sanitary in that ( ).
- 51.7/3 All Parts of the Home Free From Hazards  
All parts of the home, indoors and outdoors, including furnishings and plumbing, were not kept free from hazards in that ( ).
- 51.8/3 All Parts of the Home Not Orderly  
All parts of the home and premises including equipment, furnishings and plumbing were not kept in an orderly condition in that ( ).
- 51.9/3 Equipment and Plumbing Not Maintained  
Equipment and plumbing were not maintained in good repair at all times in that ( ).
- 51.10/2 Furnishing/Equipment/Plumbing-Not in Good Repair  
Furnishings, toys, equipment or plumbing were not clean, safe and maintained in good repair and posed a threat to the health, safety or well-being of the children in care in that ( ).
- 51.11/3 Potty Chairs Not Cleaned and Sanitized  
Potty Chairs were not cleaned and sanitized or disinfected after each use.
- 51.12/3 Indoor Play Areas with Hazards  
Indoor play areas in the home were not clean and free from litter, nails, glass and other hazards.
- 51.13/3 Indoor Play Area Not In Good Repair  
Indoor play areas were not in good repair.
- 51.14/3 Health/Safety Deficiency – Low Potential  
A health and safety deficiency having a low potential for harm to children in care was observed.
- 51.15/2 Health/Safety Deficiency – Moderate Potential  
A health and safety deficiency having a moderate potential for harm to children in care was observed.
- 51.16/1S Health/Safety Deficiency-Serious Threat  
A health and safety deficiency was observed in the indoor play area that poses a serious threat to the health, safety or well-being of the children.
- 51.17/3 Inspected Daily  
Indoor play areas were not inspected daily for basic health and safety and/or any problems were not corrected before the play area is used by children.
- 51.18/2 Guardrails and Barriers  
Guardrails or protective barriers, such as baby gates, were not provided at open sides of stairs, ramps, or other walking surfaces from which there is more than a 30 inch vertical distance to fall.
- 51.19/2 Electrocution Hazard  
An electrical device or apparatus accessible to children was located in a place that could be plugged into an electrical outlet while a person is in contact with a water source, such as a sink, tub, shower, water table, or swimming pool.

## **52. Pest Control**

- 52.1/3 Evidence of Pests Observed  
Evidence of pests/rodents/vermin was observed in the ( ) area. ( ).
- 52.2/2 Pest Control While Children Present  
Pest control occurred while rooms were occupied by children.

## **53. Diapering Practice: IV.I.**

- 53.1/3 Changing Surface Not Impermeable  
The surface of the diaper changing area was not impermeable in that ( ).
- 53.2/3 Diapering in Food Prep/Service Area  
The diaper changing area was not separated from the food preparation service or feeding area.
- 53.3/2 Surface Not Sanitized After Each Use  
The diaper changing surface was not cleaned and sanitized or disinfected with an appropriate solution after each use.
- 53.4/2 Diapering Supervision  
A child was not adequately supervised while being diapered or having clothes changed and/or a safety strap or harness was used on the diaper changing tables/surface.
- 53.5/3 Items Unrelated to Diapering  
Items unrelated to diaper changing were stored in the diaper changing area or placed on the diaper changing table.

## **54. Hand washing: IV.I.**

- 54.1/2 No Hand Washing-Personal Hygiene  
The operator/substitute/employee did not wash their hands with soap and running water following personal hygiene procedures.
- 54.2/2 No Hand washing after Diapering/Assisting a Child w/Toileting  
The operator/substitute/employee did not wash their hands with soap and running water after assisting a child with toileting or diapering.
- 54.3/2 No Hand washing After Outdoor Play  
The operator, substitute or children did not wash their hands immediately following outdoor play. New wording, same standard
- 54.4/3 No Hand washing by Child After Toileting  
A child did not wash his/her hands with soap and running water following personal hygiene procedures.
- 54.5/3 Hand Hygiene Procedures Posted  
Hand hygiene procedures were not posted in food preparation, diapering, and toileting areas.

## **TRANSPORTATION: V**

## **55. Signed Permission: V.**

- 55.1/3 No Parent Permission to Transport  
A permission and transportation release form, signed by the custodial parent or legal guardian, for planned and/or unplanned activities occurring off the family day care home property was not on file for the child(ren).
- 55.2/3 Medical Forms/Emergency Information Not Taken on Trip  
Completed children's emergency medical forms and emergency contact numbers were not taken on a field trip
- 55.3/3 Permission Slips not Maintained for 12 Months  
The permission slips were not maintained for a minimum of 12 months.
- 55.4/3 SR Permission Slips Not Maintained for 15 Months  
The permission slips were not maintained for a minimum of 15 months.

## **56. Restraints: V.**

- 56.1/1s Exceed Occupancy  
The vehicle had seat belts and/or safety restraints for ( ) children and ( ) children were transported at one time.
- 56.2/1s Inappropriate Restraint  
The operator's use of seat belts was not age-appropriate for the child(ren) being transported who required the use of a safety restraint and/or the child safety restraint was not installed, secured and/or use in accordance with the manufacturer's instructions.
- 56.3/2 Restraints Not Replaced  
Child safety restraint was not replaced after a recall, past the manufacturer's "date of use" expiration date, or after being involved in a crash.
- 56.4/2 Seat Belts Not Operable  
The vehicle had missing, broken or non-operable seat belts and/or safety restraints.

## **57. Vehicle Safety/Supervision on Field Trips: V.**

- 57.1/2 Unsafe Vehicle Used to Transport Children  
The vehicle used for transporting children was not in safe condition in that ( ).
- 57.2/2 No Valid Driver's License/CPR/First Aid  
The driver of the vehicle transporting children for the family child care did not have a valid driver's license and/or a valid and current certification in infant and child CPR procedures and first aid training.
- 57.3/3 No Documentation of Insurance  
The operator did not have documentation of current insurance coverage for the vehicle used to transport children in care.
- 57.4/2 Required Insurance  
The operator did not have the required insurance coverage on all vehicles used to transport children in care.

- 57.5/3      No Documentation of Valid License  
The operator did not maintain documentation of a valid Florida driver's license and/or a valid certification in infant and child CPR procedures and first aid training for the driver.
- 57.6/2      No Driver's Log Evident  
The operator did not have evidence that a transportation log was maintained for all children transported.
- 57.7/3      Driver's Log Not Retained for 12 Months  
The transportation log was not retained for a minimum of 12 months.
- 57.8/2      Missing Info on Transportation Log  
The transportation log did not include the following required information: ( ).
- 57.9/2      Driver's Log Not Marked After Departure of Children  
Upon arrival at the destination, it was determined that the driver of the vehicle failed to mark each child off the log as children departed the vehicle.
- 57.10/2     No Visual Sweep  
Upon arrival at the destination, the driver of the vehicle failed to conduct a physical inspection and visual sweep of the vehicle to ensure that no child was left in the vehicle.
- 57.11/2     No Telephone or Other Communication Means Avail. On Trip  
The individual(s) responsible for children away from the home did not have a telephone or other means of instant communication available.
- 57.12/2     Emergency Care Plan  
Emergency care plan, supplies, and/or medication was not available in the vehicle for the children being transported with chronic medical conditions.
- 57.13/2     Temperature in Vehicle  
The interior of vehicles used to transport children was not maintained at a temperature comfortable to children.
- 57.14/2     Wheelchairs  
A wheelchair occupant was not properly secured during transportation with the wheelchair secured by four tie-downs in a forward-facing direction and the child secured in a three-point tie restraint or in a federally approved child safety restraint in accordance with the child's needs.
- 57.15/2     Field Trip Ratios  
In addition to the staff required to meet staff to child ratios, an additional adult was not present during a field trip, or an activity away from the home, for more than 6 preschool children.
- 57.16/1     Adult Supervision – some at home / some on trip  
Adult supervision was inadequate for children that remained in the home while others went on a field trip; ( ) children ages ( ) were supervised by ( ) adult.
- 57.17/3 SR   Log Not Retained For 15 Months  
Transportation log was not retained for a minimum of 15 months.

## **NUTRITION: VI**

### **58. Meal Patterns/Nutrition Practices: VI.**

- 58.1/3 Daily Nutritional Needs  
Meals and snacks supplied by the operator were not of a quantity and/or quality to meet the daily nutritional needs of the children.
- 58.2/3 Special Diet Requirements Not on File  
A child required to have a special diet did not have appropriate documentation on file as evidenced by ( ).
- 58.3/2 No Documentation of Known Food Allergies  
The operator, employee or substitute was notified by the custodial parent or guardian of a food allergy and the child's file did not contain written documentation.
- 58.4/2 Child Fed Foods Allergic To  
A child was given ( ) after the Family Child Care Home was notified of the child's food allergy.
- 58.5/2 Food Not Appropriate for Age  
Meals and snacks were not age appropriate and posed a choking hazard.
- 58.6/2 Bottle Propped  
An infant was observed being fed with a propped bottle.
- 58.7/2 Bottles Not Refrigerated  
Prepared bottles brought to the home were not properly refrigerator and used within 48hours.
- 58.8/2 Bottles Heated/Microwaved  
Bottles and/or formula were heated in the microwave.
- 58.9 /3 Meal and Snack Menus  
Meal and snack menus were not planned and/or written, and/or not available for review.
- 58.10/3 Meal/Snack Menus 6 months.  
Meal and snack menus were not maintained for 6 months.
- 58.11/3 Single Service Items Reused  
Single service paper or plastic plates, utensils, and/or cups were reused.
- 58.12/3 Not Properly Washed Non-Disposable  
Plates, utensils, cups, bottles or sippy cups provided by the home that are not disposable were not properly washed, rinsed and sanitized between uses.
- 58.13/3 Bottles/Sippy Cups Not Labeled  
Bottles and/or sippy cups were not labeled with the child's first and last name.
- 58.14/3 Bottles/Sippy Cups From Home  
Bottles and/or sippy cups brought from home were not returned to the custodial parent or guardian daily.
- 58.15/2 Breastmilk Feed to Wrong Child  
Breastmilk or formula was fed to the wrong child.

- 58.16/3 Parents Not Notified of Wrong Child Receiving Breastmilk  
Parents of a child who received the wrong breastmilk or formula as well as the parents of child for whom the breastmilk or formula was intended were not notified immediately of the incident.
- 58.17/3 No Documentation of Wrong Child Receiving Breastmilk  
An incident involving children being fed the wrong breastmilk or formula was not recorded on an accident/incident form.
- 58.18/2 Solid Food Fed to an Infant  
Solid food and/or cereal was fed to an infant under 4 months of age without authorization from a physician.
- 58.19/2 Heated Bottles / Food Not Tested  
Heated bottles and/or food was not tested prior to feeding in order to prevent injury.
- 58.20/2 Bottle Warmed More Than Once  
A bottle was warmed more than once.
- 58.21/3 Breastmilk/Formula Not Discarded Within One Hour  
Breastmilk and/or infant formula was not discarded within one hour after serving.
- 58.22/3 Open Baby Food Jars Accepted at the Home  
Previously opened baby food jars were accepted at the home.
- 58.23/3 Baby Food Fed Directly From Jar  
Baby food was fed directly from the jar for more than one feeding.
- 58.24/3 Manufacturer or Parental Instructions not Available For Powdered Formula  
Manufacturer or parental instructions were not readily available, child care personnel did not obtain information from the World Health Organization's Safe Preparation, Storage and Handling of Powdered Infant Formula Guidelines.
- 58.25/3 No Written Procedures and/or Followed Procedures for Expressed Breastmilk  
The home did not have written procedures and/or follow procedures for the preparation and storage of expressed breastmilk that ensures the health and safety of all infants.
- 58.26/2 Poisonous/Toxic/Cleaning Products Not Stored Separately  
Poisonous/toxic or cleaning products were not stored separately from food.
- 58.27/3 Appropriate Thermometer  
The home's refrigerator and/or freezer does not have an appropriate thermometer.
- 58.28/2 No Thermometer or Appropriate Temperature Reading In Refrigerator  
A refrigerator was observed without a thermometer or with a thermometer showing a temperature reading greater than 41 degrees Fahrenheit.
- 58.29/2 No Thermometer or Appropriate Temperature Reading In Freezer  
A freezer was observed without a thermometer or with a thermometer showing a temperature reading greater than 0 degrees Fahrenheit.
- 58.30/3 Food Containers Not Stored Above the Floor  
Food Containers were not stored above the floor on clean surfaces to protect from splash and

other contamination.

- 58.31/3 Open Packages Not Sealed, Covered or Properly Stored  
Open packages of dried goods, perishable or leftover foods were not properly sealed or covered and/or properly stored.
- 58.32/3 Food Provided by Parent/Guardian Not Properly Stored  
Food provided by parents/guardians was not properly stored and handled in a sanitary manner to prevent contamination or spoilage.
- 58.33/3 Special Diet Ordered by the Physician  
The special diet ordered by the child's physician was not maintained in the child's file or as long as the child was in care.

### **59. Drinking Water: VI.**

- 59.1/2 Water From Untested Well  
The household's drinking water was obtained from an untested well. The Health Department will be notified by Child Care Licensing Program staff to arrange for testing.
- 59.2/2 Clean, Sanitary Drinking Water  
Clean, sanitary drinking water was not available to children at all times.

### **DISCIPLINE/OTHER: VII.IX**

### **60. Behavior Management: VII.**

- 60.1/1s Discipline Severe/Humiliates/Frightens  
A method of discipline used in the home was severe, humiliating and/or frightening in that ( ).
- 60.2/2 Discipline Associated with Food/Rest/Toileting  
A form of discipline used in the home was associated with food, rest, or toileting.
- 60.3/1s Spanking/Other Physical Punishment  
A form of discipline used in the home included the use of spanking or other form of physical punishment.
- 60.4/3 No Written Disciplinary/Expulsion Policy  
A copy of the discipline policy and/or the expulsion policy was not available for review by licensing authority. New wording
- 60.5/3 Method Of Discipline Not Age Appropriate  
A method of discipline included in the home's discipline policy is not age appropriate and/or constructive for the children in care in that ( ).
- 60.6/2 Discipline/Expulsion Policy Not Followed  
The ( ) did not comply with the written disciplinary policy and/or expulsion policy of the home in that ( ).
- 60.7/3 Denial of Active Play  
The staff's use of denial of active play as a form of discipline was not age appropriate.

60.8/3 Parent Not Notified  
A signed statement from the custodial parent(s) or legal guardian(s) attesting tht the home had provided their written disciplinary and expulsion policies was not on file for the child(ren).

## **61. Annual Renewal of License: IX.**

61.1/3 Renewal Application – Not Received  
A completed application for renewal of an annual license was not submitted at least 45 days prior to the expiration date of a current license.

## **62. Other:**

62.1/2 No Inspection-Fire/Natural Disaster  
The family child care home closed after sustaining damage from a fire/natural disaster. The provider did not notify the Child Care Licensing Program to inspect prior to the home reopening.

62.2/1 Operator/Staff Working  
The operator/staff worked outside of the home or operated a business from the large home during the operating hours of the large family child care home.

62.3/1s Operator on License no Longer Living in Home  
The operator, in whose name the license was issued, was no longer a resident at the address on the license.

62.4/1s Not Cooperative with Allowing Access Court Involved  
The owner or substitute refused the Child Care Licensing Program authorized licensing staff access to all parts of the home and premises to inspect for compliance and a court order was required to gain access to the home.

62.5/2 Not Cooperative with Allowing Access to Premises by CCLP  
The operator, employee or substitute was not cooperative in allowing Child Care Licensing Program staff access to all parts of the home and premises.

62.6/2 Not Cooperative with Allowing Access by Parents  
A parent/guardian/custodian was denied access to their child(ren) while in care at the Large Family Child Care Home.

62.7/1s Operator or Substitute Omission on Child Abuse  
The operator/employee/substitute, while caring for children, committed an act or omission that meets the definition of child abuse or neglect provided in Chapter 39, Florida Statues.

62.8/1s Failed Mandated Reporting  
As a mandated reporter, the operator/employee/substitute failed to report suspected child abuse or neglect as required in section 39.201, Florida Statutes.

62.9/3 Failed Reporting to CCLP on Child Abuse Investigation  
Upon initial knowledge of a child abuse investigation involving the family child care homes shall be reported to the Child Care Licensing Program within twenty-four (24) hours or the next business day.

- 62.10/3      Advertising  
The family child care home failed to include their license number when advertising.
- 62.11/1s     Fraudulent Information / Serious Harm or Death  
The operator, substitute or employee knowingly misrepresented information, impersonated, or provided fraudulent information related to the family child care home to a parent/guardian, licensing authority, or law enforcement that could result in death or serious harm to the health, safety or well-being of a child.
- 62.12/2      Fraudulent Information  
The operator, employee or substitute knowingly misrepresented, impersonated, or provided fraudulent information related to the Large Family Child Care Home to a parent/guardian, licensing authority, or law enforcement.
- 62.13/3      Copying of Home Records  
The owner, operator, employee or substitute failed to grant the licensing authority access to or interfered with the copying of the home's records.
- 62.14/2      Photographing or Recording on the Premises  
Operator or substitute interfered with or prevented the licensing authority from photographing or recording a location or activity on the premises.
- 62.15/2      Inappropriately Interacted with Children  
The owner, operator, employee or substitute inappropriately interacted with children in care in a manner that was aggressive, demeaning or intimidating in nature.